

Commission Members:
Chair - Catherine Seamons
Vice Chair - Vacant
Secretary – DebAnn Rippy
Sharon Fisher
Cory Tanner
Teri Woods

City Staff:
Chris Engels
Jessica Reid



CITY OF KUNA

Kuna City Hall - Conference Room, 751 W 4th Street, Kuna, Idaho 83634

Kuna Arts Commission Executive Meeting

AGENDA

Thursday July 25, 2019

12:00 pm – 1:00 pm

No Host Lunch

1. Call to Order and Roll Call

2. Minutes:

A. Kuna Arts Commission Executive Meeting Minutes June 27, 2019 **ACTION ITEM**

B. Kuna Arts Commission Meeting Minutes July 11, 2019 **ACTION ITEM**

3. Business:

A. Nominations for Vice Chair and voting – Jessica Reid, Customer Service Specialist

B. Review of Poetry Project presentation to Kuna Chamber – Catherine Seamons, Chair

C. Presentation of new Arts Commission logo options – Patrick Bochnak, Friend of the Commission

4. Adjournment:

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CITY OF KUNA

Kuna Arts Commission, 751 W 4th Street, Kuna, Idaho 83634

**Kuna Arts Commission Executive Meeting
MINUTES**

Thursday June 27, 2019

12:00 PM – 1:00 PM

**City of Kuna Conference Room
751 W 4th Street, Kuna, ID 83634
Open to the public**

1. Call to Order and Roll Call

COMMISSION MEMBERS PRESENT:

Chair Catherine Seamons
Secretary DebAnn Rippy
Commissioner Sharon Fisher - Absent
Commissioner Cory Tanner
Commissioner Teri Woods - Absent

CITY STAFF PRESENT:

Chris Engels, City Clerk
Jessica Reid, Clerk's Office

FRIENDS OF THE COMMISSION PRESENT:

Patrick Bochnak

2. Minutes

A. Kuna Arts Commission Meeting Minutes

1. Regular Kuna Arts Commission Minutes, June 13, 2019

**Commissioner Tanner moved to approve the June 13, 2019 Meeting Minutes.
Seconded by Chair Seamons. Motion carried 3-0-2.**

3. Business

A. Review of Lyndsey Stewart Super C Mural for Senior Project

Customer Service Specialist Jessica Reid updated the Commission on an approval letter for the mural which included the recommendations from the Commission regarding

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hidden or embedded K's and a graffiti resistant clear coat. Lyndsey Stewart picked up the letter and was going to do some research on the graffiti resistant clear coat.

B. Discussion of updated Commission moto

City Clerk Chris Engels asked if it had been finalized or if the Commission needed to re-discuss it.

Customer Service Specialist Jessica Reid stated the moto had been finalized as “Kuna Arts Commission – Helping the Community Grow Beautifully through the Arts”. She was re-working the background for the new motto to be used as the Commission Facebook cover.

C. Discussion on downtown art pads

City Clerk Chris Engels and Chair Catherine Seamons both felt the K's needed to be more hidden and reviewed the reworked mock ups drafted by Friend of the Commission Patrick Bochnak. They liked how the K's were embedded and how Mr. Bochnak added the bird of prey in a different way on each piece.

Mr. Bochnak stated the designs would need to be refined for the manufacturing process and the budget.

D. Review of brainstorm ideas

City Clerk Chris Engels stated the art walk would happen as completed art projects were available and Commissioner Cory Tanner would take the lead on the Commission video. She suggested Commissioners volunteer for a specific idea or those with experience take the applicable idea. She also suggested Commissioner Sharon Fisher take on the art walk as she had experience and was very good at it. As for the catalogue, it wasn't quite there yet but the Commission should make note of any art pieces available to make cataloguing easier in the future.

4. Reports

City Clerk Chris Engels provided an update on the upcoming event, Music on the Greenbelt and 2nd Annual Cornhole Tournament. It would start at 4:00 PM with the Cornhole Tournament. Vendors participating would loop in with Customer Service Specialist Jessica Reid and music would start at 6:00 PM.

Ms. Reid reviewed the vendors who had signed up. Lima Limon pulled out due to staffing issues but another food vendor had been found to replace them.

Ms. Engels stated the City had received more Cornhole Tournament sign ups, the musicians were excited to be a part of the event, and there were four (4) main artist and crafter vendors. She expected at least one thousand (1,000) to be in attendance and security would be provided by Cowgirls.

Chair Catherine Seamons asked about Commissioner badges that had been discussed some months ago.

Ms. Reid recalled the Commission had never come to an agreement on the badge design options and it had been expressed the Commission did not want them to be too similar to the City of Kuna badges. City of Kuna volunteer badges were available until a design was decided.

Chair Seamons expressed as long as the badges were official and professional looking there was no issue with them being similar to the City of Kuna badges.

