



**CITY OF KUNA  
REGULAR COUNCIL MEETING  
AGENDA**

**TUESDAY, JUNE 4, 2013 AT 7:00 P.M.**

**Kuna City Hall Council Chamber, 763 W. Avalon Street, Kuna, Idaho**

1. Call To Order And Roll Call:
2. Invocation: Stan Johnson, Kuna Life Church
3. Pledge Of Allegiance: Mayor Nelson
4. Consent Agenda:  
*All items listed under the Consent Agenda are considered to be routine and are acted on with one motion by the City Council. There will be no separate discussion on these items unless the Mayor, Council Member, or City Staff requests an item to be removed from the Consent Agenda for discussion. Items removed from the Consent Agenda will be placed on the Regular Agenda under Old Business or as instructed by the City Council.*
- 4.A. Approve Minutes Of May 21, 2013 Regular Meeting  
  
Documents: [05.21.13 COUNCIL MEETING MINUTES.PDF](#)
- 4.B. Accounts Payable Dated June 4, 2013 In The Amount Of \$159,048.24  
  
Documents: [UNPAID INVOICE REPORT 06.04.13.PDF](#)
- 4.C. Approve Resolution No. R17-2013 Authorizing The Mayor To Execute The Non-Criminal Justice Agency Access Agreement  
  
Documents: [R17-2013 NON CRIMINAL JUSTICE AGENCY ACCESS AGREEMENT.PDF](#)
5. Citizen's Reports Or Requests:
6. Old Business:
7. Public Hearings: (7:00 P.m. Or As Soon Thereafter As Matters May Be Heard.)
8. New Business:
  - 8.A. Discussion On City Of Kuna Employee Water And Wastewater Certification Testing - Richard Roats, City Attorney  
  
Documents: [EMPLOYEE CERTIFICATION TESTING 1.PDF](#)
  - 8.B. Discussion On Non-Profit Organizations - Richard Roats, City Attorney
9. Ordinances:
10. Mayor/Council Discussion Items:
11. Announcements:
12. Executive Session:

13. Adjournment:

*City of Kuna Council Meeting Agenda - June 4, 2013*

*If you need special assistance to participate in this meeting, please contact the City Clerk's Office at 922 -5546 at least 48 hours prior to the meeting.*

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**CITY OF KUNA  
REGULAR COUNCIL MEETING  
MINUTES**

**TUESDAY, MAY 21, 2013**

**Kuna City Hall Council Chamber, 763 W. Avalon Street, Kuna, Idaho**

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**7:00 P.M. REGULAR COUNCIL MEETING**

**COUNCIL MEMBERS PRESENT:** Mayor W. Greg Nelson  
Council President Richard Cardoza  
Council Member Briana Buban-Vonder Haar  
Council Member Joe Stear

**EXCUSED ABSENCE:** Council Member Doug Hoiland

**CITY STAFF PRESENT:** Richard Roats, City Attorney  
Gordon Law, City Engineer  
John Marsh, City Treasurer  
Wendy Howell, P & Z Director  
Brenda Bingham, City Clerk

**Call to Order and Roll Call**

Mayor Nelson welcomed everyone and called the meeting to order at 7:00 p.m. Roll call reflected Council President Cardoza and Council Members Buban-Vonder Haar and Stear present at the meeting. Council Member Hoiland was unable to attend.

**Invocation:** Randy Maxwell, 7<sup>th</sup> Day Adventist

**Pledge of Allegiance:** Mayor Nelson

**1. Consent Agenda: (Timestamp 00:02:01)**

*All items listed under the Consent Agenda are considered to be routine and are acted on with one motion by the City Council. There will be no separate discussion on these items unless the Mayor, Council Member, or City Staff requests an item to be removed from the Consent Agenda for discussion. Items removed from the Consent Agenda will be placed on the Regular Agenda under Old Business or as instructed by the City Council.*

**A. City Council Meeting Minutes:**

1. Minutes of May 7, 2013 Regular Meeting
2. Minutes of May 14, 2013 Special Meeting

1 B. Accounts Payable Dated May 21, 2013 in the Amount of \$224,761.32.

2  
3 C. Alcohol Licenses: None

4  
5 D. Resolutions:

- 6  
7 1. Approve Resolution No. R16-2013 Authorizing the Mayor to Execute the Real Estate  
8 Lease Agreement with Henry Vanderstelt for Lease of City of Kuna Property Located  
9 on South Swan Falls Road of Approximately 80 Farmable Acres

10  
11 E. Findings of Facts and Conclusions of Law: None

12  
13 Briana questioned phone charges for admin. John explained portion being reimbursed.

14  
15 Cardoza questioned lease, Roats explained Hopkins property, will be growing corn.

16  
17 **Council Member Stear moved to approve the Consent Agenda as presented. Seconded**  
18 **by Council Member Buban-Vonder Haar, all voting aye. Motion carried 3-0**

19  
20 **2. Citizen's Reports or Requests: (Timestamp 00:04:34)**

21  
22 A. Update on Current Status of Lt. Kody Aldrich – Lt. Kody Aldrich (Timestamp 00:12:30)

23  
24 Lt Aldrich briefly explained the recent illness he has been recovering from and thanked  
25 everyone for their concern. He reported he will be taking a new position as Jail Captain  
26 after providing nearly 7 years of service in Kuna. He expressed appreciation for the  
27 support shown to him over the past years. The Mayor and Council thanked him for a job  
28 well done.

29  
30 B. Presentation of Funds to Kuna Police Athletic League (PAL) from Ada County Sheriff's  
31 Youth Foundation – Lt. Kody Aldrich (Timestamp 00:09:56)

32  
33 Sheriff Gary Raney mentioned the importance of dealing with delinquency before it  
34 develops into crime in Kuna and acknowledged the efforts being made to address the  
35 concern. Sheriff Raney presented a Kuna Pal Program check for \$5,000 to Mayor Nelson.  
36 He also expressed appreciation to Lt. Aldrich for his service in Kuna.

37  
38 C. Crime Report – Sgt. Justin Dusseau, Interim Kuna City Police Chief and Lt. Kody Aldrich  
39 (Timestamp 00:04:54)

40  
41 Lt. Kody Aldrich provided a monthly report for April 2013 since he was still Chief of  
42 Police during that time. Highlights from the report reflected a 23% decline in crime rate  
43 from the previous year. Calls for service were slightly down but there was an increase in  
44 code 3 calls. Traffic crashes were up slightly with 23 compared to 19 year to date.

45  
46 It was noted the Police Department is proactive in addressing the juvenile related crimes  
47 and trends by integrating programs such as PAL to give more opportunities for our youth.

1  
2 D. Proclamation for National Kids to Parks Day (*Timestamp 00:15:34*)  
3

4 Mayor Nelson read the proclamation in support of National Kids to Parks Day urging  
5 residents to take their children to the parks.  
6

7 **3. Old Business:**  
8

- 9 A. 13-01-LS; A Lot Split request from The Land Group. The school is requesting to split  
10 this original lot into 3 separate and unique lots. The land owner is the Falcon Ridge Public  
11 Charter School. Presented by Troy Behunin, Sr. Planner/Planning & Zoning  
12 (*Timestamp 00:17:32*)  
13

14 Wendy Howell, Planning and Zoning Director, presented the request explaining the  
15 applicant had questions on the City Engineer's memo at the last meeting. Curb and gutter  
16 will not be required at this time but the existing sidewalk along Ten Mile and Avalon will  
17 be widened an additional three feet. More discussion followed regarding the installation  
18 of curb, gutter and sidewalk.  
19

20 **Council Member Buban-Vonder Haar moved to approved 13-01-LS Lot Split**  
21 **request from the Land Group. Seconded by Council Member Stear.**

22 **Voting Yes: Council Members Buban-Vonder Haar and Stear**

23 **Voting No: Council Member Cardoza**

24 **Absent: Council Member Hoiland**

25 **Motion carried 2-1**  
26

- 27 **4. Public Hearings:** (7:00 p.m. or as soon thereafter as matters may be heard.) None  
28

29 **5. New Business:**  
30

- 31 A. 13-01-FP – Final Plat – Deserthawk Residential Subdivision will be a multi-phased  
32 project. The applicant is requesting a Final Plat for Deserthawk Subdivision No. 1.  
33 Deserthawk No. 1 proposes 41 residential lots and 5 common lots. Presented by Troy  
34 Behunin, Sr. Planner/Planning & Zoning (*Timestamp 00:33:03*)  
35

36 Wendy Howell explained the preliminary plat application was originally approved in  
37 September 2003. The applicant has satisfied all of the requirements. Discussion took  
38 place regarding a small reduction in the required south side Right-of-Way (ROW)  
39 dedication for West Sunbeam Street. A correction will be made to the staff report to  
40 indicate 41 residential lots and 6 common lots.  
41

42 **Council Member Stear moved to approve the Final Plat for Case Number 13-01-FP**  
43 **removing the five foot from the right-of-way. Seconded by Council Member Buban-**  
44 **Vonder Haar, all voting aye. Motion carried 3-0.**  
45

- 46 B. Resolution R15-2013 Municipal Potable Water System Fees and Policies – City Attorney,  
47 Richard Roats (*Timestamp 00:49:40*)

1 Attorney Roats explained the resolution is up for discussion and reflects the removal of  
2 the Well Mitigation Fee and language that has been cleaned up. He asked for  
3 recommendations from the Council regarding the irrigation water use fee. He pointed out  
4 the rate for potable water is billed at \$1.57 per 1,000 gallons (\$1.54 is the city's cost) and  
5 residents that do not have pressure irrigation service are billed \$.0336 per 1,000 gallons  
6 from April 15<sup>th</sup> to October 15<sup>th</sup> of each year up to 45,000 gallons. Discussion on the rate  
7 took place noting there was no history on how the rate was determined. A lengthy  
8 discussion ensued regarding the irrigation water use fee and new language for the policy.  
9

10 Mr. Roats will run some numbers and variables on costs for consideration at the next  
11 meeting.  
12

13 **6. Ordinances:**

14  
15 **7. Mayor/Council Discussion Items:** None  
16

17 **8. Announcements:**  
18

19 **9. Executive Session:**  
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21 **10. Adjournment:**  
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23 Council Member Stear moved to adjourn the meeting at 8:15 p.m.  
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29 W. Greg Nelson, Mayor

30 ATTEST:  
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34 Brenda S. Bingham, City Clerk  
35

36 *Minutes prepared by Brenda Bingham*

37 *Date Approved: CCM 6/4/13*  
38

39 ***An audio recording of this meeting is available at City Hall upon request or it can be***  
40 ***accessed at the City of Kuna website [www.cityofkuna.com](http://www.cityofkuna.com).***  
41

Report Criteria:

Detail report.  
Invoices with totals above \$0.00 included.  
Only unpaid invoices included.

| Vendor #                                  | Vendor Name                        | Invoice Number | PO # | Description   | Invoice Date | Net Invoice Amount | Amount Paid | GL Account and Title                   | GL Activity # | GL Period | Date Paid | Voided |
|---|------------------------------------|----------------|------|---|--------------|--------------------|-------------|--|---------------|-----------|-----------|--------|
| <b>2M COMPANY, INC.</b>                   |                                    |                |      |   |              |                    |             |  |               |           |           |        |
| 1461                                      | 2M COMPANY, INC.                   | 4072540000     |      | BATTERY OPERATED CLOCKS FOR SPRINKLERS MAY '13 - PARKS                                      | 05/03/2013   | 220.00             | .00         | 01-6150 MAINTENANCE & REPAIRS - SYSTEM | 1004          | 5/13      |           |        |
| 1461                                      | 2M COMPANY, INC.                   | 4072845000     |      | SPRINKLER CONTROL TIMERS MAY '13 - PARKS  | 05/03/2013   | 63.00              | .00         | 01-6150 MAINTENANCE & REPAIRS - SYSTEM | 1004          | 5/13      |           |        |
| 1461                                      | 2M COMPANY, INC.                   | 4072996000     |      | SPRINKLER STOCK PARTS MAY '13 - PARKS   | 05/07/2013   | 355.08             | .00         | 01-6150 MAINTENANCE & REPAIRS - SYSTEM | 1004          | 5/13      |           |        |
| 1461                                      | 2M COMPANY, INC.                   | 4073439000     |      | SPRINKLER NIPPLES MAY '13 - B. WITTHROW   | 05/16/2013   | 48.50              | .00         | 01-6150 MAINTENANCE & REPAIRS - SYSTEM | 1004          | 5/13      |           |        |
| Total 2M COMPANY, INC.:                   |                                    |                |      |   |              |                    | 686.58      | .00                                    |               |           |           |        |
| <b>ABC STAMP, SIGNS &amp; AWARDS</b>      |                                    |                |      |   |              |                    |             |  |               |           |           |        |
| 277                                       | ABC STAMP, SIGNS & AWARDS          | 0449924        | 607  | 3 STAMPS, "#4-REBAR T&B" VERTS -16" O.C., VERTS 4FT O.C., BLDG INSPECTOR, MAY '13 - K. RICE | 05/09/2013   | 24.59              | .00         | 01-6165 OFFICE SUPPLIES                | 1005          | 5/13      |           |        |
| Total ABC STAMP, SIGNS & AWARDS:          |                                    |                |      |   |              |                    | 24.59       | .00                                    |               |           |           |        |
| <b>ADA COUNTY HIGHWAY DISTRICT (RENT)</b> |                                    |                |      |   |              |                    |             |  |               |           |           |        |
| 1037                                      | ADA COUNTY HIGHWAY DISTRICT (RENT) | 06/13          |      | SHOP RENT - JUNE 2013 - PARKS   | 05/29/2013   | 148.50             | .00         | 01-6211 RENT- BUILDINGS & LAND         | 1004          | 6/13      |           |        |
| 1037                                      | ADA COUNTY HIGHWAY DISTRICT (RENT) | 06/13          |      | SHOP RENT - JUNE 2013 - WATER   | 05/29/2013   | 126.00             | .00         | 20-6211 RENT- BUILDINGS & LAND         | 0             | 6/13      |           |        |





