

## OFFICIALS

Joe Stear, Mayor  
Pat Jones, Council President  
Briana Buban-Vonder Haar, Council Member  
Richard Cardoza, Council Member  
Greg McPherson, Council Member



## CITY OF KUNA

Kuna City Hall Council Chamber, 763 W. Avalon Street, Kuna, Idaho

### City Council Meeting MINUTES Tuesday, February 2, 2016

#### 7:00 P.M. REGULAR CITY COUNCIL

##### 1. Call to Order and Roll Call

**COUNCIL MEMBERS PRESENT:** Mayor Joe Stear  
Council President Pat Jones  
Council Member Richard Cardoza  
Council Member Briana Buban-Vonder Haar  
Council Member Greg McPherson

**CITY STAFF PRESENT:** Richard Roats, City Attorney  
Chris Engels, City Clerk  
Wendy Howell, P & Z Director  
Bob Bachman, Facilities Director  
Bobby Withrow, Parks Director  
Gordon Law, City Engineer  
John Marsh, City Treasurer

2. **Invocation:** Stan Johnson, Kuna Life Church

3. **Pledge of Allegiance:** Mayor Stear

4. **Consent Agenda:**  
(Timestamp 00:02:09)

*All items listed under the Consent Agenda are considered to be routine and are acted on with one motion by the City Council. There will be no separate discussion on these items unless the Mayor, Council Member, or City Staff requests an item to be removed from the Consent Agenda for discussion. Items removed from the Consent Agenda will be placed on the Regular Agenda under Business or as instructed by the City Council.*

A. City Council Meeting Minutes: Regular City Council Minutes, January 19, 2016

B. Accounts Payable Dated January 28, 2016 in the Amount of \$180,129.12

NOTICE: Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the City Clerk's Office at 922-5546. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at 922-5546 at least forty-eight (48) hours prior to the meeting to allow the City to make reasonable arrangements to ensure accessibility to this meeting.

- C. Finding of Facts and Conclusions of Law:
- D. Consideration to re-adopt Ordinance 2016-01 Idaho State Land Department Lands and Blevins Annexation

AN ORDINANCE ANNEXING CERTAIN REAL PROPERTY, TO WIT: PARCEL NUMBER S1427314800 AND PARCEL NUMBER S1427325560; SITUATED IN THE UNINCORPORATED AREA OF ADA COUNTY, IDAHO, AND CONTIGUOUS TO THE CORPORATE LIMITS OF THE CITY OF KUNA, TO THE CITY OF KUNA, IDAHO; ESTABLISHING THE ZONING CLASSIFICATION OF SAID REAL PROPERTY; DIRECTING THAT COPIES OF THIS ORDINANCE BE FILED AS PROVIDED BY LAW; AND PROVIDING AN EFFECTIVE DATE.

- E. Consideration to re-adopt Ordinance 2016-02 Heimbuch Annexation

AN ORDINANCE ANNEXING CERTAIN REAL PROPERTY, TO WIT: PARCEL NUMBER S1428111000; SITUATED IN THE UNINCORPORATED AREA OF ADA COUNTY, IDAHO, AND CONTIGUOUS TO THE CORPORATE LIMITS OF THE CITY OF KUNA, TO THE CITY OF KUNA, IDAHO; ESTABLISHING THE ZONING CLASSIFICATION OF SAID REAL PROPERTY; DIRECTING THAT COPIES OF THIS ORDINANCE BE FILED AS PROVIDED BY LAW; AND PROVIDING AN EFFECTIVE DATE.

- F. Consideration to re-adopt Ordinance 2016-03 Falcon Crest, LLC Annexation

AN ORDINANCE ANNEXING CERTAIN REAL PROPERTY, TO WIT: PARCEL NUMBER S1422336000; SITUATED IN THE UNINCORPORATED AREA OF ADA COUNTY, IDAHO, AND CONTIGUOUS TO THE CORPORATE LIMITS OF THE CITY OF KUNA, TO THE CITY OF KUNA, IDAHO; ESTABLISHING THE ZONING CLASSIFICATION OF SAID REAL PROPERTY; DIRECTING THAT COPIES OF THIS ORDINANCE BE FILED AS PROVIDED BY LAW; AND PROVIDING AN EFFECTIVE DATE.

