

OFFICIALS

Joe Stear, Mayor
Pat Jones, Council President
Briana Buban-Vonder Haar, Council Member
Richard Cardoza, Council Member
Greg McPherson, Council Member



CITY OF KUNA

Kuna City Hall Council Chamber, 763 W. Avalon Street, Kuna, Idaho

City Council Meeting MINUTES Tuesday, April 19, 2016

6:00 P.M. REGULAR CITY COUNCIL

1. Call to Order and Roll Call

COUNCIL MEMBERS PRESENT:

Mayor Joe Stear
Council President Pat Jones
Council Member Briana Buban-Vonder Haar
Council Member Greg McPherson
Council Member Richard Cardoza - Absent

CITY STAFF PRESENT:

Richard Roats, City Attorney
Chris Engels, City Clerk
Wendy Howell, P & Z Director
Bobby Withrow, Parks Director
Gordon Law, City Engineer
John Marsh, City Treasurer
Bob Bachman, Fleet/Facilities Director

2. **Invocation:** None
3. **Pledge of Allegiance:** Mayor Stear

Council Member Buban-Vonder Haar moved to amend the agenda to remove item 8A, the second reading of Ordinance No. 2016-09 Kuna Municipal Utility Billing Code and to place it on the agenda for the May 3, 2016 meeting. Seconded by Council Member McPherson. Motion carried 3-0. Council Member Cardoza absent.

4. **Consent Agenda:**
(Timestamp 00:01:26)

All items listed under the Consent Agenda are considered to be routine and are acted on with one motion by the City Council. There will be no separate discussion on these

items unless the Mayor, Council Member, or City Staff requests an item to be removed from the Consent Agenda for discussion. Items removed from the Consent Agenda will be placed on the Regular Agenda under Business or as instructed by the City Council.

A. City Council Meeting Minutes:

1. Regular City Council Minutes, April 5, 2016

B. Accounts Payable Dated April 14, 2016 in the Amount of \$377,160.59

C. Alcohol Licenses:

1. Lima Limon Peruvian Restaurant – Liquor-by-the-Drink and On Premise Beer
2. Longhorn - Liquor-by-the-Drink and On Premise Beer
3. Fiesta Guadalajara. – Liquor-by-the-Drink and On Premise Beer
4. Kuna Super C Store – Off Premise Beer and Wine
5. Idaho Pizza Co S & D Kuna Inc - On Premise Beer and Wine
6. Big Smoke LLC #134 – Off Premise Beer and Wine
7. Ridley’s – Off Premise Beer and Wine
8. Albertsons – Off Premise Beer and Wine (Pending receipt of County and State Licenses)

D. Resolutions

1. Resolution No. R23-2016 Authorizing the Assignment of an Osprey Ridge Sewer Connection to Corey Barton and CBH Homes

A RESOLUTION OF THE CITY OF KUNA, IDAHO APPROVING THE TRANSFER OF THE KUNA NORTH SEWER TREATMENT CONNECTION CERTIFICATES FOR SIX HUNDRED TWENTY-ONE (621) EDUS FROM WASHINGTON FEDERAL, SUCCESSOR IN INTEREST TO WASHINGTON FEDERAL SAVINGS, TO STATEWIDE MORTGAGE SERVICES; AND AUTHORIZING THE MAYOR, THE CITY ATTORNEY AND THE CITY ENGINEER TO EXECUTE THE AGREEMENT.

Council Member Buban-Vonder Haar moved to approve the consent agenda. Seconded by Council Member McPherson. Motion carried 3-0. Council Member Cardoza absent.

5. Community Reports or Requests:

(Timestamp 00:01:43)

A. Presentation on Library Bond – Anne Hankins with Kuna Library

Anne Hankins, Kuna Library provided Council with a background of the Library and previous bonds. She provided a story of 7,000 books being moved from the previous location on Boise St to the current location by human chain.

Ms. Hankins gave Council a review of the proposed bond's cost impact for Kuna homeowners. The average household would be \$1.24 per \$100,000 of taxed value. As more people move to Kuna the cost is spread out and the numbers lower. The bond will be for \$3.9 million and will last 10 years. It will be on the May 17th ballot. She also reviewed the programs, updating, and expansion that will occur if the bond is passed. It will require 66.67% of the votes in favor of the bond in order for it to pass. She stood for questions.

Mayor Stear said the Mayor's book club at the library is great to participate in. He said the library programs are phenomenal and said Ms. Hankins does a wonderful job. He thanked her for all her work.