| Vendor #                                      | Vendor Name    | Invoice Number | PO # | Description  | Invoice Date | Net Invoice Amount | Amount Paid | GL Account and Title                  | GL Activity # | GL Period | Date Paid | Voided |
|---|----------------|----------------|------|--|--------------|--------------------|-------------|---------------------------------------|---------------|-----------|-----------|--------|
| 1606  | AUTOZONE, INC. | 4126245554     |      | VEHICLES - B. BACHMAN  | 05/13/2013   | 37.50              | .00         | 20-6305 VEHICLE MAINTENANCE & REPAIRS | 0             | 5/13      |           |        |
| 1606  | AUTOZONE, INC. | 4126245554     |      | ANTI-FREEZE DRAIN PAN, A/C RECHARGE SYSTEM FOR DUMP TRUCK. OIL DRAIN STAND FOR OIL PIT. ALL VEHICLES. MAY '13 - B. WITHROW | 05/13/2013   | 37.50              | .00         | 21-6305 VEHICLE MAINTENANCE & REPAIRS | 0             | 5/13      |           |        |
| 1606  | AUTOZONE, INC. | 4126245554     |      | ANTI-FREEZE DRAIN PAN, A/C RECHARGE SYSTEM FOR DUMP TRUCK. OIL DRAIN STAND FOR OIL PIT. ALL VEHICLES. MAY '13 - B. WITHROW | 05/13/2013   | 18.65              | .00         | 25-6305 VEHICLE MAINTENANCE & REPAIR  | 0             | 5/13      |           |        |
| 1606  | AUTOZONE, INC. | 4126245867     | 660  | POWER STEERING PULLEY PULLER, ALL VEHICLES. MAY '13 - B. BACHMAN   | 05/13/2013   | 10.00              | .00         | 01-6175 SMALL TOOLS                   | 1004          | 5/13      |           |        |
| 1606  | AUTOZONE, INC. | 4126245867     | 660  | POWER STEERING PULLEY PULLER, ALL VEHICLES. MAY '13 - B. BACHMAN   | 05/13/2013   | 12.00              | .00         | 20-6175 SMALL TOOLS                   | 0             | 5/13      |           |        |
| 1606  | AUTOZONE, INC. | 4126245867     | 660  | POWER STEERING PULLEY PULLER, ALL VEHICLES. MAY '13 - B. BACHMAN   | 05/13/2013   | 12.00              | .00         | 21-6175 SMALL TOOLS                   | 0             | 5/13      |           |        |
| 1606  | AUTOZONE, INC. | 4126245867     | 660  | POWER STEERING PULLEY PULLER, ALL VEHICLES. MAY '13 - B. BACHMAN   | 05/13/2013   | 6.00               | .00         | 25-6175 SMALL TOOLS                   | 0             | 5/13      |           |        |
| 1606  | AUTOZONE, INC. | 4126246388     |      | GEAR PULLER, WATER VEHICLES. MAY '13 - B. BACHMAN  | 05/14/2013   | 39.99              | .00         | 20-6305 VEHICLE MAINTENANCE & REPAIRS | 0             | 5/13      |           |        |
| 1606  | AUTOZONE, INC. | 4126246388     |      | GAS CAN, WATER DEPT., MAY '13 - B. BACHMAN   | 05/14/2013   | 10.99              | .00         | 20-6142 MAINT. & REPAIRS- EQUIPMENT   | 0             | 5/13      |           |        |
| Total AUTOZONE, INC.:                         |                |                |      |  |              |                    | 215.95      | .00                                   |               |           |           |        |
| AXIS CAPITAL, INC.<br>1264 AXIS CAPITAL, INC. |                |                |      |  | 05/13/2013   | 41.71              | .00         | 01-6190 POSTAGE & BILLING             | 0             | 6/13      |           |        |

| Vendor #                              | Vendor Name                    | Invoice Number | PO # | Description   | Invoice Date | Net Invoice Amount | Amount Paid | GL Account and Title                  | GL Activity # | GL Period | Date Paid | Voided |
|---------------------------------------|--------------------------------|----------------|------|---|--------------|--------------------|-------------|---------------------------------------|---------------|-----------|-----------|--------|
| 1264                                  | AXIS CAPITAL, INC.             | 929775         |      | QRTRLY RENT MAIL MACHINE, JUNE-AUG '13 - P & Z  | 05/13/2013   | 20.86              | .00         | 01-6190_POSTAGE & BILLING             | 1003          | 6/13      |           |        |
| 1264                                  | AXIS CAPITAL, INC.             | 929775         |      | QRTRLY RENT MAIL MACHINE, JUNE-AUG '13 - WATER  | 05/13/2013   | 48.48              | .00         | 20-6190_POSTAGE & BILLING             | 0             | 6/13      |           |        |
| 1264                                  | AXIS CAPITAL, INC.             | 929775         |      | QRTRLY RENT MAIL MACHINE, JUNE-AUG '13 - SEWER  | 05/13/2013   | 57.69              | .00         | 21-6190_POSTAGE & BILLING             | 0             | 6/13      |           |        |
| 1264                                  | AXIS CAPITAL, INC.             | 929775         |      | QRTRLY RENT MAIL MACHINE, JUNE-AUG '13 - P.I.   | 05/13/2013   | 20.17              | .00         | 25-6190_POSTAGE & BILLING             | 0             | 6/13      |           |        |
| Total AXIS CAPITAL, INC.:             |                                |                |      |   |              |                    | 188.91      | .00                                   |               |           |           |        |
| <b>BHS MARKETING, LLC</b>             |                                |                |      |   |              |                    |             |                                       |               |           |           |        |
| 512                                   | BHS MARKETING, LLC             | 34922          | 616  | 1 TOTES SODIUM HYPOCHLORITE (CHLORINE), WELLS & 10 CEDAR DANSKIN, MAY '13 - J. YERTON | 05/20/2013   | 1,498.10           | .00         | 20-6150_MAINT. & REPAIRS - SYSTEM     | 0             | 5/13      |           |        |
| Total BHS MARKETING, LLC:             |                                |                |      |   |              |                    | 1,498.10    | .00                                   |               |           |           |        |
| <b>BOISE RIGGING SUPPLY</b>           |                                |                |      |   |              |                    |             |                                       |               |           |           |        |
| 246                                   | BOISE RIGGING SUPPLY           | R37957         | 624  | E-TRACKS FOR NEW SEWER TRUCK, 6 EA "D" RINGS, 6 EA TRACK BLANKS, MAY '13 - C. KNIGHT  | 05/13/2013   | 186.52             | .00         | 21-6305_VEHICLE MAINTENANCE & REPAIRS | 0             | 5/13      |           |        |
| Total BOISE RIGGING SUPPLY:           |                                |                |      |   |              |                    | 186.52      | .00                                   |               |           |           |        |
| <b>BUREAU OF OCCUPATIONAL LICENSE</b> |                                |                |      |   |              |                    |             |                                       |               |           |           |        |
| 1091                                  | BUREAU OF OCCUPATIONAL LICENSE | 05242013       |      | RENEW #WWW2-14284, D. CROSSLEY, WATER DEPT  | 05/24/2013   | 35.00              | .00         | 20-6075_DUES & MEMBERSHIPS            | 0             | 5/13      |           |        |
| 1091                                  | BUREAU OF OCCUPATIONAL LICENSE | 05242013       |      | RENEW #WWW2-14720, D. CROSSLEY, WATER   | 05/24/2013   | 35.00              | .00         | 20-6075_DUES & MEMBERSHIPS            | 0             | 5/13      |           |        |
| 1091                                  | BUREAU OF OCCUPATIONAL LICENSE | 05242013       |      | RENEW #DWD3-16635, D. CROSSLEY, WATEER  | 05/24/2013   | 35.00              | .00         | 20-6075_DUES & MEMBERSHIPS            | 0             | 5/13      |           |        |

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|---------------------------------------|--------------------------------|----------------|------|--|--------------|--------------------|-------------|--------------------------------------|---------------|-----------|-----------|--------|
| Total BUREAU OF OCCUPATIONAL LICENSE: |                                |                |      |  |              |                    |             |                                      |               |           |           |        |
|                                       |                                |                |      |  |              | 105.00             | .00         |                                      |               |           |           |        |
| <b>CUSTOM ELECTRIC, INC.</b>          |                                |                |      |  |              |                    |             |                                      |               |           |           |        |
| 147                                   | CUSTOM ELECTRIC, INC.          | 6679           | 623  | TROUBLESHOOT POWER OUTAGE/BURNED CONNECTION, PUMP PANEL, FARM, MAY '13 - R. DAVIS                      | 05/10/2013   | 1,541.68           | .00         | 21-6090, FARM EXPENDITURES           | 0             | 5/13      |           |        |
| Total CUSTOM ELECTRIC, INC.:          |                                |                |      |  |              |                    |             |                                      |               |           |           |        |
|                                       |                                |                |      |  |              | 1,541.68           | .00         |                                      |               |           |           |        |
| <b>FLUID CONNECTOR PRODUCTS, INC.</b> |                                |                |      |  |              |                    |             |                                      |               |           |           |        |
| 1083                                  | FLUID CONNECTOR PRODUCTS, INC. | D222509        | 610  | REPLACE/REPAIR HOSE FITTING END, VAC TRK #2, SEWER, MAY '13 - T. FLEMING                               | 05/10/2013   | 15.32              | .00         | 21-6142, MAINT. & REPAIRS- EQUIPMENT | 0             | 5/13      |           |        |
| 1083                                  | FLUID CONNECTOR PRODUCTS, INC. | D222808        | 677  | SPRAYER PARTS, N.WWTP, MAY '13 - B. BACHMAN  | 05/16/2013   | 13.78              | .00         | 21-6142, MAINT. & REPAIRS- EQUIPMENT | 0             | 5/13      |           |        |
| Total FLUID CONNECTOR PRODUCTS, INC.: |                                |                |      |  |              |                    |             |                                      |               |           |           |        |
|                                       |                                |                |      |  |              | 29.10              | .00         |                                      |               |           |           |        |
| <b>G &amp; R AG PRODUCTS, INC.</b>    |                                |                |      |  |              |                    |             |                                      |               |           |           |        |
| 376                                   | G & R AG PRODUCTS, INC.        | 117317901      | 567  | BACKPACK SPRAYER W/4 GAL PUMP, 2" COUPLER W/HOSE SHANK, 2" ADAPTER, WATER, MAY '13 - B. WITHROW        | 05/02/2013   | 575.21             | .00         | 20-6142, MAINT. & REPAIRS- EQUIPMENT | 0             | 5/13      |           |        |
| 376                                   | G & R AG PRODUCTS, INC.        | 1174465-01     | 655  | NEW SPRAY GUN AND HOSE REEL FOR SPRAYER, FREIGHT, LAGOONS, MAY '13 - B. WITHROW                        | 05/23/2013   | 393.47             | .00         | 21-6142, MAINT. & REPAIRS- EQUIPMENT | 0             | 5/13      |           |        |
| Total G & R AG PRODUCTS, INC.:        |                                |                |      |  |              |                    |             |                                      |               |           |           |        |
|                                       |                                |                |      |  |              | 968.68             | .00         |                                      |               |           |           |        |
| <b>HACH COMPANY</b>                   |                                |                |      |  |              |                    |             |                                      |               |           |           |        |
| 157                                   | HACH COMPANY                   | 8304692        | 326  | BENCH SERVICE FOR DR2700 SPECTROPHOTOMETER FOR COD/CHLORINE/AMMONIA TESTS, SEWER, MARCH '13 - R. DAVIS | 05/20/2013   | 371.00             | .00         | 21-6142, MAINT. & REPAIRS- EQUIPMENT | 0             | 5/13      |           |        |

