

Commission Members:

Chair - Jan Allan Zarr

Vice Chair - Ana Paz

Secretary - Catherine Seamons

Sharon Fisher

Kody Newton

Teri Woods

Cory Tanner

DebAnn Rippy

Patrick Bochnak

Vacant

Vacant

City Staff:

Chris Engels

Jessica Reid



CITY OF KUNA

Kuna City Hall - Conference Room, 751 W 4th Street, Kuna, Idaho 83634

Kuna Arts Commission Meeting

AGENDA

Thursday December 13, 2018

5:45 pm – 6:45 pm

1. Consideration to Approve Minutes:
 - a) Kuna Arts Commission Meeting Minutes November 8, 2018
2. Consider Official Name Badges for Committee Members - Patrick Bocknak
 - a) Businesses and the public would be more apt to engage with proper identification of Commissioners.
3. Thank You letter for Donations with Tax Write Off document - Patrick Bocknak
 - a) Businesses love to be recognized by the City for their participation in local events.
 - b) Possibly have donators listed on a panel at any events so the public knows who cares.
4. Kuna Arts Commission Chair to be effective January 1, 2019 – Chris Engels, City Clerk
 - a) Motion to re-open nominations for Commission Chair – Jan Zarr
or
 - b) Motion to vote on nominations received at the November 8, 2018 meeting. One nomination received, from Commissioner Woods for Secretary Seamons.
 - c) Accept nominations if Secretary position vacated.
5. Review of Artist & Crafters Show and Cookie Decorating – Chris Engels, City Clerk
6. Adjourn:

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CITY OF KUNA

Kuna Arts Commission, 751 W 4th Street, Kuna, Idaho 83634

**Kuna Arts Commission Meeting
MINUTES**

Thursday November 8, 2018

6:00 pm-7:00 pm

Council Chambers, Kuna City Hall, 751 W 4th Street

Open to the public

In Attendance:

Commissioners – Jan Zarr, Ana Paz, Catherine Seamons, DebAnn Rippey, Cory Tanner, Terri Woods, Patrick Bochnak

City Staff – Chris Engels, Jessica Reid

Visitors – Julie Ours

1. Consideration to Approve Minutes

a. Executive Board Arts Commission Meeting Minutes September 27, 2018

b. Arts Commission Meeting Minutes October 25, 2018

Commissioner Rippy moved to approve September 27, 2018 and October 25, 2018 Minutes. Seconded by Secretary Seamons. Motion carried 7-0.

2. Recommend Allison Phythian for KAC Commissioner

Chair Jan Zarr moved to recommend Allison Phythian for a Kuna Arts Commissioner Seat. Seconded by Commissioner Bocknak. Motion carried 7-0.

3. Mission Statement and Bylaws available for review - Chris Engels, City Clerk

City Clerk Engels reviewed the Mission Statement and Bylaws with the Commission. It was decided that a Welcome Packet for new Commission Members would be developed with these items.

4. Arts Commission Meeting Agenda Parameters - Chris Engels, City Clerk

The Commission must follow the Agenda, any outside items can be added to future Agendas.

5. Arts Commission Budget Update - Chris Engels, City Clerk

Chris Engels presented a spreadsheet of the Kuna Arts Commission budget. The Fiscal Year 2018 budget started with \$816.00 positive. The City of Kuna granted funding in the amount of \$9,000.00.

6. Downtown Art areas map - Chris Engels, City Clerk

Map of available Downtown Art areas provided, shows each of the 12 locations.

7. Review of Holiday Artist and Crafter Show 2018 – Chris Engels, City Clerk

Chris Engels presented the Commission with the Schedule of Events created by Jessica Reid for all events associated with Down Home Country Christmas.

Commissioner Bocknak volunteered to take the flyers to local businesses.

Ms. Engels notified the Commission that all available vendor spaces for the Holiday Artist and Crafter Show had been filled and a wait list had been compiled for additional vendors.

Question was raised if more vendors could be fit into the space.

The Commission decided that it was in best interests to perform a walkthrough of the Kuna Events Center on Friday November 16, 2018 at 5:00 PM to see if more vendors could be fit into the space.

Ms. Engels did a volunteer call out for December 8, 2018 event.

Commissioners Rippy, Tanner and Bocknak would assist with either set up/tear down and/or Kids Cookie Decorating.

8. Project Focus Groups - Chris Engels, City Clerk

Chris Engels and Commissioners discussed strategic plan as well as a broad overview to turn into focus groups and give all ideas the attention they need. Items would need to be added to the Agenda in advance so a strong plan could be made.

9. Kuna Works! Kuna Life! Kuna Lives! Wall Art

This project and its vote were tabled for the time being.

10. Nominations for new Kuna Arts Commission Chair Person

Jan Zarr would be stepping down.

Commissioner Woods brought forth nomination of Secretary Seamons to become the new Commission Chair Person.

11. Adjourn: 6:40 PM

Jan A Zarr, Chair

ATTEST:

Catherine Seamons, Secretary

Minutes prepared by Jessica Reid, Customer Service Specialist
Date Approved: December 13, 2018