

Kuna Arts Commission

Executive Board

Chair-Jan Allan Zarr

Vice Chair-Ana Paz

Secretary- Catherine Seamons

City Staff:

Chris Engels



CITY OF KUNA

Kuna Arts Commission, 751 W 4th Street, Kuna Idaho 83634

Kuna Arts Commission Executive Board mid-month Meeting

Thursday September 28, 2017

Idaho Pizza -11:00 am -12:00 pm

331 Avenue E, Kuna, Idaho 83634

Open to the public – *no host lunch*

Minutes

In Attendance:

Commissioners-Jan Zarr, Ana Paz, Catherine Seamons

City Staff-Chris Engels

1. Formalizing all Kuna Arts Commission Policies and Procedures in writing-Chair Jan Zarr

The Executive Board requested to finalize the Bylaws at the regular Commission meeting

The Executive Board agreed that there would be no meetings the month of August. All Commissioners need to attend a minimum of 8 meetings a year, and cannot miss 2 consecutive meetings. Any more than 2 consecutive missed meetings would go to the Executive Board.

2. Contact absent commissioners to make sure they are still active- Secretary Catherine Seamons

Secretary Catherine Seamons would call Commissioners to see if they are still active in the Kuna Arts Commission.

3. Determine call out for open seats on the Commission-Secretary Catherine Seamons

The Executive Board requested City Clerk Chris Engels to put a call out for new members.

4. Direction on potential promotional mail out for November 11, 2017 Artist and Crafters Show-City Clerk Chris Engels

City Clerk Chris Engels updated the Executive Board that funds to promote would come out of Downtown Revitalization and Kuna Arts Commission. The Executive Board agreed that \$500.00 from each account to go towards the promotional flyer mailout.

5. Discuss the Artist & Crafters Show for November 11, 2017-Vice Chair Ana Paz

Vice Chair Ana Paz discussed the possible layout for the event and would send out a request to Commissioners for volunteers.

City Clerk Chris Engels would inquire any volunteers also.

6. Discuss future Create n' Sip Classes-Vice Chair Ana Paz

Vice Chair Ana Paz discussed the options for future classes and Commission participation as well as sharing the information.

a. December 1, 2017- Dance Instruction class

Vice Chair Paz reviewed the plan for the event.

b. December 9, 2017-Children Holiday Decorating event and volunteers for set up tear down at December 9, 2017 class

Vice Chair Ana Paz and the Commission discussed the setup of the event.

City Clerk Chris Engels would contact volunteers to help with set up/tear down

c. Inviting people to be part of the class to make it more interesting

The Commission discussed sharing the information.

7. Adjourn: 12:11 pm