| Vendor #                        | Vendor Name                 | Invoice Number | PO # | Description  | Invoice Date | Net Invoice Amount | Amount Paid | GL Account and Title                         | GL Activity # | GL Period | Date Paid | Voided |
|---------------------------------|-----------------------------|----------------|------|--|--------------|--------------------|-------------|--|---------------|-----------|-----------|--------|
| Total HACH COMPANY:             |                             |                |      |  |              |                    |             |  |               |           |           |        |
|                                 |                             |                |      |  |              | 371.00             | .00         |  |               |           |           |        |
| <b>HD LEGAL MESSENGERS LLC</b>  |                             |                |      |  |              |                    |             |  |               |           |           |        |
| 1642                            | HD LEGAL MESSENGERS LLC     | 2231           |      | LEGAL DOCUMENT SERVICE -<br>LID LIENS, MAY '13 - R. ROATS  | 05/09/2013   | 42.00              | .00         | 22-6020 CAPITAL<br>IMPROVEMENTS              | 0             | 5/13      |           |        |
| 1642                            | HD LEGAL MESSENGERS LLC     | 2232           |      | LEGAL DOCUMENT SERVICE -<br>LID LIENS, MAY '13   | 05/09/2013   | 60.00              | .00         | 22-6020 CAPITAL<br>IMPROVEMENTS              | 0             | 5/13      |           |        |
| 1642                            | HD LEGAL MESSENGERS LLC     | 2239           |      | LEGAL DOCUMENT SERVICE -<br>LID LIENS, MAY '13 - R. ROATS  | 05/20/2013   | 70.00              | .00         | 22-6020 CAPITAL<br>IMPROVEMENTS              | 0             | 5/13      |           |        |
| 1642                            | HD LEGAL MESSENGERS LLC     | 2239           |      | 1/2 PRICE SERVICE ON IDAHO<br>INDEPENDENT BANK, MAY '13 -<br>R. ROATS  | 05/20/2013   | 35.00              | .00         | 01-6052<br>CONTRACT<br>SERVICES              | 0             | 5/13      |           |        |
| Total HD LEGAL MESSENGERS LLC:  |                             |                |      |  |              |                    |             |  |               |           |           |        |
|                                 |                             |                |      |  |              | 207.00             | .00         |  |               |           |           |        |
| <b>HD SUPPLY WATERWORKS LTD</b> |                             |                |      |  |              |                    |             |  |               |           |           |        |
| 63                              | HD SUPPLY WATERWORKS<br>LTD | 8099307        | 636  | NEW WATER<br>PROGRAMMER/READER<br>W/GRADLE & POWER<br>ADAPTOR AS BACK-UP<br>READER, WATER, MAY '13 - D.<br>CROSSLEY                    | 05/15/2013   | 1,378.30           | .00         | 20-6175 SMALL<br>TOOLS                       | 0             | 5/13      |           |        |
| 63                              | HD SUPPLY WATERWORKS<br>LTD | 9026128        |      | CREDIT 6 EA ANGLE METER<br>VALVES FROM INV. #5735400,<br>MAY '13 - WATER   | 05/03/2013   | -265.44            | .00         | 25-6150 MAINT. &<br>REPAIRS -<br>SYSTEM (PI) | 0             | 5/13      |           |        |
| 63                              | HD SUPPLY WATERWORKS<br>LTD | 9107213        | 577  | 4 EA 10" ACCESSORY KITS, 4<br>EA TRANS GASKETS, 1 10'<br>LONG SLEEVE FOR SEWER<br>LINE BREAK ON KING<br>RD./SWAN FALLS (C.<br>DEYOUNG) | 05/03/2013   | 291.67             | .00         | 21-6150 MAINT. &<br>REPAIRS -<br>SYSTEM      | 0             | 5/13      |           |        |
| Total HD SUPPLY WATERWORKS LTD: |                             |                |      |  |              |                    |             |  |               |           |           |        |
|                                 |                             |                |      |  |              | 1,404.53           | .00         |  |               |           |           |        |
| <b>HOCOCHAN HOLDINGS, INC.</b>  |                             |                |      |  |              |                    |             |  |               |           |           |        |
| 1619                            | HOCOCHAN HOLDINGS, INC.     | AR251325       |      | COPIER LEASE, SHARP<br>MX4110N, P&Z, MAY '13   | 05/10/2013   | 117.85             | .00         | 01-6142 MAINT. &<br>REPAIR -<br>EQUIPMENT    | 1003          | 5/13      |           |        |

| Vendor #                                      | Vendor Name                           | Invoice Number | PO # | Description  | Invoice Date | Net Invoice Amount | Amount Paid | GL Account and Title                      | GL Activity # | GL Period | Date Paid | Voided |  |
|---|---------------------------------------|----------------|------|--|--------------|--------------------|-------------|---|---------------|-----------|-----------|--------|--|
| 1619  | HOCOCHAN HOLDINGS, INC.               | AR251325       |      | COPIER LEASE, SHARP<br>MXM503N, CITY HALL, MAY '13               | 05/10/2013   | 235.68             | .00         | 01-6142 MAINT. &<br>REPAIR-<br>EQUIPMENT  | 0             | 5/13      |           |        |  |
| 1619  | HOCOCHAN HOLDINGS, INC.               | AR251326       |      | COPIER MAINTENANCE FOR<br>APRIL '13, CITY HALL, SHARP<br>MXM503N | 05/10/2013   | 91.04              | .00         | 01-6142 MAINT. &<br>REPAIR-<br>EQUIPMENT  | 0             | 4/13      |           |        |  |
| 1619  | HOCOCHAN HOLDINGS, INC.               | AR251326       |      | COPIER MAINTENANCE FOR<br>APRIL '13, P&Z, SHARP<br>MXM503N       | 05/10/2013   | 45.52              | .00         | 01-6142 MAINT. &<br>REPAIR-<br>EQUIPMENT  | 1003          | 4/13      |           |        |  |
| Total HOCOCHAN HOLDINGS, INC.:                |                                       |                |      |  |              |                    | 490.09      | .00                                       |               |           |           |        |  |
| <b>HYDRO LOGIC, INC.</b>                      |                                       |                |      |  |              |                    |             |   |               |           |           |        |  |
| 1314  | HYDRO LOGIC, INC.                     | 05172013       |      | MONITOR WATER RIGHTS,<br>WELL 10                                 | 05/17/2013   | 871.50             | .00         | 20-6020 CAPITAL<br>IMPROVEMENTS           | 0             | 5/13      |           |        |  |
| Total HYDRO LOGIC, INC.:                      |                                       |                |      |  |              |                    | 871.50      | .00                                       |               |           |           |        |  |
| <b>IDAHO FIRST AID &amp; SAFETY, INC. DBA</b> |                                       |                |      |  |              |                    |             |   |               |           |           |        |  |
| 1576  | IDAHO FIRST AID & SAFETY,<br>INC. DBA | 51519          | 670  | RESTOCK FIRST AID, MAY '13 -<br>N.WWITP                          | 05/08/2013   | 39.95              | .00         | 21-6230 SAFETY<br>TRAINING &<br>EQUIPMENT | 0             | 5/13      |           |        |  |
| 1576  | IDAHO FIRST AID & SAFETY,<br>INC. DBA | 51520          | 671  | RESTOCK FIRST AID, MAY '13 -<br>WATER                            | 05/08/2013   | 104.68             | .00         | 20-6230 SAFETY<br>TRAINING &<br>EQUIPMENT | 0             | 5/13      |           |        |  |
| 1576  | IDAHO FIRST AID & SAFETY,<br>INC. DBA | 51520          | 671  | RESTOCK FIRST AID, MAY '13 -<br>P.L.                             | 05/08/2013   | 26.17              | .00         | 25-6230 SAFETY<br>TRAINING &<br>EQUIPMENT | 0             | 5/13      |           |        |  |
| Total IDAHO FIRST AID & SAFETY, INC. DBA:     |                                       |                |      |  |              |                    | 170.80      | .00                                       |               |           |           |        |  |
| <b>IDAHO HUMANE SOCIETY</b>                   |                                       |                |      |  |              |                    |             |   |               |           |           |        |  |
| 833   | IDAHO HUMANE SOCIETY                  | 06/13          |      | CONTRACT SERVICES - JUNE<br>2013                                 | 05/29/2013   | 4,121.00           | .00         | 01-6005 ANIMAL<br>CONTROL<br>SERVICES     | 0             | 6/13      |           |        |  |
| Total IDAHO HUMANE SOCIETY:                   |                                       |                |      |  |              |                    | 4,121.00    | .00                                       |               |           |           |        |  |

| Vendor #                          | Vendor Name                | Invoice Number | PO # | Description                      | Invoice Date | Net Invoice Amount | Amount Paid | GL Account and Title                 | GL Activity # | GL Period | Date Paid | Voided |
|-----------------------------------|----------------------------|----------------|------|----------------------------------|--------------|--------------------|-------------|--------------------------------------|---------------|-----------|-----------|--------|
| <b>IDAHO POWER CO</b>             |                            |                |      |                                  |              |                    |             |                                      |               |           |           |        |
| 38                                | IDAHO POWER CO             | 05/13          |      | MAY 2013 - ADMIN                 | 05/16/2013   | 255.25             | .00         | 01-6290 UTILITIES                    | 0             | 5/13      |           |        |
| 38                                | IDAHO POWER CO             | 05/13          |      | MAY 2013 - P & Z                 | 05/16/2013   | 67.97              | .00         | 01-6290 UTILITIES                    | 1003          | 5/13      |           |        |
| 38                                | IDAHO POWER CO             | 05/13          |      | MAY 2013 - SR CTR                | 05/16/2013   | 272.01             | .00         | 01-6290 UTILITIES                    | 1001          | 5/13      |           |        |
| 38                                | IDAHO POWER CO             | 05/13          |      | MAY 2013 - ST LGT                | 05/16/2013   | 5,362.23           | .00         | 01-6290 UTILITIES                    | 1002          | 5/13      |           |        |
| 38                                | IDAHO POWER CO             | 05/13          |      | MAY 2013 - PARKS                 | 05/16/2013   | 961.35             | .00         | 01-6290 UTILITIES                    | 1004          | 5/13      |           |        |
| 38                                | IDAHO POWER CO             | 05/13          |      | MAY 2013 - WATER                 | 05/16/2013   | 11,747.18          | .00         | 20-6290 UTILITIES EXPENSE            | 0             | 5/13      |           |        |
| 38                                | IDAHO POWER CO             | 05/13          |      | MAY 2013 - SEWER                 | 05/16/2013   | 15,343.12          | .00         | 21-6290 UTILITIES EXPENSE            | 0             | 5/13      |           |        |
| 38                                | IDAHO POWER CO             | 05/13          |      | MAY 2013 - FARM                  | 05/16/2013   | 10,757.60          | .00         | 21-6090 FARM EXPENDITURES            | 0             | 5/13      |           |        |
| 38                                | IDAHO POWER CO             | 05/13          |      | MAY 2013 - P.L.                  | 05/16/2013   | 5,697.38           | .00         | 25-6290 UTILITIES EXPENSE            | 0             | 5/13      |           |        |
| Total IDAHO POWER CO:             |                            |                |      |                                  |              |                    | 50,464.09   | .00                                  |               |           |           |        |
| <b>IDAHO STATE INSURANCE FUND</b> |                            |                |      |                                  |              |                    |             |                                      |               |           |           |        |
| 88                                | IDAHO STATE INSURANCE FUND | 7201412        |      | Q1 2013 W/C PREMIUMS - ADMIN     | 05/06/2013   | 251.53             | .00         | 01-2195 WORKERS COMPENSATION PAYABLE | 0             | 5/13      |           |        |
| 88                                | IDAHO STATE INSURANCE FUND | 7201412        |      | Q1 2013 W/C PREMIUMS - P & Z     | 05/06/2013   | 162.75             | .00         | 01-2195 WORKERS COMPENSATION PAYABLE | 1003          | 5/13      |           |        |
| 88                                | IDAHO STATE INSURANCE FUND | 7201412        |      | Q1 2013 W/C PREMIUMS - PARKS     | 05/06/2013   | 1,435.55           | .00         | 01-2195 WORKERS COMPENSATION PAYABLE | 1004          | 5/13      |           |        |
| 88                                | IDAHO STATE INSURANCE FUND | 7201412        |      | Q1 2013 W/C PREMIUMS - BLDG INSP | 05/06/2013   | 274.53             | .00         | 01-2195 WORKERS COMPENSATION PAYABLE | 1005          | 5/13      |           |        |