B. Presentation for Community Clean Up April 30th - Chad Gordon with J & M Sanitation

Chad Gordon, J & M Sanitation, reviewed the plans for the community clean up and provided information on last year's successes and quantity of trash removed. There will be a drop site at the vacant lot behind City Park for non-hazardous materials with a separate location for hazardous materials. They will take refrigerators for a \$10 dollar charge, tires for a charge based on their size, and there will be a city wide pass through. The event has been coordinated with KYSBA and the Farmers Market for better traffic flow.

Council Member Buban-Vonder Haar asked City Clerk Chris Engels to have both the bond and the clean-up event on the city social media.

Mayor Stear thanked Mr. Gordon for his work.

Mr. Gordon explained another difference in this year's plan from last year's plan. Instead of passing through 2 – 3 times in subdivisions, there will only be 1 pass through. There will probably be spot checks through the week just to make sure everything has gotten picked up. He stood for questions.

No questions were asked.

6. Public Hearings: (6:00 p.m. or as soon thereafter as matters may be heard.)

7. Business Items:
(Timestamp 00:14:18)

A. Discussion on Possible Business License Renewals – Chris Engels, City Clerk

City Clerk Chris Engels put before the council the possibility of having a business license renewal program. She gave an outline of the program and explained how it would be more effective than the current non-expiring business licenses. It would also improve the city's relations with local business owners by giving the city the

ability to track demographics and any modifications and changes made by businesses.

Chamber of Commerce and the Economic Development Committee support the change. The current charge is \$2.50 which does not cover the cost of issuing the license. The price of a new license is about \$24 a year and the renewal price would be less at \$10 per year. If Council is amenable to going forward with this, Ms. Engels would like to do a public hearing and suggested doing the 3 readings on it to give people time to respond. She stood for any questions.

Council Member Buban-Vonder Haar asked about prorating business licenses.

Ms. Engels said that regardless of when a license is purchased, it still costs \$24 to get one issued.

Council Member Buban-Vonder Haar asked about rolling renewals.

Ms. Engels said it might be a little more cumbersome but would not be too difficult and could be done if that is the direction of the Council. She is not opposed to prorating business licenses but it would cut into administrative costs. She thinks an annual renewal based on the month they come in would be good. She would also like to set a date to get current businesses to comply. She is looking at January 31st, 2017. It gives plenty of time to educate and get businesses onboard with complying. She would like to do those at a renewal price of \$10, even though we would have to reissue the license and get it in the system.

Council Member Buban-Vonder Haar asked about incentives for renewing early and when Ms. Engels would like to start implementing the new renewal program.

Ms. Engels would like to give time for three readings of this proposal. She suggests starting this July 1, 2016 for new businesses and January 31, 2017 be the cutoff date for existing businesses to renew.

Council Member Buban-Vonder Harr supports Ms. Engels plan.

Council President Jones suggested that Ms. Engels ask on the application if the business is compliant with all state laws and add that all businesses must follow state codes.

Mayor Stear suggested having contact information for the Idaho State Tax Commission on the application.

There were no further questions so Mayor Stear asked that Ms. Engels redraft the proposal for the next council meeting.

B. Resolution No. R32-2016 Creating an Economic Development Committee and appointment of the members – Chris Engels

Chris Engels explained what the Economic Development Committee is currently doing and how it impacts the city. They would like a city committee created and the current members would like to be considered for appointment.

Council Member Buban-Vonder Haar asked about committee member terms.

Ms. Engels said that is up to the Council's discretion.

Council Member Buban-Vonder Haar asked if this needed to be a resolution.

Ms. Engels turned the question over to Richard Roats, City Attorney.

Mr. Roats said, because it is a subcommittee of City Council, a resolution is needed. He recommends a resolution to start and appoint the committee and then they can work on the bylaws and come back with amendments to the resolution.

Council President Jones asked when that would happen.

Mr. Roats said about 3 months.

Council Member Buban-Vonder Haar asked if the Chamber has shown interest in participating in this.

Ms. Engels said there are Chamber members on the committee. When there is a change in presidency and vice-presidency they will be reminded of the committee. They are welcome to be a part of it but the Chamber has not engaged a lot.

Council Member Buban-Vonder Haar asked if, by passing this resolution, the committee members are being limited to this for some undetermined amount of time, particularly if someone would have to rotate off the committee before someone from Chamber leadership would be allowed on.

Ms. Engels said she did not think so and that is not the intent. David Gronbeck has been the appointed person from the Chamber to attend on their behalf. It can be more general to give them more of an opportunity.

Council Member Buban-Vonder Haar said she just wanted to make sure that there was still the potential to add another member when the amendments are done.

Ms. Engels said there was and she talked with Fabiola Giddings, the Chamber President, about the committee and the changes being made. Ms. Giddings was supportive.

Mayor Stear said that they want a very diverse group. They do not want to exclude anyone but these are the people who have responded.

Ms. Engels said that meetings will be posted just like any other city committee and the public is welcome to attend. Any confidential business can be handled in executive meetings.