- G. Consideration to re-adopt Ordinance 2016-04 Employee Background Check Amendment

AN ORDINANCE AMENDING KUNA CITY CODE 1-16-1, ET SEQ. TO SET FORTH THE PRACTICE AND PROCEDURE FOR OBTAINING, REVIEWING AND MAKING AN ADVERSE DECISION RELATED TO AN APPLICANT OR EMPLOYEE'S CRIMINAL HISTORY; PROVIDING FOR A SEVERANCE CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

- H. Consideration to re-adopt Ordinance 2016-05 Repealing Kuna City Code 1-8-1

AN ORDINANCE OF THE KUNA CITY COUNCIL, KUNA, IDAHO  
REPEALING KUNA CITY CODE (KCC) 1-8-1 PURCHASING PROCEDURE;  
AND PROVIDING AN EFFECTIVE DATE.

**Council President Jones moved to approve the consent agenda. Seconded by Member Buban-Vonder Haar Council with the following roll call vote:  
Voting Aye: Council Members Cardoza, Jones, Buban-Vonder Haar and McPherson  
Voting No: None  
Absent: None  
Motion carried 4-0.**

**5. Community Reports or Requests:**  
(Timestamp 00:06:30)

**A. Kuna Crime Update –Chief Justin Dusseau, Kuna City Police**

Chief Dusseau discussed the reports included in the Council Packet. Crime Report; overall, Kuna is a safe place to live. The city has not seen any spiking in crime and is actually safer considering the increase in population. The Kuna City Police are continuing to focus on drug related issues including educating about those issues. Crash Report; overview of time of day crashes, day of the week crashes as well as inattention at intersection crashes. DUI and Domestic Cases; overview by the month and type of Domestic Cases and DUI cases.

Chief Dusseau introduced Kuna's newest officer, Deputy Crystal Graves.

**6. Public Hearings: (7:00 p.m. or as soon thereafter as matters may be heard.)**

**7. Business Items:**

**A. Consideration to Approve Case No. 16-01-LS (Lot Split) Kuna Counseling Center Lot Split - Troy Behunin, Senior Planner  
(Timestamp 00:17:15)**

Applicant seeks lot split approval for a qualifying parcel within the South Linder Estates Subdivision, totaling approximately 2.18 acres in size, in order to prepare the lot for near future commercial development on one of the proposed splits.

Senior Planner Troy Behunin explained the eligibility process for a lot split and the history of the lot in regard to zoning. In addition, he explained the location of services in terms of distance to the lot. There will be three lots. One abuts Deer Flat Rd for commercial use. The applicant has established a permanent access easement for the two lots that don't connect to Deer Flat Rd. Mr. Behunin reviewed a diagram of the site with Council and Mayor. Mr. Behunin stood for questions.

Council Member Buban-Vonder Haar wasn't sure where the access agreement location is and there isn't access from lot one to lot two.

Mr. Behunin said it was a demonstration on the map.

Council Member Buban-Vonder Haar clarified that there isn't a diagram included in the packet of the how the accesses are proposed.

Mr. Behunin said that was correct, the applicants are aware they need to provide access for the rear parcel. With Council approval, Planning and Zoning can condition access would need to be provided across the parking lot or by a County Recording so the parcels would not be land locked. The map is an illustration not a literal placement.

Council Member Buban-Vonder Haar asked if the lines on the drawings that are labeled proposed, not actually proposed either.

Mr. Behunin responded they are proposed but it is a demonstration.

Council Member Buban-Vonder Haar said she is trying to understand what she is seeing. One map shows an access road but another map shows a different line cutting through the middle of the property. Are both of those proposed?