Ms. Reid answered multiple Commissioner badges had already been printed with that design and she would finish printing badges for the members she had pictures for.

Ms. Engels provided an update on the Performing Arts grant stating that they would have to wait to apply until next year as the requirements state that examples of previous performances were required.

Ms. Engels discussed the possibility of introducing a Battle of the Band's music event October 12, 2019. It would be paid for from the City Clerk's office budget and Economic Development would be partnering with them on the event. Bands would be required to buy in to help create a prize money pool. Ms. Engels would also discuss the possibility of adding a booking at Cowgirls for the winner to perform. The event would require lots of music programming and there would need to be a collaboration of when the best time would be. The event would strive to be family friendly.

Ms. Engels briefly reviewed the success of the Second Saturday Summer Concert Series.

Chair Seamons reviewed the Poetry Project. Family Medicine was looking at featuring local artists in their office once their remodel was complete.

Ms. Engels notified the Commission that City Code changes were occurring which would name the Commission as the authority to make the final approval on proposed art projects.

Commissioner Cory Tanner asked if volunteers were needed for events. Ms. Reid expressed volunteers were a hard subject as many who committed did not show up.

Commissioner Tanner brought up the app/website called "Just Serve". It was a place where people could list upcoming events and random people could sign up to help.

Ms. Engels notified the Commission there would be no centralized checkout at the Holiday Artist and Crafter Show. She explained the event would be moved to the Community Hall and it would start and end later to accommodate the large numbers loitering after the parade and those who would be purchasing chili from the Lions Club who would be set up downstairs along with the kid's cookie decorating.

Friend of the Commission Patrick Bochnak volunteered his time as an artist for any design assistance on current and upcoming projects. He asked if he could work up some options for a new Commission logo.

The Commission agreed they would like to see some options.

Ms. Engels updated the Commission they would be working with a new photographer that year named Bria who was a Kuna High graduate.

5. Adjournment: 12:55 PM

Catherine Seamons, Chair

ATTEST:

DebAnn Rippey, Secretary

Minutes prepared by Jessica Reid, Customer Service Specialist
Date Approved: July 25, 2019

Commission Members:
Chair – Catherine Seamons
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City Staff:
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Jessica Reid



CITY OF KUNA
Kuna Arts Commission, 751 W 4th Street, Kuna, Idaho 83634

Kuna Arts Commission Meeting
MINUTES
Thursday July 11, 2019
5:45 PM – 6:45 PM
City of Kuna Conference Room
751 W 4th Street, Kuna, ID 83634
Open to the public

1. *Call to Order and Roll Call*

COMMISSION MEMBERS PRESENT:

Chair Catherine Seamons
Secretary DebAnn Rippy - Absent
Commissioner Sharon Fisher
Commissioner Cory Tanner - Absent
Commissioner Teri Woods - Absent

CITY STAFF PRESENT:

Chris Engels, City Clerk
Jessica Reid, Clerk's Office
Bob Bachman, Public Works Director

FRIENDS OF THE COMMISSION PRESENT:

None

2. *Minutes*

A. Kuna Arts Commission Meeting Minutes

1. Regular Kuna Arts Commission Executive Meeting Minutes, June 25, 2019

Chair Seamons moved to table approval of the June 25, 2019 Executive Meeting Minutes until the next meeting on July 25, 2019. Seconded by Commissioner Fisher. Motion carried 2-0-3.

3. *Business*

A. Details of art pad installation

Public Works Director Bob Bachman explained the design would be cut from a metal sheet with the excess being removed and leaving the design; the birds would need a

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separate piece. Mr. Bachman suggested switching to Stainless Steel as it would last longer and not be as sharp when flame cut.

Chair Catherine Seamons asked if the pieces were going to be powder coated.

Mr. Bachman responded yes, they would be and pieces could be powder coated in any color available.

Commissioner Sharon Fisher and Chair Seamons asked if the pads would be considered a trip hazard.

Mr. Bachman explained they would not be because the art pads were not in a pedestrian area and were specifically designed to accommodate art.

City Clerk Chris Engels asked Mr. Bachman if there was a better way for the pieces to be displayed.

Mr. Bachman replied the pads could be built up 6" – 8" and have an angled top to better "show off" the piece.

Ms. Engels reminded the Commission that Commissioner Cory Tanner had made a donation to the art pad project and would be picking one to have his plaque mounted to. She then passed off the project to Mr. Bachman so that it could move forward to the next steps.

Mr. Bachman noted the Commission should consider removing the pieces in the winter to protect the investment and ensure they lasted longer.

The Commission agreed.

Ms. Engels asked Mr. Bachman what he believed the timeline would be to see completion of the project.

Mr. Bachman said they could be installed by Fall 2019. He requested Customer Service Specialist Jessica Reid procure the design vector files for each piece so they could be passed on to the flame cutter.