Council Member Buban-Vonder Haar asked about receiving minutes.

Mayor Stear said that is one of the reasons for making this a city committee. They want to report to council and council can see what is being done.

Council President Jones moved to approve Resolution No. R23-2016. Seconded by Council Member Buban-Vonder-Haar. Motion carried 3-0. Council Member Cardoza absent.

8. Ordinances:

- A. *Second Reading* Ordinance No. 2016-09 Kuna Municipal Utility Billing Code -- Richard Roats, City Attorney

AN ORDINANCE OF THE CITY COUNCIL FOR KUNA, IDAHO ADOPTING THE KUNA CITY MUNICIPAL UTILITIES SYSTEM BILLING CODE THAT: SETS FORTH THE SHORT TITLE AND PURPOSE OF THE ORDINANCE; PROVIDES A DEFINITION OF THE CITY'S MUNICIPAL UTILITIES; PROVIDES FOR THE REQUIREMENTS FOR AN APPLICATION FOR UTILITY SERVICES, INCLUDING A THIRD PARTY BILLING AGENT, SECONDARY RECIPIENT FOR UTILITY BILLS, AND FOR A CONSENT TO LIEN PROVISION; PROVIDES FOR A PAYMENT STRUCTURE FOR THE CITY PRESSURIZED IRRIGATION ASSESSMENT; PROVIDES FOR A THE SENIOR DISCOUNT TO BE SET BY RESOLUTION OF THE CITY COUNCIL; PROVIDES FOR A INDIGENCY DISCOUNT PROCEDURE AFTER HEARING BEFORE CITY COUNCIL; SETS FORTH THE DUE DATE FOR ACCOUNTS ON THE FIFTEENTH (15TH) OF THE MONTH; SETS FORTH THAT ACCOUNTS ARE DELINQUENT IF PAYMENT IS NOT RECEIVED BY THE SIXTEENTH (16TH) OF THE MONTH; PROVIDES FOR A LATE FEE OF FIFTEEN DOLLARS (\$15.00) TO BE ASSESSED IF PAYMENT IS NOT RECEIVED BY THE TWENTY-SECOND (22ND) OF THE MONTH; PROVIDES THAT WATER WILL BE SHUTOFF ON THE TUESDAY FOLLOWING THE 15TH OF THE FOLLOWING MONTH THAT PAYMENT WAS DUE; PROVIDES FOR NOTICE OF WATER SHUT OFF TO BE POSTED; PROVIDES THAT WATER WILL BE TURNED ON WITHIN TWENTY-FOUR (24) HOURS AFTER PAYMENT AT THE UTILITY BILLING DEPARTMENT; PROVIDES FOR PAYMENT AND HARDSHIP ARRANGEMENTS; PRESERVES THE RIGHT TO SHUT OFF WATER FOR NON PAYMENT OF TRASH AND WATER ACCOUNTS; SETS FORTH COLLECTION PROCEDURES FOR AGED

ACCOUNTS; SETS FORTH LANGUAGE ON UTILITY BILLINGS; PROVIDES FOR SECURITY DEPOSITS AND UNCLAIMED DEPOSITS; PROVIDES FOR CRIMINAL PENALTIES; REPEALS THE EXISTING KUNA CITY CHAPTER 7 IN ITS ENTIRETY; PROVIDES FOR A SEVERABILITY CLAUSE; AND PROVIDES AN EFFECTIVE DATE.

9. Mayor/Council Discussion Items:

(Timestamp 00:32:02)

Mayor Stear gave an update on COMPASS grant funds. He explained the new policy written to allow Kuna to have TMA funds instead of urban areas only. COMPASS was 100% supportive. They really stepped up for Kuna and did a good job. He thanked them for that.

He discussed the meeting on the Gateway West Project. He said things are going well and are remaining the same.

10. Announcements:

11. Executive Session:

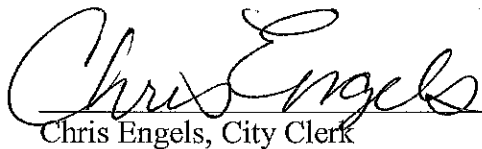
12. Adjournment: 6:33 pm

(Timestamp 00:34:03)

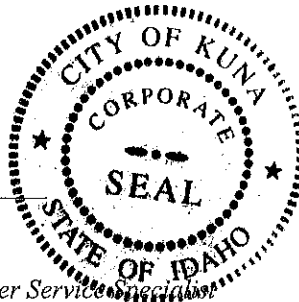


Joe L. Stear, Mayor

ATTEST:



Chris Engels, City Clerk



Minutes prepared by Ariana Welker, Customer Service Specialist
Date Approved: CCM 05.03.2016