Mr. Behunin deferred to the applicant for the answer.

Council Member Cardoza asked if the property was zoned C-1. Since it has a residence on it, does it need to be rezoned?

Mr. Behunin confirmed it is zoned C-1 and has a grandfathered use. The house is not able to be expanded or enlarged in any way but can stay as it is.

Applicant Jim Grigg introduced Jerrod Wallgren, the architect of the project and addressed Council Member Buban-Vonder Haar's question regarding what looks like two different accesses on the maps; one of the lines is depicting a ditch and he pointed out on the second map the actual proposed access. Mr. Grigg further explained his vision for the three lots.

Council President Jones asked about the use of the shed on the property.

Mr. Grigg described the current use and upon development, it probably won't be used.

Council President Jones said it looks like there wouldn't be access to the shed in the proposal drawings.

Mr. Wallgren added it will be covered during design review level. Council President Jones brings up a good point.

Council Member Cardoza asked if Mr. Grigg had permission from P & Z to use the shed for commercial use.

Mr. Grigg said the PSR workers that occasionally use the building are authorized to work in any setting; a school, park, library etc. The shed is not used often but supposed it could be considered commercial use because it is related to his business.

Mr. Behunin explained Council can make a condition on the record of survey for the access point.

Council President Jones said he was concerned about the house access being a parking lot and is it allowable.

Mr. Behunin said it is allowed; the applicant is the owner of the property.

Council President Jones said it seems to be a weird set up with a house connected to a commercial development for consistency and presentation.

Mayor Stear added that the owner can't do anything with the house except to convert it to a commercial dwelling.

Mr. Behunin said it is considered a non-conforming use.

**Council President Jones moved to approve 16-01-LS based on facts outlined in the staff report and conditions of approval. Seconded by Council Member Buban-Vonder Haar by the following roll call vote:**

**Voting Aye: Council Members Cardoza, Jones, Buban-Vonder Haar and McPherson**

**Voting No: None**

**Absent: None**

**Motion carried 4-0.**

- B.** Consideration to Approve Case No. 16-01-FP (Final Plat) Ardmore Subdivision – Troy Behunin, Senior Planner  
(Timestamp 00:44:11)

Applicant is requesting Final Plat approval for Ardmore Subdivision. The final Plat for the Ardmore Subdivision proposes 30 residential lots, two (2) common lots.

Senior Planner Troy Behunin explained the details of the project and the history of its previous owner's development approval and subsequent vacancy. The new owner's representative is present. He stood for questions.

Council President Jones asked if any of the notes needed to be included in the motion.

Mr. Behunin said all the items have addressed by the applicant.

**Council President Jones moved to approve 16-01-FP Ardmore Subdivision. Seconded by Council Member Buban-Vonder Haar motion carried by the following roll call vote:**

**Voting Aye: Council Members Cardoza, Jones, Buban-Vonder Haar and McPherson**

**Voting No: None**

**Absent: None**

**Motion carried 4-0.**

- C. Wastewater Reuse Permit Committee meeting update and recommendations –  
Council Member Buban-Vonder Haar  
(Timestamp 00:49:43)

Council Member Buban-Vonder Haar updated Council on the committee meeting for the reuse permit.

The items for consideration are that currently the city treats its wastewater before dumping it into Indian Creek at no cost. DEQ is implementing temperature standards for dumping which is problematic because the city water is too warm and would need to expend funds for a cooling system.

If pressurized irrigation is turned off early as has happened in the recent past, re-use water could supplement that water instead of potable water. The demand for potable water was so high that year, the city was at its service limit and there would have been a serious issue if there had been a fire.

DEQ has indicated instead of contracts with all homeowners, an education program can be established.

The committee recommends moving forward with the process which includes additional permitting and a public education initiative including open houses/public forums and dedicated website information. Council Member Buban-Vonder Haar has also offered to be on video drinking the water.