Ms. Reid commented that she would do so by contacting Friend of the Commission Patrick Bochnak.

B. Nominations for Vice Chair and voting

City Clerk Chris Engels felt it would be better to table this subject to the July 25, 2019 Executive Meeting as only two Commissioners were currently present. She wanted all those who may be interested in the Vice Chair position to be able to state so.

Chair Catherine Seamons and Commissioner Sharon Fisher agreed.

Chair Seamons moved to table nominations and voting of new Vice Chair to the next meeting on June 25, 2019. Seconded by Commissioner Fisher. Motion carried 2-0-3.

4. Reports

City Clerk Chris Engels updated the Commission that the next Second Saturday Summer Concert Series would be that Saturday, July 13, 2019.

Commissioner Sharon Fisher asked if any Arts Commission staff would be needed.

Ms. Engels said City staff would be manning the event but the Commission was more than welcome to attend. She reminded the Commission that Camden Hughes would be performing and that there would be two vendors at this event, Treasure Valley Tropical Sno and LTD Sprig Dog.

Ms. Engels notified the Commission of the success of the June 29, 2019 Music on the Greenbelt and Second Annual Cornhole Tournament event. She explained additional signage was needed next year as outside food became an issue. City staff would remedy the issue next year by posting specific "No outside food or drink allowed" signage. The Commission made income from the event which was a rarity. Beer and wine sales brought in approximately \$300.00, the vendors did fair, averaging \$600.00 - \$700.00 in sales with only one food vendor making \$220.00. She also commended Chair Seamons for collecting so many donations to the Arts Commission by her mingling with the crowd. There was better attendance that year.

Chair Seamons supported this fact by stating she had done a rough count while manning the Commission/First Aid table and had counted over 550 attendees.

Ms. Engels explained, as the purchase of the custom Cornhole boards came from the Parks Department budget, Parks would be taking ownership of them and may even start a Cornhole League. If the Commission wanted to use the boards in the future all they needed to do was request usage and they would be delivered to the specified area.

Customer Service Specialist Jessica Reid provided feedback from a Cornhole Tournament attendee. The attendee had said the event was incredibly fun, very well organized and thought out. This attendee also stated he and his wife had attended another Cornhole Tournament in Eagle which did not compare to Kuna's.

The Commission was thrilled.

Chair Seamons expressed she had been approached by local businesses asking why they had not gotten flyers for the event.

Ms. Engels explained Commission members will need to step up next year in order to distribute event flyers to businesses.

Ms. Engels updated the Commission that her and Parks Department Director Bobby Withrow had discussed the logistics of the possible Battle of the Bands event and had come to the decision that it would be better to wait until 2020 to roll out another new event, especially since the Second Saturday Summer Concert Series was already new this year.

The Commission expressed their understanding and agreement.

Ms. Engels brought up the Mayor's Table and asked Commissioner Fisher if she would like to claim the complimentary tickets reserved for her.

Commissioner Fisher said yes.

Ms. Engels directed Ms. Reid to add her information to the list.

Ms. Engels reviewed progress on budget season. She had requested \$12,500 for the Commission FY 2020 budget compared to the \$7,500 requested FY 2019. The increase in next year's budget would be to accommodate the inclusion of two Performing Arts performances; one for children and one for a possible dinner theatre. Ms. Engels would be discussing particulars of a dinner theatre with Cowgirls Owner Jake Low as he had offered the use of his bar since it had the space and a stage. If Cowgirls did not work then the Commission could possibly use the Community Hall.

Chair Seamons confirmed the Community Hall did have a stage but it only rose 6" and alcohol could be served as long as the City held a certain type of insurance.

Ms. Engels explained that the City was double covered with ICRMP and by the policy held by the alcohol caterer. She then touched back on the performances stating a call for actors would go out to the community.

Commissioner Fisher asked if the actors would be paid or if they would be strictly voluntary.

Ms. Engels stated voluntary.

Commissioner Fisher informed the Commission the volunteers would be called Non-Equity Actors in the theatre world. She also suggested that the Commission choose a play that required a low number of actors and held mostly female parts, this would make the

play more successful as women tended to be more apt to be part of it and were usually more dedicated.

Ms. Engels said City Council President Briana Buban-Von Der Haar had expressed interest in participating in the performance.

Commissioner Fisher thought that having cameo appearances in minor roles would be a fun way to involve the Mayor and City Council as a whole.

Ms. Engels said that could be a possibility.

5. Adjournment: 6:12 PM

Catherine Seamons, Chair

ATTEST:

DebAnn Rippy, Secretary

*Minutes prepared by Jessica Reid, Customer Service Specialist
Date Approved: July 25, 2019*



ARTS COMMISSION



ARTS COMMISSION



A



B



C

