

Commission Members:
Chair – Catherine Seamons
Vice Chair – Vacant
Secretary – DebAnn Rippy
Sharon Fisher
Cory Tanner
Teri Woods
City Staff:
Chris Engels
Jessica Reid



CITY OF KUNA

Kuna Arts Commission, 751 W 4th Street, Kuna, Idaho 83634

**Kuna Arts Commission Meeting
MINUTES**

Thursday May 9, 2019

5:45 PM - 6:45 PM

City Hall Conference Room

751 W 4th Street, Kuna, ID 83634

Open to the public

1. *Call to Order and Roll Call*

COMMISSION MEMBERS PRESENT:

Chair Catherine Seamons
Secretary DebAnn Rippy
Commissioner Sharon Fisher – Absent
Commissioner Cory Tanner – Absent
Commissioner Teri Woods – Absent

CITY STAFF PRESENT:

Chris Engels, City Clerk
Jessica Reid, Clerk's Office

2. *Minutes*

A. Kuna Arts Commission Meeting Minutes

I. Regular Kuna Arts Commission Minutes, February 14, 2019

Commission Chair Seamons moved to approve the Meeting Minutes. Seconded by Secretary Rippy. Approved by the following roll call vote:

Voting Aye: Chair Seamons, Secretary Rippy

Voting No: None

Absent: Commissioners Tanner, Fisher, Woods

Motion carried 2-0-3

3. *Business*

A. Review function of Kuna Arts Commission as a City Commission – Chris Engels, City Clerk

City Clerk Chris Engels explained the key points of the Commission:

NOTICE: Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the City Clerk's Office at 922-5546. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at 922-5546 at least forty-eight (48) hours prior to the meeting to allow the City to make reasonable arrangements to ensure accessibility to this meeting.

- The goal of the City was to have the Commission function as an advisory board
- The Commission would provide direction on City projects as requested
- The Board would remain at 5 members, all other interested parties would be considered “Friends of the Commission”
- The City oversaw the budget and had the final say on projects
- The Commission was to represent the City in a positive manner
- The Commission would always function under the oversight of the City

Ms. Engels also recommended the Commission make use of the Proposal for Public Art Project form as a tool for planning and implementation of appropriate projects.

B. Nomination and Voting for Vice Chair – Chair Seamons

Nominations and voting for Vice Chair were tabled until a future date due to lack of quorum

C. Report on Art Pads, Artistic Archway and Performance Arts Funding – Chris Engels, City Clerk

City Clerk Chris Engels provided an update on the Art Pads project:

- The pads were 4’ x 4’.
- The City was currently looking at the cost for design, then would look at production costs.
- Once that was established, Kuna Arts Commission would be asked for this project.
- Each pad would be unique.
- These pads would encourage pedestrian use.

Ms. Engels provided an update on the Artistic Archway:

- The City would meet with landscape engineers for this project.
- Guidelines would come to the Commission.

Chair Seamons stated that people/groups had asked to have a presence on the arch, i.e. the VFW. Per City Clerk Engels, these groups would have to pay a fee for those additions.

Ms. Engels provided an update on the Performance Arts Funding:

- The City was moving forward with this grant.
- The Commission had an opportunity to engage with Kuna High School. The Theatre Instructor, Joshua Rippey, had indicated a willingness to work with the Commission at a discount wage which allowed for in-kind funding for the grant.
- This project would help make the Commission’s work better and well rounded.
- The Commission would create the PACK (Performing Arts Company of Kuna), this would allow for an expansion of other performing arts in the future.
- A budget request would be made to accommodate a position to act as a Director of PACK. As a result, the Commission would not utilize dollars for Kuna Days but would continue to assist and support.

- D.** Update on June Event and call for workers with update on Summer Events – Chris Engels, City Clerk

City Clerk Chris Engels explained that a call was out for Artist and Crafters for the June 29, 2019 Music on the Kuna Greenbelt event. Clerk's Office Customer Service Specialist Jessica Reid would continue sharing the event on Social Media platforms to market the event. Vendors currently secured were Hankz Frankz, a hot dog/sausage vendor, a Sno Cone vendor, and Cowgirls for Beer and Wine. Ms. Engels asked that if any of the Commissioners had time, the City would need help with this event. The Commission may sell Mayor's Table tickets as well.

- E.** Set aside May meeting for review of FY 2020 proposed budget – Chris Engels, City Clerk

It was determined to set aside the Arts Commission Executive Meeting on May 23, 2019 at 12:00 P.M. for a budget review. The meeting would be held at Chair Seamons office, SPI Transportation, in the conference room.

- F.** Poetry Project update – Catherine Seamons, Chair

Chair Seamons established that the board with layout design was done. She wanted a second display board and intended to go before the Kuna Chamber of Commerce to explain the Poetry Project and verify some display sites.

4. Miscellaneous

- A.** Arts Commission motto – Catherine Seamons, Chair

Chair Seamons suggested the following motto for the Commission, "We are the Kuna Arts Commission and we are here to help Kuna grow beautifully." The Commissioners and City Staff present expressed their like of the motto. City Clerk Chris Engels stated that she would like to implement it with some tweaking if necessary.

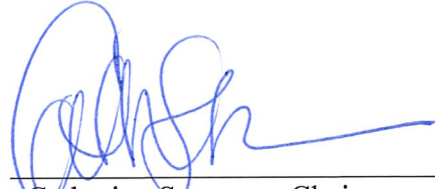
- B.** Arts Commission article in Kuna Melba News – Catherine Seamons, Chair

Chair Seamons announced she would like to run an article about the Arts Commission in the paper and would be interviewed this week. City Clerk Chris Engels suggested she be sure to include all of the activities and events that the Commission was involved with; Clerk's Office Customer Service Representative Jessica Reid would supply a list to Chair Seamons.

- C.** Poetry Project Preparation – Catherine Seamons, Chair

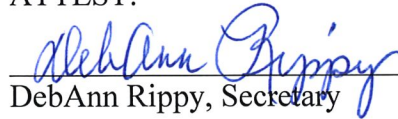
Chair Seamons assigned Secretary Rippy preparation of the four poems from the community for presentation.

5. Adjournment: 6:45 PM



Catherine Seamons, Chair

ATTEST:



DebAnn Rippey, Secretary

Minutes prepared by Jessica Reid, Customer Service Specialist
Date Approved: May 23, 2019