

Committee Members

Mayor Joe Stear
Lisa Bachman
David Gronbeck
Susan Oswald
Ana Paz
Julie Roberts

Randy Shroll
Mike Smith
Blake Watson
City Staff:
Wendy Howell
Chris Engels



CITY OF KUNA

Kuna City Hall Conference Room, 751 W 4th Street, Kuna, Idaho

Kuna Economic Development Committee

AGENDA

Thursday, March 2, 2017

12:00 P.M. – 1:00 P.M.

1. *Tentative* Update from Kelli Badesheim with VRT
2. Review KED Committee Bylaws
3. Discussion on a hotel feasibility study
4. Discussion on a virtual tradeshow

Click below to view a sample virtual tradeshow:

<http://kunacity.id.gov/DocumentCenter/View/2497>

KUNA ECONOMIC DEVELOPMENT COMMITTEE BYLAWS

Article I – Purpose

The Kuna Economic Development Committee (the Committee) was established on 2016, by resolution of the Kuna City Council (Council).

The Committee's purpose is to promote economic development within the City of Kuna, Idaho (City) and to advise the Council on that subject.

Article II – Members

The Committee shall consist of up to nine (9) voting members. The Mayor shall be the Chair.

All members of the Committee shall be residents of the City or be qualified by knowledge and experience to make decisions on questions of community growth and development.

Members of the Committee shall be appointed by the Council for a term not to exceed three (3) years. The initial terms shall stagger with the one third (1/3) of the committee members being appointed for a term of one (1) year, one third (1/3) of the committee members being appointed for a term of two (2) year, and one third (1/3) of the committee members being appointed for a term of three (3) year.

The Council may reappoint members for additional terms.

When a term is not completed and a vacancy on the Committee results, it shall be filled by Council appointment for the unexpired portion of the term only.

The Council may remove members for malfeasance in office. The Council also may remove members without limitation in the event that a member is absent from any three (3) consecutive meetings of the Committee or is absent from any four (4) meetings of the Committee within any twelve (12) month period.

All members are required to sign a confidentiality agreement. Pursuant to Idaho Code §74-107(6) certain items discussed are exempt from public disclosure and shall be discussed in executive session as provided for in Idaho Code §74-206.

Article IV – Meetings

The Committee shall hold at least one (1) regular meeting each month and may schedule one or more special meetings or work sessions each month.

Special meetings of the Committee may be called by the chair or by any two (2) members upon written request to the Chair. Notice of a special meeting shall be given in accordance with the *Open Meetings Law*, Idaho Code Title 74, Chapter 2.

The Committee shall prepare and adopt an annual schedule of regular meetings at its first meeting following the meeting at which the Council adopts its annual schedule.

The Committee's schedule shall be coordinated with the Council's schedule so referrals of reports and plans to the Council can be timely.

A quorum shall be required for the Committee to hold an official meeting and to take action on any matter before it. A majority (one-half plus one) of the members entitled to vote shall constitute a quorum. No action of the Committee shall be valid unless authorized by a majority vote of those present and voting.

In the absence of a quorum, the members present may discuss matters on the agenda and report the discussion to the Committee for action.

No member shall vote on a subject in which he or she has a financial interest or other conflict as provided for in *The Ethics in Government Act of 2015*, Idaho Code, Title 74, Chapter.

In the case of major differences of opinion among members, the minority shall have the right to file a separate report to accompany the majority recommendation or action.

Article V – Records

All meetings of the Committee and its committees are subject to the *Public Records Act*, Idaho Code, Title 74, Chapter 1.

A record of the transactions shall be kept of all meetings of any type.

After approval by the Committee, these records shall be entered in the Committee's Book of Minutes and a copy shall be submitted to the Kuna City Council for its review.

When a scheduled meeting is held and a quorum is not present, the discussions shall form a report only and shall be filed with the Committee materials.

The votes of the members shall be recorded by name unless the vote is unanimous.

Article VI – Publicity

No release to the public media shall be made unless it has the Committee's approval or unless the Committee has authorized the Chair to make an appropriate release to the public.

Article VII– Amendments

These Rules and Bylaws may be added to, amended, or revised at any meeting of the Economic Development Committee by a majority of a quorum of the Committee, provided that notice of any proposed amendment is given to each member in writing at least two weeks prior to an official meeting.