| Vendor #                          | Vendor Name                | Invoice Number | PO # | Description   | Invoice Date | Net Invoice Amount | Amount Paid | GL Account and Title                  | GL Activity # | GL Period | Date Paid | Voided |  |
|-----------------------------------|----------------------------|----------------|------|---|--------------|--------------------|-------------|---------------------------------------|---------------|-----------|-----------|--------|--|
| 88                                | IDAHO STATE INSURANCE FUND | 7201412        |      | Q1 2013 W/C PREMIUMS - WATER                              | 05/06/2013   | 3,323.83           | .00         | 20-2195 WORKERS COMPENSATION PAYABLE  | 0             | 5/13      |           |        |  |
| 88                                | IDAHO STATE INSURANCE FUND | 7201412        |      | Q1 2013 W/C PREMIUMS - SEWER                              | 05/06/2013   | 3,409.40           | .00         | 21-2195 WORKERS COMPENSATION PAYABLE  | 0             | 5/13      |           |        |  |
| 88                                | IDAHO STATE INSURANCE FUND | 7201412        |      | Q1 2013 W/C PREMIUMS - P.I.                               | 05/06/2013   | 1,155.42           | .00         | 25-2195 WORKERS COMPENSATION PAYABLE  | 0             | 5/13      |           |        |  |
| Total IDAHO STATE INSURANCE FUND: |                            |                |      |   |              |                    | 10,013.01   | .00                                   |               |           |           |        |  |
| <b>IDAHO TRANSPORTATION DEPT.</b> |                            |                |      |   |              |                    |             |                                       |               |           |           |        |  |
| 180                               | IDAHO TRANSPORTATION DEPT. | 9321432        |      | NEW EXEMPT PLATES, NEW SEWER TRUCK, MAY '13 - N.WWTP      | 05/09/2013   | 23.00              | .00         | 21-6305 VEHICLE MAINTENANCE & REPAIRS | 0             | 5/13      |           |        |  |
| Total IDAHO TRANSPORTATION DEPT.: |                            |                |      |   |              |                    | 23.00       | .00                                   |               |           |           |        |  |
| <b>INTEGRINET SOLUTIONS, INC.</b> |                            |                |      |   |              |                    |             |                                       |               |           |           |        |  |
| 1595                              | INTEGRINET SOLUTIONS, INC. | 60868          |      | ADD'L MAINTENANCE FOR SYSTEM SUPPORT, MAY '13 - CITY HALL | 05/05/2013   | 18.99              | .00         | 01-6142 MAINT. & REPAIR - EQUIPMENT   | 0             | 5/13      |           |        |  |
| 1595                              | INTEGRINET SOLUTIONS, INC. | 60868          |      | ADD'L MAINTENANCE FOR SYSTEM SUPPORT, MAY '13 - P & Z     | 05/05/2013   | 9.50               | .00         | 01-6142 MAINT. & REPAIR - EQUIPMENT   | 1003          | 5/13      |           |        |  |
| 1595                              | INTEGRINET SOLUTIONS, INC. | 60868          |      | ADD'L MAINTENANCE FOR SYSTEM SUPPORT, MAY '13 - WATER     | 05/05/2013   | 22.07              | .00         | 20-6142 MAINT. & REPAIRS - EQUIPMENT  | 0             | 5/13      |           |        |  |
| 1595                              | INTEGRINET SOLUTIONS, INC. | 60868          |      | ADD'L MAINTENANCE FOR SYSTEM SUPPORT, MAY '13 - SEWER     | 05/05/2013   | 26.26              | .00         | 21-6142 MAINT. & REPAIRS - EQUIPMENT  | 0             | 5/13      |           |        |  |
| 1595                              | INTEGRINET SOLUTIONS, INC. | 60868          |      | ADD'L MAINTENANCE FOR SYSTEM SUPPORT, MAY '13 - P.I.      | 05/05/2013   | 9.18               | .00         | 25-6142 MAINT. & REPAIRS - EQUIPMENT  | 0             | 5/13      |           |        |  |

| Vendor # | Vendor Name                | Invoice Number | PO # | Description  | Invoice Date | Net Invoice Amount | Amount Paid | GL Account and Title                      | GL Activity # | GL Period | Date Paid | Voided |
|----------|----------------------------|----------------|------|--|--------------|--------------------|-------------|---|---------------|-----------|-----------|--------|
| 1595     | INTEGRINET SOLUTIONS, INC. | 60972          |      | REMOVE SYSTEM TREND<br>MICRO PROTECTION AND<br>INSTALL SYMANTEC<br>ENDPOINT. ALL SERVERS.<br>MAY '13 - CITY HALL | 05/12/2013   | 37.98              | .00         | 01-6142 MAINT. &<br>REPAIR-<br>EQUIPMENT  | 0             | 5/13      |           |        |
| 1595     | INTEGRINET SOLUTIONS, INC. | 60972          |      | REMOVE SYSTEM TREND<br>MICRO PROTECTION AND<br>INSTALL SYMANTEC<br>ENDPOINT. ALL SERVERS.<br>MAY '13 - P & Z     | 05/12/2013   | 18.98              | .00         | 01-6142 MAINT. &<br>REPAIR-<br>EQUIPMENT  | 1003          | 5/13      |           |        |
| 1595     | INTEGRINET SOLUTIONS, INC. | 60972          |      | REMOVE SYSTEM TREND<br>MICRO PROTECTION AND<br>INSTALL SYMANTEC<br>ENDPOINT. ALL SERVERS.<br>MAY '13 - WATER     | 05/12/2013   | 44.14              | .00         | 20-6142 MAINT. &<br>REPAIRS-<br>EQUIPMENT | 0             | 5/13      |           |        |
| 1595     | INTEGRINET SOLUTIONS, INC. | 60972          |      | REMOVE SYSTEM TREND<br>MICRO PROTECTION AND<br>INSTALL SYMANTEC<br>ENDPOINT. ALL SERVERS.<br>MAY '13 - SEWER     | 05/12/2013   | 52.53              | .00         | 21-6142 MAINT. &<br>REPAIRS-<br>EQUIPMENT | 0             | 5/13      |           |        |
| 1595     | INTEGRINET SOLUTIONS, INC. | 60972          |      | REMOVE SYSTEM TREND<br>MICRO PROTECTION AND<br>INSTALL SYMANTEC<br>ENDPOINT. ALL SERVERS.<br>MAY '13 - P.I.      | 05/12/2013   | 18.37              | .00         | 25-6142 MAINT. &<br>REPAIRS-<br>EQUIPMENT | 0             | 5/13      |           |        |
| 1595     | INTEGRINET SOLUTIONS, INC. | 61064          |      | MONTHLY SYSTEM SUPPORT.<br>MAY '13 - CITY HALL   | 05/15/2013   | 57.63              | .00         | 01-6142 MAINT. &<br>REPAIR-<br>EQUIPMENT  | 0             | 5/13      |           |        |
| 1595     | INTEGRINET SOLUTIONS, INC. | 61064          |      | MONTHLY SYSTEM SUPPORT.<br>MAY '13 - P & Z   | 05/15/2013   | 28.82              | .00         | 01-6142 MAINT. &<br>REPAIR-<br>EQUIPMENT  | 1003          | 5/13      |           |        |
| 1595     | INTEGRINET SOLUTIONS, INC. | 61064          |      | MONTHLY SYSTEM SUPPORT.<br>MAY '13 - WATER   | 05/15/2013   | 66.97              | .00         | 20-6142 MAINT. &<br>REPAIRS-<br>EQUIPMENT | 0             | 5/13      |           |        |
| 1595     | INTEGRINET SOLUTIONS, INC. | 61064          |      | MONTHLY SYSTEM SUPPORT.<br>MAY '13 - SEWER   | 05/15/2013   | 79.71              | .00         | 21-6142 MAINT. &<br>REPAIRS-<br>EQUIPMENT | 0             | 5/13      |           |        |
| 1595     | INTEGRINET SOLUTIONS, INC. | 61064          |      | MONTHLY SYSTEM SUPPORT.<br>MAY '13 - P.I.  | 05/15/2013   | 27.87              | .00         | 25-6142 MAINT. &<br>REPAIRS-<br>EQUIPMENT | 0             | 5/13      |           |        |



| Vendor #                                 | Vendor Name                      | Invoice Number | PO # | Description   | Invoice Date | Net Invoice Amount | Amount Paid | GL Account and Title                   | GL Activity # | GL Period | Date Paid | Voided |
|--|----------------------------------|----------------|------|---|--------------|--------------------|-------------|--|---------------|-----------|-----------|--------|
| Total INTEGRINET SOLUTIONS, INC.:        |                                  |                |      |   |              |                    |             |  |               |           |           |        |
|  |                                  |                |      |   |              | 519.00             | .00         |  |               |           |           |        |
| <b>INTERMOUNTAIN GAS CO</b>              |                                  |                |      |   |              |                    |             |  |               |           |           |        |
| 37                                       | INTERMOUNTAIN GAS CO             | 5/2013         |      | MAY 2013 (APRIL 11-MAY 13)-<br>CITY HALL                | 05/16/2013   | 80.68              | .00         | 01-6290 UTILITIES                      | 0             | 5/13      |           |        |
| 37                                       | INTERMOUNTAIN GAS CO             | 5/2013         |      | MAY 2013 (APRIL 11-MAY 13)-<br>SR CTR                   | 05/16/2013   | 180.61             | .00         | 01-6290 UTILITIES                      | 1001          | 5/13      |           |        |
| Total INTERMOUNTAIN GAS CO:              |                                  |                |      |   |              |                    |             |  |               |           |           |        |
|  |                                  |                |      |   |              | 261.29             | .00         |  |               |           |           |        |
| <b>J &amp; M SANITATION, INC.</b>        |                                  |                |      |   |              |                    |             |  |               |           |           |        |
| 230                                      | J & M SANITATION, INC.           | 05/13-2ND      |      | 5/15/13-5/28/13.PD.6/05/13-<br>MAY '13 - 2ND PAYMENT    | 05/29/2013   | 38,254.77          | .00         | 26-7000 SOLID<br>WASTE SERVICE<br>FEES | 0             | 5/13      |           |        |
| 230                                      | J & M SANITATION, INC.           | 05/13-2ND      |      | 5/15/13-5/28/13.PD.6/05/13-<br>MAY '13 - LESS ADMIN FEE | 05/29/2013   | -3,779.57          | .00         | 01-4170<br>FRANCHISE FEES              | 0             | 5/13      |           |        |
| Total J & M SANITATION, INC.:            |                                  |                |      |   |              |                    |             |  |               |           |           |        |
|  |                                  |                |      |   |              | 34,475.20          | .00         |  |               |           |           |        |
| <b>JACK HENRY &amp; ASSOCIATES, INC.</b> |                                  |                |      |   |              |                    |             |  |               |           |           |        |
| 1328                                     | JACK HENRY & ASSOCIATES,<br>INC. | 1437645        |      | ACH BANK FEES, APRIL '13 -<br>ADMIN                     | 04/30/2013   | 80.01              | .00         | 01-6505 BANK<br>FEES                   | 0             | 4/13      |           |        |
| 1328                                     | JACK HENRY & ASSOCIATES,<br>INC. | 1437645        |      | ACH BANK FEES, APRIL '13 - P<br>& Z                     | 04/30/2013   | 1.53               | .00         | 01-6505 BANK<br>FEES                   | 1003          | 4/13      |           |        |
| 1328                                     | JACK HENRY & ASSOCIATES,<br>INC. | 1437645        |      | ACH BANK FEES, APRIL '13 -<br>WATER                     | 04/30/2013   | 119.31             | .00         | 20-6505 BANK<br>FEES                   | 0             | 4/13      |           |        |
| 1328                                     | JACK HENRY & ASSOCIATES,<br>INC. | 1437645        |      | ACH BANK FEES, APRIL '13 -<br>SEWER                     | 04/30/2013   | 178.49             | .00         | 21-6505 BANK<br>FEES                   | 0             | 4/13      |           |        |
| 1328                                     | JACK HENRY & ASSOCIATES,<br>INC. | 1437645        |      | ACH BANK FEES, APRIL '13 -<br>P.I.                      | 04/30/2013   | 46.45              | .00         | 25-6505 BANK<br>FEES                   | 0             | 4/13      |           |        |
| Total JACK HENRY & ASSOCIATES, INC.:     |                                  |                |      |   |              |                    |             |  |               |           |           |        |
|  |                                  |                |      |   |              | 425.79             | .00         |  |               |           |           |        |