Council Member Cardoza asked City Attorney Gordon Law how the project costs would be covered. He isn't sure if the funds are used from the contingency fund, there would be enough funds remaining in the event of an unforeseen expense. How

would those costs be passed along to the citizens and how would the city justify the cost to the citizens for just two weeks of the year in a dry year.

Council Member Buban-Vonder Haar added that the wastewater re-use would help in a normal water year to supplement the irrigation system. Tanks would be built to store the re-use water during the day and then at night would augment the existing pressurized irrigation water supply.

Mr. Law responded to the questions about the cost to fully implement the re-use water. The cost is part of a broader discussion of other issues which will have to be done unless there is another option to dispose of the re-use water, one of which is the temperature issue. Using the re-use water to supplement pressurized irrigation is one way to deal with that issue.

Another question related to the range of benefits that would come from the re-use water. Peak demand would be taken care of without drawing extensively on surface water. This would occur throughout the entire season not just part of the season.

The question regarding where the funds would come from has not been discussed by the committee. That would need to be determined by Council. Mr. Law's thought would be an incremental implementation and feels there is reasonable justification for part of the cost to come from sewer funds and part from the pressurized irrigation funds.

Mr. Law suggested questions for Council to be thinking about for future discussions.

Council Member Buban-Vonder Haar said maybe there should have been a workshop that included everyone

Mayor Stear said the point of the committee is to begin a discussion to see if there is an interest to move forward. If we have to cool water before it can be dumped, how much money do we want to spend on being wasteful? The re-use provides us the opportunity to spend money on being useful. If it sounds worthwhile, staff and the committee could meet again to explain the process and tighten up the dollar figures. Mayor Stear feels it is something worth moving forward on.

Council Member McPherson thinks the project is worth looking into further. He asked Mr. Law if the water would cool on its own.

Council Member Buban-Vonder Haar responded it is a totally different treatment process if it is being dumped in the creek than if it is being reused.

Council President Jones said he thought it was worth looking into further and if the costs were known yet for a cooling system.

Mr. Law said the details of excess temperature weren't defined yet. There are other municipalities that have to cool their water. The extent of the cooling affects the cost. His understanding is the capital investment as well as the operational cost of a cooling system is high but he does not have exact numbers at this time.

Council Member Jones said he sees it as an insurance policy to have the water needed for irrigation and asked if there was any value to the water if there was excess. Could we sell the water or is there a benefit toward not using our allocation of irrigation water by offsetting with re-use water?

Mr. Law responded there was no reimbursement for excess water allocation unless there was someone that needs it and is willing to pay for it.

Council Member Buban-Vonder Haar said there is the opportunity to carry over allotments.

Council Member Jones asked if the sewer employees would need additional training.

Mr. Law responded DEQ considered the current licensing of staff. They did not raise any questions regarding staff licensing. There will be some new procedures and new testing.

Council was in agreement to continue forward.

**Council Member Buban-Vonder Haar moved to move forward with the wastewater re-use permit process. Seconded by Council President Jones. Motion carried 4-0.**

- D. Consideration of Photo Badges for Employees and Photos of Mayor and Council –  
City Clerk, Chris Engels  
(Timestamp 01:13:48)

City Clerk Chris Engels referred to the memo included in the Council packet with two options. The first option would be badges which have been discussed as an alternative to embroidery for shirts. The cost depends on the number of group sessions but it is thought that everyone could be done in one or two sessions. The cost would be \$100 for two sessions.

Council Member Buban-Vonder Haar said that in the Federal government, photos are taken on site. Is there a reason we couldn't do that?

Ms. Engels responded staff tried to do that in the past. We are not set up with the equipment.

Council Member Buban-Vonder Haar said if the cost is \$100 initially then an unknown amount for individual new employees, would it make more sense to the buy equipment.

Ms. Engels said that thought had merit. Bob Bachman had mentioned a process of taking photos and sending them to Walgreens.

