

CITY OFFICIALS  
W. Greg Nelson, Mayor  
Richard Cardoza, Council President  
Briana Buban-Vonder Haar, Council Member  
Pat Jones, Council Member  
Joe Stear, Council Member

**CITY OF KUNA**  
**Regular City Council Meeting**  
**Minutes**  
**Tuesday, June 16, 2015**

**Kuna City Hall Council Chamber, 763 W. Avalon Street, Kuna, Idaho**

**7:00 P.M. REGULAR CITY COUNCIL**

**1. Call to Order and Roll Call**

**COUNCIL MEMBERS PRESENT:** Mayor W. Greg Nelson  
Council President Richard Cardoza  
Council Member Briana Buban-Vonder Haar  
Council Member Pat Jones  
Council Member Joe Stear

**CITY STAFF PRESENT:** Gordon Law, City Engineer  
John Marsh, City Treasurer  
Chris Engels, City Clerk  
Wendy Howell, Planning & Zoning Director  
Richard Roats, City Attorney  
Bobby Withrow, Parks Supervisor  
Trevor Kesner, Planner  
Bob Bachman, Fleet/Facilities Manager

**2. Invocation:** None

**3. Pledge of Allegiance:** Mayor Nelson

**4. Consent Agenda:**  
(Timestamp 00:01:09)

*All items listed under the Consent Agenda are considered to be routine and are acted on with one motion by the City Council. There will be no separate discussion on these items unless the Mayor, Council Member, or City Staff requests an item to be removed from the Consent Agenda for discussion. Items removed from the Consent Agenda will be placed on the Regular Agenda under Old Business or as instructed by the City Council.*

- A. City Council Meeting Minutes:**
- 1.** City Council Workshop Senior Center Minutes June 2, 2015
  - 2.** City Council Workshop Personnel Manual Minutes June 2, 2015
  - 3.** City Council Meeting Minutes June 2, 2015

**B.** Accounts Payable Dated June 11, 2015 in the Amount of \$425,995.23

**C.** Alcohol Licenses:

**D.** Findings of Facts and Conclusions of Law:

Council Member Jones asked about an item from Kendall Ford for a new bumper. He asked what damage occurred that a new one was required.

Fleet/Facilities Manager Bob Bachman responded the bumper has been damaged for a long time. Mr. Bachman was asked by the Sewer Department to have it repaired so the hitch could be used on the truck.

Council Member Jones asked about the purchase of safety glasses in the last few months and the quantity. He understands the need for safety but if the glasses are being scratched so quickly, perhaps face shields should be used.

Parks Supervisor Bobby Withrow explained the quantity is shared between all departments. Also, face shields have been used in the past but seem to scratch as fast as safety glasses and are significantly more expensive.

Council Member Jones clarified that the Water Department purchased 2 boxes also with an additional 3 boxes 2 months ago. He asked if purchasing could be monitored a little closely.

Mr. Withrow agreed to monitor purchasing and quantities used more closely.

**Council Member Stear moved to approve the consent agenda as presented. Seconded by Council Member Buban-Vonder Haar, all voting aye. Motion carried 4-0.**

**5. Citizen's Reports or Requests:**

*(Timestamp 00:05:03)*

Recognition of Kuna Police Officer, Ada County Deputy Gary Miller for service to the Kuna Community – Lt. Justin Dusseau, Kuna Police Chief

Police Chief Dusseau introduced Deputy Gary Miller. In 1996 Deputy Miller was certified through the Police Officer Academy with a total of 23 years in law enforcement, 17 years in Kuna. Deputy Miller is the longest serving Deputy in Kuna, serving under 3 Mayors and 5 Police Chiefs. Deputy Miller has developed an incredible bond with Senior Citizens in our community. We have been very privileged to have Deputy Miller here in the City of Kuna. Deputy Miller has been an extremely valuable asset and a huge contributor to the quality of life in the City of Kuna.

Deputy Miller stated it has been an honor. He has enjoyed the interactions with the community and has always enjoyed working in the City of Kuna. Deputy Miller would

like to thank the City of Kuna for the honor to serve. Deputy Miller further stated that he believes he is leaving the City of Kuna in good hands and would like to thank Mayor Nelson and the Council Members again for the opportunity to serve.

Mayor Nelson stated that it was his pleasure to present a Certificate of Recognition to Deputy Miller on behalf of the Council and the City of Kuna. Mayor Nelson added how impressed he has been with Deputy Miller's knowledge and professionalism through the years.

**6. Public Hearings:** (7:00 p.m. or as soon thereafter as matters may be heard.)

**7. Business Items:**

**A.** Consideration to Approve 15-02-LLA (Lot Line Adjustment); Lori and Layne Thornton– Trevor Kesner, City Planner  
(Timestamp 00:12:13)

Applicant seeks LLA approval to adjust the parcel lines at 3354 W. Kuna Road from its existing 0.45 acres to 1.59 acres, in order to reflect and accommodate the existing back yard and ancillary structures on the lot.

City Planner Trevor Kesner updated Council on the application and that all requirements have been met and is compatible to the surrounding areas and city comp plan. He stood for any questions.

**Council Member Stear moved to approve 15-02-LLA. Seconded by Council Member Buban-Vonder Haar with the following roll call vote:  
Voting Aye: Council Members Cardoza, Jones, Buban-Vonder Haar and Stear  
Voting No: None  
Absent: None  
Motion carried 4-0.**

**B.** Update on Planning and Zoning Project Report (*no action required*) – Wendy Howell, P & Z Director  
(Timestamp 00:15:28)

P & Z Director Wendy Howell stood for questions.

Council Member Jones thanked Ms. Howell for the thoroughness of the report.