**KUNA LOCK & KEY**

| Vendor #                        | Vendor Name              | Invoice Number | PO # | Description  | Invoice Date | Net Invoice Amount | Amount Paid | GL Account and Title                   | GL Activity # | GL Period | Date Paid | Voided |  |
|---------------------------------|--------------------------|----------------|------|--|--------------|--------------------|-------------|--|---------------|-----------|-----------|--------|--|
| 740                             | KUNA LOCK & KEY          | 253665         | 646  | REMOVE BROKEN KEY & NEW KEY @SR.CTR. MAY '13 - B. BACHMAN  | 05/16/2013   | 55.00              | .00         | 01-6140 MAINT. & REPAIR BUILDING       | 1001          | 5/13      |           |        |  |
| Total KUNA LOCK & KEY:          |                          |                |      |  |              |                    |             |  |               |           |           |        |  |
|                                 |                          |                |      |  |              | 55.00              | .00         |  |               |           |           |        |  |
| <b>KUNA LUMBER</b>              |                          |                |      |  |              |                    |             |  |               |           |           |        |  |
| 499                             | KUNA LUMBER              | A57079         | 603  | CONCRETE SEWER MAIN BREAK. SWAN FALLS & SHORTLINE. MAY '13 - T. FLEMING  | 05/09/2013   | 37.90              | .00         | 21-6150 MAINT. & REPAIRS - SYSTEM      | 0             | 5/13      |           |        |  |
| 499                             | KUNA LUMBER              | A57166         | 618  | STAKES FOR LINE BREAK BOUNDARIES @GRNBELT EXTENSION. PARKS. MAY '13 - B. WITHROW   | 05/10/2013   | 12.59              | .00         | 01-6150 MAINTENANCE & REPAIRS - SYSTEM | 1004          | 5/13      |           |        |  |
| 499                             | KUNA LUMBER              | A57486         | 647  | 2 CANS PAINT FOR SURVEYING BUTLER/P.I. PROJECT. MAY '13 - M. BORZICK   | 05/21/2013   | 10.78              | .00         | 25-6150 MAINT. & REPAIRS - SYSTEM (PI) | 0             | 5/13      |           |        |  |
| Total KUNA LUMBER:              |                          |                |      |  |              | 61.27              | .00         |  |               |           |           |        |  |
| <b>KUNA TRUE VALUE HARDWARE</b> |                          |                |      |  |              |                    |             |  |               |           |           |        |  |
| 43                              | KUNA TRUE VALUE HARDWARE | 05062013       | 585  | 1 LIGHT FIXTURE. 40WBULB.3PK-40WBULBS. HISTORY CTR. MAY '13 - B. BACHMAN   | 05/06/2013   | 24.47              | .00         | 01-6140 MAINT. & REPAIR BUILDING       | 1004          | 5/13      |           |        |  |
| 43                              | KUNA TRUE VALUE HARDWARE | 05062013       | 585  | 4 EA 3" PVC ADAPTERS. 3 - 3" COUPLERS. GREENBELT. MAY '13 - B. BACHMAN   | 05/06/2013   | 35.92              | .00         | 01-6150 MAINTENANCE & REPAIRS - SYSTEM | 1004          | 5/13      |           |        |  |
| 43                              | KUNA TRUE VALUE HARDWARE | 05062013       | 585  | 2 FT CHAIN. 12 SCREWS. 1 BOX WALL ANCHORS. 1 CAN BLACK PAINT. 1 WELDING RING. CITY HALL INTERIOR SIGNS FOR CLERK/UTIL. BILLING. MAY '13 - B. BACHMAN | 05/06/2013   | 17.45              | .00         | 01-6140 MAINT. & REPAIR BUILDING       | 0             | 5/13      |           |        |  |
| 43                              | KUNA TRUE VALUE HARDWARE | 05062013       | 585  | 10 EA SURVEY STAKES FOR GREENBELT EXTENSION. MAY '13 - B. BACHMAN  | 05/06/2013   | 19.90              | .00         | 01-6150 MAINTENANCE & REPAIRS - SYSTEM | 1004          | 5/13      |           |        |  |

| Vendor #                        | Vendor Name                 | Invoice Number | PO # | Description  | Invoice Date | Net Invoice Amount | Amount Paid | GL Account and Title                         | GL Activity # | GL Period | Date Paid | Voided |
|---------------------------------|-----------------------------|----------------|------|--|--------------|--------------------|-------------|--|---------------|-----------|-----------|--------|
| 43                              | KUNA TRUE VALUE<br>HARDWARE | 05062013       | 585  | STENCILS FOR PEDESTRIAN<br>CROSSING SIGNS<br>THROUGHOUT CITY, MAY '13 -<br>B. BACHMAN              | 05/06/2013   | 7.47               | .00         | 01-6188 SIGNAGE                              | 0             | 5/13      |           |        |
| 43                              | KUNA TRUE VALUE<br>HARDWARE | 05082013       |      | MOP, TP HOLDERS, ELECT<br>BOX COVERS, POWER STOP,<br>PARKS, MAY '13 - B. WITHROW                   | 05/08/2013   | 35.40              | .00         | 01-6140 MAINT. &<br>REPAIR BUILDING          | 1004          | 5/13      |           |        |
| 43                              | KUNA TRUE VALUE<br>HARDWARE | 05082013       |      | DRIP SYSTEM REPAIRS, MAY<br>'13 - B. BACHMAN   | 05/08/2013   | 16.26              | .00         | 01-6140 MAINT. &<br>REPAIR BUILDING          | 1001          | 5/13      |           |        |
| 43                              | KUNA TRUE VALUE<br>HARDWARE | 05082013       |      | HOSES FOR COMM. GARDEN,<br>COUPLERS, BATTERIES,<br>PARKS, MAY '13 - B. BACHMAN                     | 05/08/2013   | 79.94              | .00         | 01-6150 MAINTENANCE &<br>REPAIRS -<br>SYSTEM | 1004          | 5/13      |           |        |
| 43                              | KUNA TRUE VALUE<br>HARDWARE | 05092013       | 608  | 2 SHOVELS FOR SHORTLINE<br>AND SWAN FALLS LINE BREAK,<br>SEWER, MAY '13 - T. FLEMING               | 05/09/2013   | 39.98              | .00         | 21-6175 SMALL<br>TOOLS                       | 0             | 5/13      |           |        |
| 43                              | KUNA TRUE VALUE<br>HARDWARE | 05092013       | 608  | BOLT, NUTS, DRILL BIT,<br>WASHERS, FOR CRIMSON PT &<br>10-MILE L/S, SEWER, MAY '13 -<br>T. FLEMING | 05/09/2013   | 20.82              | .00         | 21-6150 MAINT. &<br>REPAIRS -<br>SYSTEM      | 0             | 5/13      |           |        |
| Total KUNA TRUE VALUE HARDWARE: |                             |                |      |  |              |                    | 297.61      | .00  |               |           |           |        |
| <b>KUNA WELDING</b>             |                             |                |      |  |              |                    |             |  |               |           |           |        |
| 46                              | KUNA WELDING                | 905            | 452  | WELD 3 RISERS, WHEEL LINES<br>@ FARM, APRIL '13 - L. VEGA  | 04/05/2013   | 87.50              | .00         | 21-6090 FARM<br>EXPENDITURES                 | 0             | 4/13      |           |        |
| 46                              | KUNA WELDING                | 908            | 458  | WELD PIPE FOR IRRIGATION<br>MAIN LINE @ FARM, APRIL '13 -<br>L. VEGA                               | 04/08/2013   | 70.00              | .00         | 21-6090 FARM<br>EXPENDITURES                 | 0             | 4/13      |           |        |
| 46                              | KUNA WELDING                | 942            | 620  | 5.25 FT OF 1/8" X 5" FLAT BAR<br>FOR ASH ST. P.I., APRIL '13 - C.<br>ARMSTRONG                     | 04/19/2013   | 6.72               | .00         | 25-6150 MAINT. &<br>REPAIRS -<br>SYSTEM (PI) | 0             | 4/13      |           |        |
| Total KUNA WELDING:             |                             |                |      |  |              |                    | 164.22      | .00  |               |           |           |        |

**MEETING SYSTEMS, INC.**



| Vendor #                                 | Vendor Name                       | Invoice Number | PO # | Description   | Invoice Date | Net Invoice Amount | Amount Paid | GL Account and Title                   | GL Activity # | GL Period | Date Paid | Voided |
|--|-----------------------------------|----------------|------|---|--------------|--------------------|-------------|--|---------------|-----------|-----------|--------|
| 470                                      | PARTS, INC.                       | 05102013       |      | MAY '13 - B. BACHMAN  | 05/15/2013   | 24.08              | .00         | 20-6305 VEHICLE MAINTENANCE & REPAIRS  | 0             | 5/13      |           |        |
| 470                                      | PARTS, INC.                       | 05102013       |      | CREDIT FOR WRONG THROTTLE CABLE AND NEW PURCHASE MAY '13 - B. WITHROW | 05/10/2013   | -39.99             | .00         | 01-6142 MAINT. & REPAIR - EQUIPMENT    | 1004          | 5/13      |           |        |
| 470                                      | PARTS, INC.                       | 05102013       |      | CREDIT FOR WRONG THROTTLE CABLE AND NEW PURCHASE MAY '13 - B. WITHROW | 05/10/2013   | 81.04              | .00         | 01-6142 MAINT. & REPAIR - EQUIPMENT    | 1004          | 5/13      |           |        |
| Total PARTS, INC.:                       |                                   |                |      |   |              |                    | 115.35      | .00                                    |               |           |           |        |
| <b>PEAK ALARM COMPANY, INC</b>           |                                   |                |      |   |              |                    |             |  |               |           |           |        |
| 1021                                     | PEAK ALARM COMPANY, INC           | 520223         |      | REPLACE SYSTEM AES BATTERY BUTLER WELL, MAY '13 - WATER               | 05/07/2013   | 156.50             | .00         | 20-6150 MAINT. & REPAIRS - SYSTEM      | 0             | 5/13      |           |        |
| 1021                                     | PEAK ALARM COMPANY, INC           | 521045         |      | ALARM MONITOR, CEDAR DANSKIN 3.5.6. JUNE '13 - WATER                  | 06/01/2013   | 140.65             | .00         | 20-6150 MAINT. & REPAIRS - SYSTEM      | 0             | 6/13      |           |        |
| 1021                                     | PEAK ALARM COMPANY, INC           | 521045         |      | ALARM MONITORING, WELL #2, SEGO PRAIRIE, JUNE '13 - P.I.              | 06/01/2013   | 28.82              | .00         | 25-6150 MAINT. & REPAIRS - SYSTEM (PI) | 0             | 6/13      |           |        |
| 1021                                     | PEAK ALARM COMPANY, INC           | 521124         |      | ALARM MONITOR, 6/1-8/31/2013, N. WWTP                                 | 06/01/2013   | 78.39              | .00         | 21-6150 MAINT. & REPAIRS - SYSTEM      | 0             | 6/13      |           |        |
| Total PEAK ALARM COMPANY, INC:           |                                   |                |      |   |              |                    | 404.36      | .00                                    |               |           |           |        |
| <b>PORTAPROS, LLC dba ABC SANITATION</b> |                                   |                |      |   |              |                    |             |  |               |           |           |        |
| 829                                      | PORTAPROS, LLC dba ABC SANITATION | 53871          |      | PORT-O-POTTY, W.HUBBARD/N.LINDER, APR '13 - PARKS                     | 04/19/2013   | 78.75              | .00         | 01-6212 RENT - EQUIPMENT               | 1004          | 4/13      |           |        |
| 829                                      | PORTAPROS, LLC dba ABC SANITATION | 53872          |      | PORT-O-POTTY, W.DEERFLAT/N.LINDER, APR '13 - PARKS                    | 04/19/2013   | 78.75              | .00         | 01-6212 RENT - EQUIPMENT               | 1004          | 4/13      |           |        |

| Vendor #                                    | Vendor Name                          | Invoice Number | PO # | Description   | Invoice Date | Net Invoice Amount | Amount Paid | GL Account and Title                   | GL Activity # | GL Period | Date Paid | Voided |
|---|--------------------------------------|----------------|------|---|--------------|--------------------|-------------|--|---------------|-----------|-----------|--------|
| Total PORTAPROS, LLC dba ABC SANITATION:    |                                      |                |      |   |              |                    |             |  |               |           |           |        |
|   |                                      | 10353          |      |   |              | 157.50             | .00         |  |               |           |           |        |
| <b>PROFESSIONAL CONSTRUCTION SVCS, INC.</b> |                                      |                |      |   |              |                    |             |  |               |           |           |        |
| 1643  | PROFESSIONAL CONSTRUCTION SVCS, INC. | 10353          | 666  | REMOVE/REPLACE MANHOLE, VALVE COLLAR, SIDEWALK, CURB/GUTTER @SWAN FALLS & SHORELINE RDS, MAY '13 - R. DAVIS | 05/23/2013   | 742.50             | .00         | 21-6150_MAINT.& REPAIRS - SYSTEM       | 0             | 5/13      |           |        |
| 1643  | PROFESSIONAL CONSTRUCTION SVCS, INC. | 10353          | 666  | REMOVE/REPLACE MANHOLE, VALVE COLLAR, SIDEWALK, CURB/GUTTER @SWAN FALLS & SHORELINE RDS, MAY '13 - R. DAVIS | 05/23/2013   | 1,507.50           | .00         | 25-6150_MAINT.& REPAIRS - SYSTEM (PI)  | 0             | 5/13      |           |        |
| Total PROFESSIONAL CONSTRUCTION SVCS, INC.: |                                      |                |      |   |              |                    |             |  |               |           |           |        |
|   |                                      |                |      |   |              | 2,250.00           | .00         |  |               |           |           |        |
| <b>RENTAL CONNECTION</b>                    |                                      |                |      |   |              |                    |             |  |               |           |           |        |
| 893   | RENTAL CONNECTION                    | 32027          | 674  | TILLER RENTAL FOR COMM. GARDEN, MAY '13 - B. WITHROW  | 05/15/2013   | 41.04              | .00         | 01-6150_MAINTENANCE & REPAIRS - SYSTEM | 1004          | 5/13      |           |        |
| Total RENTAL CONNECTION:                    |                                      |                |      |   |              |                    |             |  |               |           |           |        |
|   |                                      |                |      |   |              | 41.04              | .00         |  |               |           |           |        |
| <b>ROGERS MACHINERY COMPANY, INC.</b>       |                                      |                |      |   |              |                    |             |  |               |           |           |        |
| 510   | ROGERS MACHINERY COMPANY, INC.       | 905620         | 583  | SILICONE 3/8 HOSE FOR BLOWER OIL LEVEL - BLOWER ROOM, N. WWTP, MAY '13 - M. NADEAU                          | 05/15/2013   | 269.77             | .00         | 21-6150_MAINT.& REPAIRS - SYSTEM       | 0             | 5/13      |           |        |
| Total ROGERS MACHINERY COMPANY, INC.:       |                                      |                |      |   |              |                    |             |  |               |           |           |        |
|   |                                      |                |      |   |              | 269.77             | .00         |  |               |           |           |        |
| <b>ROTO-ROOTER</b>                          |                                      |                |      |   |              |                    |             |  |               |           |           |        |
| 344   | ROTO-ROOTER                          | 12944          | 581  | SEWER BREAK, OWYHEE ST., SEWER, MAY '13 - R. DAVIS  | 05/03/2013   | 5,760.00           | .00         | 21-6150_MAINT.& REPAIRS - SYSTEM       | 0             | 5/13      |           |        |
| Total ROTO-ROOTER:                          |                                      |                |      |   |              |                    |             |  |               |           |           |        |
|   |                                      |                |      |   |              | 5,760.00           | .00         |  |               |           |           |        |

