



City of Kuna  
 Planning & Zoning  
 Department  
 P.O. Box 13  
 Kuna, Idaho 83634  
 208.922.5274  
 Fax: 208.922.5989  
 Website: www.kunacity.id.gov

## Lot Line Adjustment Checklist

A Lot Line Adjustment request does not require a public hearing, and will be scheduled for a regular City Council meeting as a regular agenda item.

<b>Project name:</b>	<b>Applicant:</b>
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All applications are required to contain one copy of the following:

Applicant (√)	Description	Staff (√)
	Completed and signed Commission & Council Review Application.	
	Detailed submittal letter explaining how the project enhances and beautifies the community and types of services the project will provide and/or reason for the lot line adjustment.	
	Legal description of the property: Include a metes & bounds description to the section line of all adjacent roadways stamped & signed by a registered professional land surveyor with a calculated closure sheet & a map showing the boundaries of the legal description.	
	Proof of ownership—A copy of your deed and Affidavit of Legal Interest (for all interested parties).	
	8 1/2 x 11 vicinity map showing streets, driveways, property lines, etc.	
	A sketch showing the proposed lot line adjustment. The sketch shall include the following information: <ul style="list-style-type: none"> <li>◇ Current lot size including dimensions, square-footage and street frontage.</li> <li>◇ Proposed new location of the lot line and new dimensions, square-footages and street frontages.</li> <li>◇ Streets, surrounding land uses, etc.</li> <li>◇ Existing and proposed public improvements including sidewalk, streets, lighting, landscaping, natural features, etc, if applicable.</li> </ul>	

*Note: Only one copy of the above items need to be submitted when applying for multiple applications.*

*This application shall not be considered complete (nor will a hearing date be set) until staff has received all required information. Once the application is deemed complete, staff will notify the applicant of the scheduled hearing date, fees due, additional copies needed, etc.*



City of Kuna
AFFIDAVIT OF
LEGAL INTEREST

City of Kuna
P.O. Box 13
Kuna, Idaho 83634
Phone: (208) 922-5274
Fax: (208) 922-5989
Web: www.cityofkuna.com

State of Idaho )
) ss.
County of Ada )

I, \_\_\_\_\_, \_\_\_\_\_
Name Address
\_\_\_\_\_, \_\_\_\_\_
City State Zip Code

being first duly sworn upon oath, depose and say:

(If Applicant is also Owner of Record, skip to B)

A. That I am the record owner of the property described on the attached, and I grant my
permission to \_\_\_\_\_
Name Address
to submit the accompanying application pertaining to that property.

B. I agree to indemnify, defend and hold City of Kuna and its employees harmless from any
claim or liability resulting from any dispute as to the statements contained herein or as to
the ownership of the property which is the subject of the application.

C. I hereby grant permission to the City of Kuna staff to enter the subject property for the purpose
of site inspections related to processing said application(s),

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Signature

Subscribed and sworn to before me the day and year first above written.

\_\_\_\_\_  
Notary Public for Idaho
Residing at: \_\_\_\_\_
My commission expires: \_\_\_\_\_