Council Member Buban-Vonder Haar asked about the secret squirrel project noted in the Project Report.

Ms. Howell responded the secret squirrel project is not ready to be presented or names divulged at this time but wanted to include the project in the report.

- C.** Update on Facilities/Fleet Project Report (*no action required*) – Bob Bachman, Facilities/Fleet Manager  
(Timestamp 00:16:22)

Facilities/Fleet Manager Bob Bachman stood for questions.

Council Member Stear asked about the purchase of a thermal imaging gun and if the purchase would be requested in next year's budget. Council Member Stear believes the purchase would be worth its weight in gold.

Mr. Bachman responded yes, he is planning the purchase in next year's budget. Also, Mr. Bachman was able to meet with a representative of the company at the Senior Center and in a short time found some areas with the imaging gun that would pay for the purchase in cost savings.

Council President Cardoza asked if the new greenbelt extension would be put into grass or native landscaping.

Parks Supervisor Bobby Withrow responded grass would be the majority of the space with some beds planted with native flora.

Council Member Jones asked Mayor Nelson if he knew whether anyone has requested or if there are plans for ACHD to paint the sidewalk between the two passages.

Mayor Nelson answered the City has not asked them to. There are plans to go under the bridge for the major connection. ACHD will be asked to paint the sidewalk, possibly even a pedestrian activated crossing installed for safety.

Mr. Bachman expanded. ACHD is looking at installing a crossing similar to the crossing on Bridge St. There was a vehicle counter at S. Swan Falls and ACHD felt a pedestrian activated crossing was warranted due to the vehicle traffic.

- D.** Financial Update on Emergency Replacement of City's Primary Server (*no action required*) – John Marsh, City Treasurer  
(Timestamp 00:19:37)

City Treasurer John Marsh updated Mayor and Council that ICRMP has reimbursed the city \$14,920.00 of the emergency funds that were appropriated for the replacement of the City's server. This reimbursement was \$500.00 short of the actual cost of replacement.

- E.** Consideration to Approve Resolution R33-2015 Approving an Agreement for Consulting Services with B & A Engineers on the Birds of Prey Sewer Main Project – Gordon Law, City Engineer  
(Timestamp 00:20:28)

City Engineer Gordon Law explained the item is for a project scheduled for next year but was moved up to this year because of a rock saw being on site. The City did not want to have to pay for an additional mobilization fee of the rock saw.

Mr. Law asked the consultant if he would be willing to proceed on the design of the Birds of Prey Sewer Trunk project. The consultant indicated he would be willing and provided a price proposal. The Resolution incorporates the price proposal. Mr. Law added there is enough saved or unspent money from the Deerhorn Project to cover the full cost of the Birds of Prey design so it seems prudent to proceed to try to save that money. He believes the cost of an additional mobilization of the rock saw would be in excess of \$10,000.

Mr. Law stood for questions.

RESOLUTION AWARDING CONTRACT FOR CONSULTING SERVICES TO B & A ENGINEERS, INC. IN THE AMOUNT OF \$22,405.00 FOR DESIGN OF THE BIRDS OF PREY SEWER TRUNK PROJECT; DIRECTING EXPENDITURE OF FUNDS FROM THE SEWER FUND FOR SAID WORK; AND AUTHORIZING THE MAYOR, CITY CLERK AND CITY ENGINEER TO EXECUTE CONTRACT DOCUMENTS WITH SAID CONSULTANT.

**Council Member Stear moved to approve Resolution R33-2015. Seconded by Council Member Buban-Vonder Haar with the following roll call vote:  
Voting Aye: Council Members Cardoza, Jones, Buban-Vonder Haar and Stear  
Voting No: None  
Absent: None  
Motion carried 4-0.**

## **8. Ordinances:**

- A. *First Reading of Ordinance No. 2015-10 Modify Mayor's Position to Full time with Compensation***  
*(Timestamp 00:23:14)*

AN ORDINANCE OF THE CITY OF KUNA, IDAHO, AMENDING SECTION 1-5-2 OF THE KUNA CITY CODE, ENTITLED SALARY (MAYOR); PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A REPEALER CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

## **9. Mayor/Council Discussion Items:**

Mayor updated Council that tomorrow Simplot has their County permit hearing. Mayor Nelson will be attending to show support.

Mayor Nelson clarified that Thursday, June 18<sup>th</sup> at 10:00 a.m. there will be a tour of the Avimore Recreation Center. Mayor Nelson invited Council to attend the tour of

Avimore, learn how they put a 2 million dollar recreation center together and how they are managing the operating costs.

Council President Cardoza asked City Treasurer John Marsh about a \$40 fee that was paid to Canyon County.

Mr. Marsh explained the fee is Canyon County's charge per month to access land records. The City of Kuna used land record information in Canyon County while working on the Recreation District. At this time the monthly charge is in the process of being cancelled.

Council Member Stear updated about the conference with the Association of Idaho Cities. He thought there could be a concern due to EPA's slow response in permitting; the Governor has decided DEQ would take over some of the permitting process. What this means to us is, the State will need a sizeable budget to handle this process. If the State is willing to fund half of the costs and the Cities fund the remaining half of the costs, an assessment per City of 15 cents per month per EDU would result. There is a committee being put together to study the matter.

**10. Announcements:**

**11. Executive Session:**

**12. Adjournment:**

**Council Member Stear moved to adjourn the meeting at 7:32 p.m. Seconded by Council President Cardoza, all voting aye. Motion carried 4-0.**

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W. Greg Nelson, Mayor

ATTEST:

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Chris Engels, City Clerk

*Minutes prepared by Dawn Stephens  
Date Approved: CCM 07.07.2015*