| Vendor #                             | Vendor Name                   | Invoice Number | PO # | Description  | Invoice Date | Net Invoice Amount | Amount Paid | GL Account and Title                   | GL Activity # | GL Period | Date Paid | Voided |
|--------------------------------------|-------------------------------|----------------|------|--|--------------|--------------------|-------------|--|---------------|-----------|-----------|--------|
| SIMPLOT PARTNERS                     |                               |                |      |  |              |                    |             |  |               |           |           |        |
| 491                                  | SIMPLOT PARTNERS              | 216007730      | 675  | 12 LBS PROZAP RODENT PELLETS, PARKS, MAY '13 - B. WITHROW                            | 05/10/2013   | 20.00              | .00         | 01-6150 MAINTENANCE & REPAIRS - SYSTEM | 1004          | 5/13      |           |        |
| Total SIMPLOT PARTNERS:              |                               |                |      |  |              |                    |             |  |               |           |           |        |
|                                      |                               |                |      |  |              | 20.00              | .00         |  |               |           |           |        |
| SPECIALTY CONSTRUCTION SUPPLY        |                               |                |      |  |              |                    |             |  |               |           |           |        |
| 780                                  | SPECIALTY CONSTRUCTION SUPPLY | 0124835-IN     | 555  | RENT 8 BARRICADE BARRELS & 3 SIGNS FOR SHORTLINE SEWER BREAK, APRIL '13 - T. FLEMING | 05/15/2013   | 147.90             | .00         | 21-6150 MAINT. & REPAIRS - SYSTEM      | 0             | 5/13      |           |        |
| Total SPECIALTY CONSTRUCTION SUPPLY: |                               |                |      |  |              |                    |             |  |               |           |           |        |
|                                      |                               |                |      |  |              | 147.90             | .00         |  |               |           |           |        |
| STAPLES ADVANTAGE                    |                               |                |      |  |              |                    |             |  |               |           |           |        |
| 1292                                 | STAPLES ADVANTAGE             | 8025531063     | 565  | 6 EA. 3-RING BINDERS (B.JACKSON), MAY '13 - P.I.                                     | 05/04/2013   | 18.85              | .00         | 25-6165 OFFICE SUPPLIES                | 0             | 5/13      |           |        |
| 1292                                 | STAPLES ADVANTAGE             | 8025531063     | 565  | 5 BINDERS FOR WATER DEPT (D.CROSSLEY), MAY '13 - K. RICE                             | 05/04/2013   | 32.52              | .00         | 20-6165 OFFICE SUPPLIES                | 0             | 5/13      |           |        |
| 1292                                 | STAPLES ADVANTAGE             | 8025531063     | 565  | 5 BINDERS FOR WATER DEPT (D.CROSSLEY), MAY '13 - K. RICE                             | 05/04/2013   | 8.13               | .00         | 25-6165 OFFICE SUPPLIES                | 0             | 5/13      |           |        |
| 1292                                 | STAPLES ADVANTAGE             | 8025531063     | 565  | 2 INK ROLLERS FOR CALCULATOR (K.RICE), MAY '13 - ADMIN                               | 05/04/2013   | .33                | .00         | 01-6142 MAINT. & REPAIR - EQUIPMENT    | 0             | 5/13      |           |        |
| 1292                                 | STAPLES ADVANTAGE             | 8025531063     | 565  | 2 INK ROLLERS FOR CALCULATOR (K.RICE), MAY '13 - WATER                               | 05/04/2013   | 1.31               | .00         | 20-6142 MAINT. & REPAIRS - EQUIPMENT   | 0             | 5/13      |           |        |
| 1292                                 | STAPLES ADVANTAGE             | 8025531063     | 565  | 2 INK ROLLERS FOR CALCULATOR (K.RICE), MAY '13 - SEWER                               | 05/04/2013   | 1.32               | .00         | 21-6142 MAINT. & REPAIRS - EQUIPMENT   | 0             | 5/13      |           |        |
| 1292                                 | STAPLES ADVANTAGE             | 8025531063     | 565  | 2 INK ROLLERS FOR CALCULATOR (K.RICE), MAY '13 - P.I.                                | 05/04/2013   | .98                | .00         | 25-6142 MAINT. & REPAIRS - EQUIPMENT   | 0             | 5/13      |           |        |

| Vendor #                 | Vendor Name       | Invoice Number | PO # | Description   | Invoice Date | Net Invoice Amount | Amount Paid | GL Account and Title                      | GL Activity # | GL Period | Date Paid | Voided |
|--------------------------|-------------------|----------------|------|---|--------------|--------------------|-------------|---|---------------|-----------|-----------|--------|
| 1292                     | STAPLES ADVANTAGE | 8025531063     | 565  | 6 EA. 3-RING BINDERS<br>(B.JACKSON), MAY '13 - ADMIN  | 05/04/2013   | 6.34               | .00         | 01-6165_OFFICE<br>SUPPLIES                | 0             | 5/13      |           |        |
| 1292                     | STAPLES ADVANTAGE | 8025531063     | 565  | 6 EA. 3-RING BINDERS<br>(B.JACKSON), MAY '13 - WATER  | 05/04/2013   | 25.11              | .00         | 20-6165_OFFICE<br>SUPPLIES                | 0             | 5/13      |           |        |
| 1292                     | STAPLES ADVANTAGE | 8025531063     | 565  | 6 EA. 3-RING BINDERS<br>(B.JACKSON), MAY '13 - SEWER  | 05/04/2013   | 25.12              | .00         | 21-6165_OFFICE<br>SUPPLIES                | 0             | 5/13      |           |        |
| 1292                     | STAPLES ADVANTAGE | 8025623433     | 605  | SCISSORS, STAPLER, 5X8<br>WRITING PADS, CORRECTION<br>TAPE, POST-ITS, ADMIN, MAY<br>'13 - K. RICE | 05/11/2013   | 17.01              | .00         | 01-6165_OFFICE<br>SUPPLIES                | 0             | 5/13      |           |        |
| 1292                     | STAPLES ADVANTAGE | 8025623433     | 605  | STAPLER, 5X8 WRITING PADS,<br>CORRECTION TAPE, POST-ITS,<br>WATER, MAY '13 - K. RICE              | 05/11/2013   | 22.65              | .00         | 20-6165_OFFICE<br>SUPPLIES                | 0             | 5/13      |           |        |
| 1292                     | STAPLES ADVANTAGE | 8025623433     | 605  | STAPLER, 5X8 WRITING PADS,<br>CORRECTION TAPE, POST-ITS,<br>SEWER, MAY '13 - K. RICE              | 05/11/2013   | 22.66              | .00         | 21-6165_OFFICE<br>SUPPLIES                | 0             | 5/13      |           |        |
| 1292                     | STAPLES ADVANTAGE | 8025623433     | 605  | STAPLER, 5X8 WRITING PADS,<br>CORRECTION TAPE, POST-ITS,<br>P.L. MAY '13 - K. RICE                | 05/11/2013   | 5.72               | .00         | 25-6165_OFFICE<br>SUPPLIES                | 0             | 5/13      |           |        |
| 1292                     | STAPLES ADVANTAGE | 8025623433     | 526  | CREDIT 5 EA BINDERS, PARKS,<br>APRIL '13 - K. RICE  | 05/11/2013   | -90.30             | .00         | 01-6165_OFFICE<br>SUPPLIES                | 1004          | 5/13      |           |        |
| 1292                     | STAPLES ADVANTAGE | 8025694048     | 642  | 1 BX CLASP ENVELOPES, MAY<br>'13 - ADMIN  | 05/18/2013   | 8.45               | .00         | 01-6165_OFFICE<br>SUPPLIES                | 0             | 5/13      |           |        |
| 1292                     | STAPLES ADVANTAGE | 8025694048     | 642  | DAYMINDER 2014 APPT BOOK,<br>INDEX TAB PRINTER DIVIDERS,<br>MAY '13 - SEWER                       | 05/18/2013   | 44.45              | .00         | 21-6165_OFFICE<br>SUPPLIES                | 0             | 5/13      |           |        |
| 1292                     | STAPLES ADVANTAGE | 8025694048     | 642  | 1 PK NEON YELLOW CODING<br>LABELS, 5 COMPARTMENT<br>VERTICAL ORGANIZER, MAY<br>'13 - P & Z        | 05/18/2013   | 21.33              | .00         | 01-6165_OFFICE<br>SUPPLIES                | 1003          | 5/13      |           |        |
| 1292                     | STAPLES ADVANTAGE | 8025694048     | 642  | HP INKJET COLOR AND BLACK<br>PRINTER CARTRIDGES, MAY<br>'13 - ADMIN                               | 05/18/2013   | 66.38              | .00         | 01-6142_MAINT. &<br>REPAIR -<br>EQUIPMENT | 0             | 5/13      |           |        |
| Total STAPLES ADVANTAGE: |                   |                |      |   |              |                    | 238.36      | .00                                       |               |           |           |        |



| Vendor #                      | Vendor Name            | Invoice Number | PO # | Description   | Invoice Date | Net Invoice Amount | Amount Paid | GL Account and Title                    | GL Activity # | GL Period | Date Paid | Voided |
|-------------------------------|------------------------|----------------|------|---|--------------|--------------------|-------------|---|---------------|-----------|-----------|--------|
| <b>SUBURBAN PROPANE</b>       |                        |                |      |   |              |                    |             |   |               |           |           |        |
| 118                           | SUBURBAN PROPANE       | 22260          |      | ACHD.SHOP PROPANE HEAT.<br>MAY '13 - WATER                                    | 05/10/2013   | 502.46             | .00         | 20-6290 UTILITIES<br>EXPENSE            | 0             | 5/13      |           |        |
| Total SUBURBAN PROPANE:       |                        |                |      |   |              |                    |             |   |               |           |           |        |
|                               |                        |                |      |   |              | 502.46             | .00         |   |               |           |           |        |
| <b>TATES RENTS</b>            |                        |                |      |   |              |                    |             |   |               |           |           |        |
| 59                            | TATES RENTS            | 562015         |      | PURCHASE CUTQUIK/HOI<br>SAW FOR ASH ST BREAK &<br>OTHERS. MAY '13 - WATER     | 05/08/2013   | 737.97             | .00         | 20-6175 SMALL<br>TOOLS                  | 0             | 5/13      |           |        |
| 59                            | TATES RENTS            | 562015         |      | PURCHASE CUTQUIK/HOI<br>SAW FOR ASH ST BREAK &<br>OTHERS. MAY '13 - P.I.      | 05/08/2013   | 491.98             | .00         | 25-6175 SMALL<br>TOOLS                  | 0             | 5/13      |           |        |
| Total TATES RENTS:            |                        |                |      |   |              |                    |             |   |               |           |           |        |
|                               |                        |                |      |   |              | 1,229.95           | .00         |   |               |           |           |        |
| <b>TIM GORDON</b>             |                        |                |      |   |              |                    |             |   |               |           |           |        |
| 997                           | TIM GORDON             | 06/13          |      | RENT - JUNE 2013 - ADMIN  | 05/29/2013   | 972.62             | .00         | 01-6211 RENT-<br>BUILDINGS & LAND       | 0             | 6/13      |           |        |
| 997                           | TIM GORDON             | 06/13          |      | RENT - JUNE 2013 - P & Z  | 05/29/2013   | 486.31             | .00         | 01-6211 RENT-<br>BUILDINGS & LAND       | 1003          | 6/13      |           |        |
| 997                           | TIM GORDON             | 06/13          |      | RENT - JUNE 2013 - WATER  | 05/29/2013   | 1,130.32           | .00         | 20-6211 RENT-<br>BUILDINGS & LAND       | 0             | 6/13      |           |        |
| 997                           | TIM GORDON             | 06/13          |      | RENT - JUNE 2013 - SEWER  | 05/29/2013   | 1,345.29           | .00         | 21-6211 RENT -<br>BUILDINGS & LAND      | 0             | 6/13      |           |        |
| 997                           | TIM GORDON             | 06/13          |      | RENT - JUNE 2013 - P.I.   | 05/29/2013   | 470.46             | .00         | 25-6211 RENT-<br>BUILDINGS & LAND       | 0             | 6/13      |           |        |
| Total TIM GORDON:             |                        |                |      |   |              |                    |             |   |               |           |           |        |
|                               |                        |                |      |   |              | 4,405.00           | .00         |   |               |           |           |        |
| <b>TITAN TECHNOLOGIES INC</b> |                        |                |      |   |              |                    |             |   |               |           |           |        |
| 1235                          | TITAN TECHNOLOGIES INC | 2013-21        | 582  | SEWER BREAK REPAIRS.<br>SWAN FALLS/SHORTLINE RD.<br>SEWER. MAY '13 - R. DAVIS | 05/09/2013   | 7,789.51           | .00         | 21-6150 MAINT. &<br>REPAIRS -<br>SYSTEM | 0             | 5/13      |           |        |

