

**Commission Members:**

Sharon Fisher  
Skyler Krall  
Diane Kulin  
Kody Newton  
Ana Paz  
Catherine Seamons  
Ronnie Soldano  
Johnny Waksmonski  
Teri Woods  
Jan Allan Zarr  
Vacant

**City Staff:**

Chris Engels  
Audra Barkulis



## **CITY OF KUNA**

**Kuna Arts Commission, 751 W 4th Street, Kuna, Idaho**

### **Kuna Arts Commission Meeting**

#### **AGENDA**

**Thursday May 11, 2017**

**5:45 pm-6:45 pm**

1. Discuss budget, and use of funds & who will go present request to City Council – City Staff, Chris Engels
2. Discuss Commission seats for members who are not or have not attended. – City Staff, Chris Engels
3. Consider Public Art policy recommendation for City Council -Jan Allan Zarr, Commissioner
4. Update from sub-committee for Downtown fundraising and Arts Commission fundraising partnership for July 8, 2017 Art Show on the Greenbelt, artist, crafters, music, performances, food vendors – City Staff, Chris Engels
  - a. Update on implementing the event.
  - b. Discussion on level of vendor participation needed for the event.
  - c. Discussion on Commission assistance in getting event information out to the public.
5. Discuss History Society as an addition to the Kuna Arts Commission – City Staff, Chris Engels
6. Art display for City Hall
  - a. Select theme for next quarter beginning July 1, 2017 and when to put out call for art.
7. Updates or items for next Kuna Arts Commission agenda

## THE CITY OF KUNA

### PUBLIC ART & ART DONATIONS POLICY

Public art should be *selected* rather than *accepted* by our community. A public art collection should be a well-planned and coordinated selection of pieces, rather than a non-cohesive collection of gifts chosen by donors. The **Kuna City Council** recommends a Public Arts Commission to implement and oversee a Kuna Arts Program. Review of artwork gifts should be conducted by the Kuna Arts Commission.

Many Public Art Programs include the commission, purchase and installation of artworks. Programs commission works from artists and maintain the works of art in a municipal art collection, which is displayed in city buildings and on city property. Artwork commissioned by this program may be created either as an integral part of an eligible construction project or at any other city-owned site.

Public Art Programs include:

- May be funded through the "one percent for art" program (1% of municipal public works projects' budgets are dedicated to public art)
- Permanently-Sited Major Indoor and Outdoor Artworks
- Artworks for a Portable Works Collection
- Design Team Projects
- Special Projects

The City of Kuna recognizes the value of public art, and would like to encourage such works of Art in Kuna, especially in the Central Business District and other public areas.

Gifts of public works of art offered as donations to the City of Kuna are an important part of providing much-needed assets as well as establishing a visual artwork collection for the community. In order to ensure the quality of the public art collection, the Kuna Commission will need to establish a Gift Review Policy as follows:

The Arts Commission understands the City has limited funds to protect, maintain, preserve and conserve elements or artworks. Therefore a careful review process has been established to evaluate proposed gifts to the City. Public elements, such as fountains, public furniture, monuments or other facilities, should be part of a capital improvements plan, and noted in a "gift catalogue". In the absence of a capital improvements plan or gift catalogue, gifts can be reviewed for compatibility by the Kuna Arts Commission for making a recommendation to the Kuna City Council regarding acceptance of the gift.

The intent of the review is to ensure that public elements and public art become an asset to public places and do not discourage or disrupt use of the surrounding public space, or threaten the health, safety or welfare of the public.

#### **Community-Generated Projects**

Artworks generated through community process may be formally accessioned into Kuna's Art Collection. Artworks may be offered to the City Art Collection as a component of community-generated development projects. The Kuna Arts Commission may require a signed maintenance agreement or establishment of an endowment for maintenance, preservation and conservation in perpetuity. The Kuna Arts Commission strongly encourages community groups to raise funds and/or make specific plans for the maintenance of such works.

## **Public Art Review Guidelines**

The Kuna Arts Commission reviews each proposed gift of art based on the criteria below. Community groups or individual donors proposing gifts will be provided with the gift policy in advance in order to ensure that all these criteria are addressed. The Kuna Arts Commission may require evidence that these issues have been satisfactorily resolved before making a recommendation to the Kuna City Council regarding a proposed gift.