Facilities Director Bob Bachman said Walgreens can print the photos on a plastic card. The cost was \$5 or less last year.

Council Member Buban-Vonder Haar said if it is that inexpensive, they could just be done that way. Are the photos taken with a camera phone?

Mr. Bachman responded, yes.

Council Member Buban-Vonder Haar said she is concerned about consistency. The more we can do for citizens encountering a city employee to assure them of legitimacy the better. Consistency of background, pose and dress in the photo would be important.

Ms. Engels responded that communication with the departments to set up the criteria would be feasible.

Council Member Buban-Vonder Haar asked if a watermark could be added.

Mr. Bachman said there is an option to create your own artwork.

Ms. Engels asked for Council direction.

Council President Jones said he agreed the badges needed to be consistent. Anytime employees are interacting with the public outside a city building, he thinks badges should be on display. Criteria should be set for that as well as what happens if a badge is lost.

Mayor Stear said discussion earlier today was that the time badges were least likely to be worn was when an employee was actively working which could cause the badge to hang up on something. Other than those occasions, everyone was receptive to badges being worn.

Council Member Buban-Vonder Haar asked if there were armband badge holders that would secure the badge to the employee.

City Engineer Gordon Law said it would be helpful for his employees to have a badge to show they are legitimate city employees for some of the duties they need to perform. There is concern about anything that would hang loose to prevent injuries from being caught up in equipment.

Council direction is to move forward with having badges done.

Ms. Engels clarified a criteria would be developed and City Attorney Richard Roats could help with something to be included in the Personnel Manual as far as placement.

Council Member Buban-Vonder Haar added that it may be useful to have the employee's first name and job title on the badge.

Council President Jones would like the city logo on the badges as well.

Ms. Engels moved to the second option in the memo; framed professional photos of the Mayor and Council. The Clerk's Office has allocated funds for this every year for the last few years but the photos haven't actually been done. The Clerk's Office does not feel comfortable taking the photos and producing them professionally. If Council would like to move forward with the photos she would like to engage a professional.

Council Member Buban-Vonder Haar asked if the photographer is a member of the Chamber. She is aware of a couple of photographers that are Chamber members that might offer a discount.

Ms. Engels responded she received a couple of quotes and this was the lowest. She is not sure if he is a member of the Chamber, she will follow up with him.

Council President Jones said he has no problem with the photos especially since the funds are already allocated.

Council Member Cardoza said he is bewildered that the Chamber is being emphasized so much when there are businesses that are paying taxes to the city but are not Chamber members. Why are they being penalized? As a member of the Council, the priority should be any organization within the city limits.

Council Member Buban-Vonder Haar said it is in the comp. plan that we are supposed to be partners with the Chamber and promote each other.

Council Member Cardoza asked if he is to believe that the city is not going to do business with anybody that pays taxes but is not a member.

Council Member Buban-Vonder Haar said that is not what she said. Promoting and partnering with the Chamber is in the comp. plan.

Council Member Cardoza said maybe the comp. plan needs to be changed if businesses in this community are going to be isolated.

Council Member Buban-Vonder Haar said she didn't know how businesses were being isolated.

Ms. Engels clarified; her understanding of Council Member Buban-Vonder Haar's direction was to make sure we didn't exclude asking any Chamber members for a quote and asking for a discount since we are Chamber members as well.

Council Member Buban-Vonder Haar confirmed that was her meaning.

**Council Member Buban-Vonder Haar moved to move forward with employee badges and the best method to produce them as well as moving forward with elected official photos as laid out in the memo. Seconded by Council President Jones. Motion carried 4-0**

- E. Consideration to Approve Resolution R09-2016 Agreement with Bureau of Reclamation for Crossing State Lateral with Pressure Irrigation Main – Gordon Law, City Engineer  
(Timestamp 01:29:56)

RESOLUTION APPROVING AGREEMENT WITH BUREAU OF RECLAMATION ALLOWING CITY OF KUNA TO CROSS STATE LATERAL WHERE IT CROSSES W. HUBBARD ROAD WITH PRESSURE IRRIGATION MAIN AND AUTHORIZING THE MAYOR AND CLERK TO SIGN SAID AGREEMENT.