| Vendor #                           | Vendor Name                 | Invoice Number | PO # | Description  | Invoice Date | Net Invoice Amount | Amount Paid | GL Account and Title             | GL Activity # | GL Period | Date Paid | Voided |
|------------------------------------|-----------------------------|----------------|------|--|--------------|--------------------|-------------|----------------------------------|---------------|-----------|-----------|--------|
| Total TITAN TECHNOLOGIES INC:      |                             |                |      |  |              |                    |             |                                  |               |           |           |        |
|                                    |                             |                |      |  |              | 7,789.51           | .00         |                                  |               |           |           |        |
| <b>TRANSACT TECHNOLOGIES, INC.</b> |                             |                |      |  |              |                    |             |                                  |               |           |           |        |
| 1070                               | TRANSACT TECHNOLOGIES, INC. | 1178714        | 628  | REPLACEMENT PRINTER CARTRIDGE FOR RECEIPT PRINTER_UTIL_BILLING.MAY '13 - K. RICE | 05/14/2013   | 27.08              | .00         | 01-6142_MAINT.&REPAIR-EQUIPMENT  | 0             | 5/13      |           |        |
| 1070                               | TRANSACT TECHNOLOGIES, INC. | 1178714        | 628  | REPLACEMENT PRINTER CARTRIDGE FOR RECEIPT PRINTER_water.MAY '13 - K. RICE        | 05/14/2013   | 36.06              | .00         | 20-6142_MAINT.&REPAIRS-EQUIPMENT | 0             | 5/13      |           |        |
| 1070                               | TRANSACT TECHNOLOGIES, INC. | 1178714        | 628  | REPLACEMENT PRINTER CARTRIDGE FOR RECEIPT PRINTER_SEWER.MAY '13 - K. RICE        | 05/14/2013   | 36.07              | .00         | 21-6142_MAINT.&REPAIRS-EQUIPMENT | 0             | 5/13      |           |        |
| 1070                               | TRANSACT TECHNOLOGIES, INC. | 1178714        | 628  | REPLACEMENT PRINTER CARTRIDGE FOR RECEIPT PRINTER_P.I.MAY '13 - K. RICE          | 05/14/2013   | 9.10               | .00         | 25-6142_MAINT.&REPAIRS-EQUIPMENT | 0             | 5/13      |           |        |
| Total TRANSACT TECHNOLOGIES, INC.: |                             |                |      |  |              |                    |             |                                  |               |           |           |        |
|                                    |                             |                |      |  |              | 108.31             | .00         |                                  |               |           |           |        |
| <b>TREASURE VALLEY COFFEE</b>      |                             |                |      |  |              |                    |             |                                  |               |           |           |        |
| 992                                | TREASURE VALLEY COFFEE      | 03183007       |      | COFFEE SUPPLIES, CITY HALL, MAY '13  | 05/10/2013   | 36.22              | .00         | 01-6165_OFFICE SUPPLIES          | 0             | 5/13      |           |        |
| 992                                | TREASURE VALLEY COFFEE      | 03183007       |      | COFFEE SUPPLIES, P & Z, MAY '13  | 05/10/2013   | 18.08              | .00         | 01-6165_OFFICE SUPPLIES          | 1003          | 5/13      |           |        |
| Total TREASURE VALLEY COFFEE:      |                             |                |      |  |              |                    |             |                                  |               |           |           |        |
|                                    |                             |                |      |  |              | 54.30              | .00         |                                  |               |           |           |        |
| <b>UNITED OIL</b>                  |                             |                |      |  |              |                    |             |                                  |               |           |           |        |
| 316                                | UNITED OIL                  | 361931         | 599  | DELIVER 1700 GALS UNLEADED FUEL N.WWTP, MAY '13 - R. DAVIS                       | 05/09/2013   | 6,028.55           | .00         | 21-6300_FUEL                     | 0             | 5/13      |           |        |
| Total UNITED OIL:                  |                             |                |      |  |              |                    |             |                                  |               |           |           |        |
|                                    |                             |                |      |  |              | 6,028.55           | .00         |                                  |               |           |           |        |
| <b>UNIVAR USA, INC.</b>            |                             |                |      |  |              |                    |             |                                  |               |           |           |        |

| Vendor #  | Vendor Name                              | Invoice Number | PO # | Description  | Invoice Date | Net Invoice Amount | Amount Paid | GL Account and Title                   | GL Activity # | GL Period | Date Paid | Voided |  |
|---|--|----------------|------|--|--------------|--------------------|-------------|--|---------------|-----------|-----------|--------|--|
| 1410  | UNIVAR USA, INC.                         | NA361761       |      | CREDIT DEPOSIT FOR RETURNABLE CONTAINER, MAY '13 - N.WWTP  | 05/22/2013   | -700.00            | .00         | 21-6097 DEPOSITS ON ACCOUNT            | 0             | 5/13      |           |        |  |
| 1410  | UNIVAR USA, INC.                         | NA546407       | 575  | 44,500 LBS. ALUMINIUM SULFATE, N. WWTP, MAY '13 - R. DAVIS   | 05/09/2013   | 5,340.00           | .00         | 21-6150 MAINT. & REPAIRS - SYSTEM      | 0             | 5/13      |           |        |  |
| 1410  | UNIVAR USA, INC.                         | NA546725       | 622  | 72 EA. 55 GAL BUCKETS CALC. HYPOCHLORITE TO DISINFECT RE-USE SYSTEM, FREIGHT, SEWER, MAY '13 - R. DAVIS                                  | 05/22/2013   | 7,613.94           | .00         | 21-6150 MAINT. & REPAIRS - SYSTEM      | 0             | 5/13      |           |        |  |
| Total UNIVAR USA, INC.:                         |  |                |      |  |              |                    | 12,253.94   | .00                                    |               |           |           |        |  |
| <b>UTILITY TRAILER SALES OF IDAHO, INC. DBA</b> |  |                |      |  |              |                    |             |  |               |           |           |        |  |
| 1641  | UTILITY TRAILER SALES OF IDAHO, INC. DBA | A136537        | 651  | TRUCK MOUNTED YELLOW WARNING LIGHT, GREEN ROCKER SWITCH, ON-OFF MOMENT TOGGLE SWITCH, 2007 FORD F150, ENGINEER'S TRUCK, MAY '13 - N.WWTP | 05/21/2013   | 179.63             | .00         | 21-6305 VEHICLE MAINTENANCE & REPAIRS  | 0             | 5/13      |           |        |  |
| Total UTILITY TRAILER SALES OF IDAHO, INC. DBA: |  |                |      |  |              |                    | 179.63      | .00                                    |               |           |           |        |  |
| <b>VICTORY GREENS</b>                           |  |                |      |  |              |                    |             |  |               |           |           |        |  |
| 364   | VICTORY GREENS                           | 301809         | 589  | 2 PINE TREES FOR ARBOR DAY @ SEGO PRAIRIE, PARKS, MAY '13 - N. PURKEY  | 05/07/2013   | 360.00             | .00         | 01-6150 MAINTENANCE & REPAIRS - SYSTEM | 1004          | 5/13      |           |        |  |
| Total VICTORY GREENS:                           |  |                |      |  |              |                    | 360.00      | .00                                    |               |           |           |        |  |
| <b>WATER DEPOSIT REFUNDS #4</b>                 |  |                |      |  |              |                    |             |  |               |           |           |        |  |
| 1627  | WATER DEPOSIT REFUNDS #4                 | 120810.01      |      | ID. HOUSING & FINANCE, #120810.01 - ACCT OVERPMT   | 05/16/2013   | 152.11             | .00         | 99-1075 Utility Cash Clearing          | 0             | 5/13      |           |        |  |
| 1627  | WATER DEPOSIT REFUNDS #4                 | 150130.02      |      | T. SELLERS, #150130.02 - WATER DEPREF  | 05/17/2013   | 100.00             | .00         | 20-2200 WATER DEPOSITS HELD            | 0             | 5/13      |           |        |  |
| 1627  | WATER DEPOSIT REFUNDS #4                 | 150130.02      |      | T. SELLERS, #150130.02 - ACCT OVERPMT  | 05/17/2013   | 7.43               | .00         | 99-1075 Utility Cash Clearing          | 0             | 5/13      |           |        |  |

| Vendor #                        | Vendor Name              | Invoice Number | PO # | Description                            | Invoice Date | Net Invoice Amount | Amount Paid | GL Account and Title           | GL Activity # | GL Period | Date Paid | Voided |
|---------------------------------|--------------------------|----------------|------|--|--------------|--------------------|-------------|--------------------------------|---------------|-----------|-----------|--------|
| 1627                            | WATER DEPOSIT REFUNDS #4 | 160850.02      |      | L. MARTIN. #160850.02 - WATER DEP REF  | 05/17/2013   | 92.94              | .00         | 20-2200. WATER DEPOSITS HELD   | 0             | 5/13      |           |        |
| 1627                            | WATER DEPOSIT REFUNDS #4 | 160940.03      |      | S. HEDGES. #160940.03 - WATER DEP REF  | 05/08/2013   | 25.94              | .00         | 99-1075. Utility Cash Clearing | 0             | 5/13      |           |        |
| 1627                            | WATER DEPOSIT REFUNDS #4 | 170610.01      |      | W. AKE. #170610.01 - ACCT OVERPMT      | 05/16/2013   | 84.82              | .00         | 99-1075. Utility Cash Clearing | 0             | 5/13      |           |        |
| 1627                            | WATER DEPOSIT REFUNDS #4 | 170700.03      |      | S. FARRAND. #170700.03 - WATER DEP REF | 05/16/2013   | 38.58              | .00         | 99-1075. Utility Cash Clearing | 0             | 5/13      |           |        |
| 1627                            | WATER DEPOSIT REFUNDS #4 | 210020.01      |      | D. GOETTER. #210020.01 - ACCT OVERPMT  | 05/22/2013   | 39.26              | .00         | 99-1075. Utility Cash Clearing | 0             | 5/13      |           |        |
| 1627                            | WATER DEPOSIT REFUNDS #4 | 220110.01      |      | L. MELCHOR. #220110.01 - ACCT OVERPMT  | 05/20/2013   | 33.56              | .00         | 99-1075. Utility Cash Clearing | 0             | 5/13      |           |        |
| 1627                            | WATER DEPOSIT REFUNDS #4 | 220355.01      |      | M. MOWBRAY. #220355.01 - ACCT OVERPMT  | 05/06/2013   | 89.00              | .00         | 99-1075. Utility Cash Clearing | 0             | 5/13      |           |        |
| 1627                            | WATER DEPOSIT REFUNDS #4 | 240110.02      |      | H. LOWE. #240110.02 - ACCT OVERPMT     | 05/22/2013   | 59.97              | .00         | 99-1075. Utility Cash Clearing | 0             | 5/13      |           |        |
| 1627                            | WATER DEPOSIT REFUNDS #4 | 250980.02      |      | N. JENSEN. #250980.2 - WATER DEP REF   | 05/20/2013   | 65.97              | .00         | 99-1075. Utility Cash Clearing | 0             | 5/13      |           |        |
| 1627                            | WATER DEPOSIT REFUNDS #4 | 264070.02      |      | J. GERVAIS. #264070.02 - ACCT OVERPMT  | 05/20/2013   | 52.48              | .00         | 99-1075. Utility Cash Clearing | 0             | 5/13      |           |        |
| 1627                            | WATER DEPOSIT REFUNDS #4 | 264685.01      |      | C. BARTON. #264685.01 - ACCT OVERPMT   | 05/17/2013   | 42.33              | .00         | 99-1075. Utility Cash Clearing | 0             | 5/13      |           |        |
| 1627                            | WATER DEPOSIT REFUNDS #4 | 70380.01       |      | D. MESSICK. #70380.01 - ACCT OVERPMT   | 05/09/2013   | 101.11             | .00         | 99-1075. Utility Cash Clearing | 0             | 5/13      |           |        |
| Total WATER DEPOSIT REFUNDS #4: |                          |                |      |  |              |                    | 985.50      | .00                            |               |           |           |        |
| Grand Totals:                   |                          |                |      |  |              |                    | 159,048.24  | .00                            |               |           |           |        |

| Vendor # | Vendor Name | Invoice Number | PO # | Description | Invoice Date | Net Invoice Amount | Amount Paid | GL Account and Title | GL Activity # | GL Period | Date Paid | Voided |
|----------|-------------|----------------|------|-------------|--------------|--------------------|-------------|----------------------|---------------|-----------|-----------|--------|
|----------|-------------|----------------|------|-------------|--------------|--------------------|-------------|----------------------|---------------|-----------|-----------|--------|

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Treasurer: \_\_\_\_\_

Report Criteria:  
 Detail report.  
 Invoices with totals above \$0.00 included.  
 Only unpaid invoices included.