### **1. Aesthetic Quality**

Is the proposed gift an artwork with strong aesthetic merit? Criteria for aesthetic quality include:

- Relationship of artwork to other works in the City Art Collection as a whole
- Artist's credentials, recognition and local significance

### **2. Site**

What type of site is proposed for the artwork? Siting criteria include:

- Written evidence that location of artwork on the proposed site has been approved by the City department that occupies the site

### **3. Relationship to the Collection as a Whole**

How is the proposed gift compatible or incompatible with the City public art collection? Criteria for compatibility include:

- Does the artwork contribute to the diversity and breadth of the City Art Collection?
- Is the artist's work already adequately represented in the City Art Collection?

### **4. Community Process**

Artwork gifts require public involvement and review. The following requirements should have been met:

- For community-based projects, artist selection must have been based on an open competition or a process that demonstrates substantial community involvement (e.g. review and discussion by immediately-surrounding community)
- If the artwork gift is a result of direct selection by the donor, does it contribute to the diversity of the City's collection?

### **5. Technical Specifications and Feasibility**

Artworks proposed for installation on City property must be durable and meet City safety concerns. The Hailey Arts and Historic Preservation Commission may review detailed construction/fabrication drawings consisting of site plan, elevation and section view of artwork.

The Committee may require additional support materials such as text verbally describing artwork and specifications, structural and engineering drawings, models or presentation drawings.

### **6. Budget and Contractual Information**

Prior to acceptance of a proposed artwork, the Kuna Commission may review the adequacy of its proposed budget and funding source. Criteria include:

- Artists fee must be equal to at least 20% for the artwork cost or must have been waived by the artist/artist's estate in writing.
- Payment for artwork and its installation must be guaranteed by the provider through a valid, signed contract with the artist.

## 7. Durability and Routine Maintenance

Proposed artwork gifts may be required to be accompanied by a maintenance plan prepared by and/or reviewed by an artwork conservator. It is expected that proposed permanently sited artwork gifts will last a minimum of 30 years. Criteria include:

- Explanation of expected life span of artwork in public non-archival exhibition settings
- Description of durability of similar artworks in the same material(s) attained
- Explanation of environmental conditions and suitability of artwork materials to the conditions of its proposed display.

## 8. Long Term Maintenance

The Kuna Public Works Department is responsible for overseeing the maintenance of artworks in the City Art Collection. A maintenance plan for artwork gifts should be provided as part of the donation proposal. This plan should be provided by the artist or a qualified conservator. Maintenance criteria that should be met include:

- For gifts of "portable" artworks: handling and installation requirements (e.g. instructions for personnel and equipment required for moving the work)
- Written permission from the artist/artist's estate for work by a qualified conservator. NB: Reasonable efforts will be made by the Kuna Arts Commission to contact living artist(s) in the event of need for major restoration. General maintenance work will be conducted as necessary without such formal notification.
- Written permission granted by the artist for removal of the work due to possible changes in the future use of the site

## 9. Vandalism and Safety

Proposed artwork gifts must consider potential vandalism and public safety issues. Proposed gifts must demonstrate consideration of the following criteria:

- Describe elements of the artwork that might be prone to vandalism and how this potential for vandalism has been addressed
- Describe how graffiti vandalism has been addressed
- Public Art should not create a public safety hazard either by design or placement.

## 10. Timeline

If a proposed gift is not completed within the timeline originally established, or if significant changes (either conceptual or financial) to the proposed work occur, it may be reviewed again by the committee. The Kuna Arts Commission is authorized to request that a proposal be resubmitted for review.

## 11. Compliance with existing ordinances and policies

All public art must comply with existing ordinances and policies that in effect and adopted at the time the art is constructed.

## Recommendations on Acceptance and Rejection of Gifts of Art

The Kuna Arts Commission makes a recommendation on a course of action regarding each proposed gift or project. Upon approval by the Commission, the recommended acceptance will be forwarded to the Kuna City Council. The Kuna Arts Commission and the Kuna City Council reserve the right to accept or reject any proposed or donated art at their sole discretion.

## De-accession Review

Gift artworks will be reviewed on a regular basis and de-accessioned if necessary, through steps in accordance with national standards for de-accessioning works of art.