City Engineer Gordon Law explained the need for the agreement. He recommends approval of the agreement. There will be two issues to follow related to this process. This is the process for all crossings.

**Council Member Buban-Vonder Haar moved to approve R09-2016. Seconded by Council President Jones. Motion carried 4-0.**

- F. Consideration to Approve Resolution R08-2016 Authorizing City Engineer to Execute Agreements with Bureau of Reclamation – Richard Roats, City Attorney  
(Timestamp 01:31:42)

A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF KUNA, IDAHO AUTHORIZING THE CITY ENGINEER TO EXECUTE, ON BEHALF OF THE CITY OF KUNA, IDAHO, ALL CONSENT TO USE AGREEMENTS WITH THE UNITED STATES DEPARTMENT OF INTERIOR BUREAU OF RECLAMATION (BOR) WITHOUT ADDITIONAL APPROVAL FROM THE CITY COUNCIL AFTER THE DATE OF PASSAGE OF THIS RESOLUTION; PROVIDING A PROCESS TO NOTIFY THE CITY COUNCIL OF EXECUTED AGREEMENTS; AND PROVIDING AN EFFECTIVE DATE.

City Attorney Richard Roats explained the resolution requests the City Engineer be authorized to sign agreements with the BOR ,then they will come to the agenda for approval.

Council President Jones asked if there was a time that Council wouldn't approve.

Mr. Law said this is part of the process and wouldn't know of an instance to turn one down. The time delays could be minimized if this was approved.

**Council Member Buban-Vonder Haar moved to approve R08-2016. Seconded by Council President Jones. Motion carried 4-0.**

- G.** Consideration to Approve Resolution R07-2016 ACHD ROW Addendum – Richard Roats, City Attorney  
(Timestamp 01:34:45)

A RESOLUTION OF THE CITY OF KUNA, IDAHO AUTHORIZING THE CITY ENGINEER TO EXECUTE, ON BEHALF OF THE CITY OF KUNA, IDAHO, ALL ADDENDUMS TO THE MASTER LICENSE AGREEMENT FOR MUNICIPAL PRESSURE IRRIGATION SYSTEM WITHIN THE RIGHTS-OF-WAY BETWEEN THE ADA COUNTY HIGHWAY DISTRICT AND THE CITY OF KUNA PERMITTING THE PLACEMENT OF THE CITY OF KUNA'S PRESSURIZED IRRIGATION SYSTEM CONSISTING OF PRESSURE IRRIGATION PIPING AND VALVING EQUIPMENT WITHIN THE ADA COUNTY HIGHWAY DISTRICT RIGHTS-OF-WAY WITHOUT ADDITIONAL APPROVAL FROM THE CITY COUNCIL AFTER THE DATE OF PASSAGE OF THIS RESOLUTION; PROVIDING A PROCESS TO NOTIFY THE CITY COUNCIL OF EXECUTED AGREEMENTS; AND PROVIDING AN EFFECTIVE DATE.

City Attorney Richard Roats explains this pertains to the agreement with ACHD. This is an attempt to streamline the process similar to the previous resolution.

**Council Member Buban-Vonder Haar moved to approve R07-2016. Seconded by Council President Jones. Motion carried 4-0.**

- H.** Consideration to Approve Resolution R10-2016 – City Treasurer, John Marsh  
(Timestamp 01:35:45)

A RESOLUTION OF THE CITY OF KUNA, IDAHO ADOPTING THE INTERNAL REVENUE SERVICE CODE SECTION 125 PREMIUM ONLY PLAN DOCUMENT AND SUMMARY PLAN DESCRIPTION.