## **RESOLUTION NO. R17-2013**

**A RESOLUTION OF THE CITY OF KUNA, IDAHO AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT- IDAHO NON-CRIMINAL JUSTICE AGENCY ACCESS AGREEMENT.**

**WHEREAS** the City of Kuna has passed Ordinance No. 2012-09 requiring fingerprints and criminal background checks on applications for Solicitors and Peddlers; and

**WHEREAS** the City of Kuna has passed Ordinance No. 2011-18 requiring fingerprints and criminal background checks on applications for taxi drivers; and

**WHEREAS** the State of Idaho by and through the Idaho State Police administers the criminal history records, and it is required by federal law to provide for conditions for the release of the criminal history records, and by doing so it has created said agreement for the City's approval.

**BE IT HEREBY RESOLVED** by the Mayor and Council of the City of Kuna, Idaho that the Mayor of the City is hereby authorized to execute the agreement.

**PASSED BY THE COUNCIL** of Kuna, Idaho this 4thday of June 2013.

**APPROVED BY THE MAYOR** of Kuna, Idaho this 4thday of June 2013.

---

W. Greg Nelson, Mayor

ATTEST:

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Brenda S. Bingham, City Clerk



## Idaho Non-Criminal Justice Agency (NCJA) Access Agreement

Agency NAME: \_\_\_\_\_

Authorizing STATUTE or PROGRAM: \_\_\_\_\_

This Access Agreement sets forth the conditions governing a non-criminal justice agency's (hereafter referred to as NCJ Agency) access to Criminal Justice Information as an Authorized Recipient either as a nongovernmental entity authorized by federal statute or executive order or as a government agency authorized by federal statute, executive order or state statute by the United States Attorney General to receive Criminal History Record Information (CHRI) for non-criminal justice purposes.

In an effort to decentralize criminal history records and to permit the exchange of those records by states with varying statutes or policies, the National Crime Prevention and Privacy Compact Act of 1998 was signed into law in 1999. The Compact facilitates electronic information sharing among the Federal Government and the states and permits the exchange of criminal history records for non-criminal justice purposes. The designated Criminal History Repository Manager has the responsibility to ensure adherence to established federal and state procedures and policies in the state.

The information provided through agency access includes, but is not limited to, information collected by criminal justice agencies on individuals consisting of identifiable descriptions and notations of arrests, detentions, indictments, or other formal criminal charges, and any disposition arising therefrom, including acquittal, sentencing, correctional supervision, or release.

The current versions of the following documents are incorporated by reference and made part of this agreement:

1. *FBI CJIS Security Policy*
2. *Title 42, USC Chapter 140, II §14616, The National Crime Prevention and Privacy Compact Act*
3. *Title 28, Code of Federal Regulations, 20.33(a)*
4. *Title 42 USC-Sec. 5119a Public Law 92-544*
5. *Idaho Code Title 67, Chapter 30, Criminal History Records and Crime Information*
6. *Public Law 103-209, National Child Protection Act of 1993*
7. *Public Law 105-251, Volunteers for Children Act of 1998*

### **I. Responsibilities**

1. Idaho State Police, as administrator and CSA (IdC §67-3008)
2. To fulfill its responsibilities provides the following services to the NCJ Agency will:
  - a. Provide the conduit by which NCJ Agencies submit fingerprints for State and Federal criminal history background checks.
  - b. Provide criminal history records to governmental and nongovernmental agencies for non-criminal justice purposes allowed by Federal statute, Federal Executive order, or a State statute that has been approved by the Attorney General, that authorizes national background checks.
  - c. Conduct compliance audits.

### 3. NCJ Agency

To ensure continued access, the Agency agrees to adhere to all applicable state laws and CJIS Security Policy requirements in the referenced documents, including, but not limited to the following:

- a. All agencies shall create and maintain written policies and procedures specific to the use, handling and dissemination of non-criminal justice applicant CHRI. Agency personnel shall receive training on agency procedures for CHRI, including possible penalties for intentional misuse or unauthorized dissemination.
- b. The NCJ Agency will maintain a system of records which establish appropriate administrative, technical, and physical safeguards to ensure the security and confidentiality of criminal history records received from the ISP and FBI for non-criminal justice purposes.
- c. The NCJ Agency will comply with all audit requirements for access to state and federal criminal history record information.

## II. Security

Each Agency is responsible for maintaining appropriate security measures to the physical security of criminal history records; personnel security that may include background screening; technical security to protect against unauthorized use; and data security to include use, handling and dissemination of non-criminal justice applicant CHRI.

Security standards, covering personnel, physical and technical security, as well as user authorization and dissemination are documented in the *CJIS Security Policy*.

## III. Policy Violations

Exchange of records and information is subject to CANCELLATION if dissemination is made outside receiving departments or related agencies or as otherwise allowed by law. Furthermore, depending upon the nature of the offense and the identity of the offender, federal or state crimes may be charged for the willful, unauthorized disclosure of CHRI.

## IV. Indemnification

The NCJ Agency agrees to indemnify and hold harmless members, employees, agents and/or representatives of the Idaho State Police from and against any and all claims, demands, actions, suits, and proceedings including, but not limited to, any liability for damages by reason of, or arising out of, any false arrest or imprisonment or any cause of action whatsoever; and from any loss, cost, expense, or damage resulting and arising out of, or involving any acts by others unless solely caused by ISP personnel or its agents.

The Idaho State Police agree to indemnify and hold harmless members, employees, agents and/or representatives of the NCJ Agency from and against any and all claims, demands, actions, suits, and proceedings including, but not limited to, any liability for damages by reason of, or arising out of, any false arrest or imprisonment or any cause of action whatsoever; and from and against any loss, cost, expense, or damage resulting and arising out of, or involving any acts by others unless solely caused by the NCJ Agency.



**V. Acknowledgment and Certification**

As the head of an NCJ Agency I hereby acknowledge the duties and responsibilities as set out in this agreement. I acknowledge that these duties and responsibilities have been developed in accordance with the FBI CJIS Security Policy and the National Crime Prevention and Privacy Compact Council in order to ensure proper exchange of criminal history records for non-criminal justice purposes. I further acknowledge that a failure to comply with these duties and responsibilities may result in imposition of sanctions against the NCJ Agency.

I hereby certify that I am familiar with all applicable documents that are part of this agreement and to all applicable state and federal laws and regulations relevant to the receipt and dissemination of Criminal History Record Information provided to the agency in response to a licensure or employment fingerprint background request.

This agreement is a formal expression of the purpose and intent of both parties and is effective when signed. It may be amended by the deletion or modification of the provisions contained therein, or by the addition of new provisions, after written concurrence of both parties. The "Acknowledgment and Certification" is being executed by the Agency Head in both an individual and representative capacity. Accordingly, this agreement will remain in effect after the Agency Head vacates his/her position or until it is affirmatively amended or rescinded in writing. This agreement does not confer, grant, or authorize rights, privileges, or obligations to any third party.

**NCJ AGENCY HEAD:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name/Title\*

\_\_\_\_\_  
Agency

**Criminal History Repository Manager:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Dawn A. Peck, Bureau of Criminal Identification Manager  
Idaho State Police

\*The Criminal History Repository Manager must be notified when the NCJ Agency Head vacates his/her position. The name and telephone number of the acting or new Agency Head, when known, must be provided and a new agreement executed



# Idaho State Police

Service Since 1939



Colonel Ralph W. Powell  
Director

## Bureau of Criminal Identification

C.L. "Butch" Otter  
Governor

RECEIVED

May 14, 2013

TO: All Agencies that submit federal applicant fingerprint background checks

BOISE CITY CLERK

Idaho agencies that submit fingerprints to the Idaho State Police (ISP) Bureau of Criminal Identification (BCI) for criminal history record checks as part of licensure or employment applications authorized by federal, state or local statutory authority or by participation in the Idaho National Child Protection Act (NCPA) Program, are receiving this letter as notice of a change in policy.

The National Crime Prevention and Privacy Compact governs the exchange of criminal history record information for noncriminal justice purposes (applicant licensure or employment) and requires participating agencies to adhere to system standards concerning record dissemination, use, security and other duly established standards.

As part of the BCI's strategy to comply with Title 28 of the Code of Federal Regulations regarding the use of criminal history background information and the sharing of such information with noncriminal justice agencies, the bureau is implementing a user agreement which defines the relationship between your agency and the BCI. It is the purpose of this agreement to ensure that agencies receiving criminal history record information understand the requirements for participation in this exchange and that the sensitive information is accessed, stored and disseminated in a manner that ensures the integrity and security of such records.

Please read, sign and return the attached agreement to BCI by June 15, 2013. We will return a fully executed copy to you for your files. A signed copy of this user agreement must be maintained by your agency and be re-executed with any change of agency head.

If you have questions regarding the agreement or your agency's participation in the exchange of state and federal criminal history record information, please contact Leila McNeill, BCI Operations Manager at 208-884-7133 or [Leila.mcneill@isp.idaho.gov](mailto:Leila.mcneill@isp.idaho.gov).

Sincerely,

Dawn Peck, CPM  
Bureau of Criminal Identification Manager

Enc. Applicant Agency User Agreement

700 South Stratford Drive, Suite 120 • Meridian, Idaho 83642-6251

EQUAL OPPORTUNITY EMPLOYER



**CITY OF KUNA**  
**P.O. BOX 13**  
**KUNA, ID 83634**  
[www.cityofkuna.com](http://www.cityofkuna.com)

ROYCE O. DAVIS  
WASTEWATER  
SUPERINTENDENT

Telephone (208) 287-1722; Fax (208) 287-1731

Email: [royce@cityofkuna.com](mailto:royce@cityofkuna.com)

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TO: Gordon Law  
City Engineer

FROM: Royce Davis  
Wastewater Superintendent

RE: City of Kuna Employee Water and Wastewater Certification Testing

DATE: April, 9 2013

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## PURPOSE

The purpose of this memorandum is to ~~propose for review an update~~ theed City of Kuna employee Water and Wastewater certification testing policy.

## SUMMARY

All city of Kuna water and wastewater employees are required by law to hold a valid water or wastewater license. Each system is required to have a responsible charge and substitute responsible charge operator with a certification equal to or greater than the system classification. All state licenses are acquired by obtaining the necessary experience, education and then passing the written exam.

The state certification exams cost \$87.00 for an original exam, \$62.00 for an upgrade, and \$62.00 for a re-exam.

## POLICY

### 1.0 PURPOSE:

The purpose of this policy is to establish guidelines for employees taking required certification exams and the cities payment and reimbursement of testing fees.

### 2.0 ORGANIZATIONS AFFECTED:

All departments with employees who are required by law to hold a valid Idaho Water or Wastewater license.

### 3.0 POLICY

The City of Kuna will reimburse an employee for an ~~pay for the~~ original examination fees, or an upgrade examination fees ~~and reimburse the employee for the re-exam fees~~ with proof of a passing exam. ~~- Meaning the City will not pay for multiple failed re-examinations, or the employee will~~

~~pay for the re-exam fee and be reimbursed with a passing score.~~ If the employee does not receive a passing score on the exam, or upgrade examination, re-exam the employee will not be reimbursed for the fees. Only one (1) fee will be reimbursed. The employee will be responsible for all re-examination fees.

#### 4.0 DEFINITION

**IBOL-** Idaho Bureau of Occupational License

**Passing Exam-**a score of 70% or higher.

##### **State Required Certifications-**

- Wastewater Operator Class 1-4
- Wastewater Collections Operator Class 1-4
- Wastewater Land Application Operator
- Wastewater Laboratory Operator Class 1-4
- Drinking Water Distribution Operator Class 1-4
- Drinking Water Treatment Operator Class 1-4
- Backflow Assembly Tester

#### 5.0 PROCEDURES

5.1 Employees will fill out necessary original, upgrade, and re-exam licensure application and submit to the supervisor for approval.

5.2 Supervisor will review application and approve or deny the application.

5.3 Approved original and upgrade licensure applications and payment for the exam or upgrade examination from employee will be forwarded on to City treasurers Dept. for ~~payment and~~ remittance to IBOL.

5.4 Upon proof of employee receiving a passing grade, the proof shall be submitted to ~~Approved re-exams will be forwarded on to~~ the City Treasurers Dept. for reimbursement to the with payment from the employee for the exam fee or examination upgrade fee. and the Treasures Dept. will remit the re-exam application to IBOL.

~~5.5—The City will reimburse the employee for the re-exam fee with proof of a passing score.~~

#### CONCLUSION

This policy is intended to encourage employees to have an upfront vested interest in to take and passing the required State of Idaho Certification exams. ~~Also, to emphasize the need for employees to prioritize certification re-testing.~~