City Treasurer John Marsh said this is to officially allow qualifying health benefit premiums to be deducted pre-tax for the employees and the employer saves those taxes as well. He stood for questions.

**Council Member Buban-Vonder Haar moved to approve R10-2016. Seconded by Council President Jones. Motion carried 4-0.**

**8. Ordinances:**

**9. Mayor/Council Discussion Items:**

*(Timestamp 01:38:14)*

**A. Discussion to change Council Meeting start time to 6:00 p.m. – Mayor Stear**

Mayor Stear asked Council if they were interested in moving the meetings to 6:00 p.m.

Council Buban-Vonder Haar was fine with that but wondered if there would be an impact on citizen's ability to attend meetings at 6:00 p.m. or if live streaming should be looked into.

City Clerk Chris Engels said we can look into what would be needed for live streaming.

Facilities Director Bob Bachman said the security system that is being looked into would have the equipment necessary for the video portion.

Council President Jones was fine with the change.

Mayor Stear asked if Council would like to wait to change the time until information is available for live streaming.

Council Member Buban-Vonder Haar said she was fine with changing the time now as long as we move forward with the live streaming research.

P & Z Director Wendy Howell pointed out that the P & Z meetings have been held at 6:00 p.m. for three years and more citizens seem to attend than at a later time.

Council Member Cardoza has mixed emotions and wonders if as public servants, we are putting our time ahead of the people who work outside Kuna.

Mayor Stear said the time can be changed and if it seems it is inconvenient for people, it can be changed back to the later time.

City Clerk Chris Engels said the biggest issues would probably be public hearings. The meeting can begin at 6:00 p.m. and it can be noted that public hearings will begin later on the agenda.

Council Member Cardoza asked about yearly publications that have just been printed listing Council Meetings at 7:00 p.m. Is there any legal concept to those advertisements?

City Attorney Richard Roats responded no, as long the City Council Meeting calendar is published and an Ordinance is passed and published.

City Clerk Chris Engels said at Council's direction, an Ordinance would need to be approved to change the time in City Code.

Mayor Stear directed an Ordinance be drafted for the next Council meeting.

City Attorney Richard Roats said he would check with the City Clerk regarding any notice issues.

Council Member Richard Cardoza suggested a notice be published 60 days before the change takes effect as well as a notice in two of the monthly utility mailings to be sure citizens are aware.

Ms. Engels said the Ordinance could be slow tracked for three readings and there would be enough time to send notices in two utility bill mailings as well as getting it out on the social media sites and the website. We can also publish a new calendar of Council meeting dates and times in the Kuna Melba News.

Mayor Stear would like to have a committee to review fee waivers.

Council Member Buban-Vonder Haar would like to be on it but if Council President Jones would like to also be on it, she will step aside.

Council President Jones would like to participate.

Council Member McPherson would like to participate.

Council Member McPherson and Council President Jones will be on the committee.

Council Member Cardoza asked about the city hall options.

Mayor Stear said the proposals should be ready for the first meeting in March. There has been another property added to the option list. He is also waiting for a response from Tim Gordon.

Council Member Cardoza asked about the progress of the impact fees.

City Attorney Richard Roats responded he has the numbers and there is a Park Impact Fee Committee meeting scheduled for next Thursday.

Council Member Cardoza asked about the plane dedication.

Mayor Stear said there was a very nice dedication of an A10 Thunderbolt "The Pride of the City of Kuna". The plane will be deployed sometime soon, a flag will be flown and a picture taken of the crew with the flag. When the crew returns home, the flag will be presented to the city. It will also be possible to track where "our" plane is and how many missions it has flown.

**10. Announcements:**

**11. Executive Session:**

**12. Adjournment:**

**Mayor Stear adjourned the meeting at 9:00 p.m.**



Joe L. Stear, Mayor

ATTEST:



Chris Engels, City Clerk



*Minutes prepared by Dawn Stephens, Deputy City Clerk  
Date Approved: CCM 02.16.2016*