



Park Reservation

Application Date & Time:	Organization (when applicable):
Contact Person Name:	
Phone #:	Email:
Address:	
Type of Event:	
Event Date:	**Note – Reservations not made 7 days prior to reservation date will be assessed a 10% Late Fee. **

Is your Reservation for a Private or Public Event?

Private Public

****NOTE** - Public Events require a Special Event Plan per Kuna City Code 3-8-1. Please contact the City Clerk's Office at (208) 387-7726 or CityClerk@KunaID.gov**

RESERVATION TIME	
<input type="checkbox"/> Block #1: 9:00 AM – 1:00 PM <input type="checkbox"/> Block #2: 1:30 PM – 5:30 PM <input type="checkbox"/> Block #3: 6:00 PM – Dusk (All Reservations are priced per block, ex. 2-time blocks for Bernie Fisher Band Shell for up to 25 People = \$60)	
LOCATION	
Bernie Fisher Park	
<u>Band Shell (200 People Max, Includes 10 Tables):</u> <input type="checkbox"/> Up to 25 People - \$30 <input type="checkbox"/> Up to 50 People - \$40 <input type="checkbox"/> Up to 100 People - \$60 <input type="checkbox"/> Over 100 People - \$110 Will electricity be needed? <input type="checkbox"/> Yes - \$10 <input type="checkbox"/> No	<u>Gazebo (100 People Max, Includes 5 Tables):</u> <input type="checkbox"/> Up to 25 People - \$20 <input type="checkbox"/> Up to 50 People - \$30 <input type="checkbox"/> Up to 100 People - \$50 <u>Horseshoe Pit (Exclusive Use)</u> # of Hours: _____ <input type="checkbox"/> Next to Gazebo - \$15 per 2 hours Fee Total: \$_____
Kuna Greenbelt	
<u>East Greenbelt (100 People Max):</u> Next to Swan Falls Parking Lot & Restrooms <input type="checkbox"/> Up to 25 People, 5 Tables Included - \$20 <input type="checkbox"/> Up to 50 People, 10 Tables Included - \$30 <input type="checkbox"/> Up to 100 People, 15 Tables Included - \$50 Will electricity be needed? <input type="checkbox"/> Yes - \$10 <input type="checkbox"/> No	<u>South Greenbelt (100 People Max):</u> Next to Indian Creek Willow Tree <input type="checkbox"/> Up to 25 People, 5 Tables Included - \$20 <input type="checkbox"/> Up to 50 People, 10 Tables Included - \$30 <input type="checkbox"/> Up to 100 People, 15 Tables Included - \$50 <u>Horseshoe Pits (Exclusive Use)</u> <input type="checkbox"/> Near Splashpad – 2 Pits - \$15 per 2 hours <i>or</i> 4 Pits - \$20 per 2 hours # of Pits _____ # of Hours: _____ Fee Total: _____
<u>Greenbelt Pergola (100 People Max):</u> East Side of Swan Falls (Parking at Swan Falls) <input type="checkbox"/> Up to 25 People, 5 Tables Included - \$10 <input type="checkbox"/> Up to 50 People, 5 Tables Included - \$20 <input type="checkbox"/> Up to 100 People, 5 Tables Included - \$40	<u>Sand Volleyball Court</u> # of Hours: _____ <input type="checkbox"/> Near Splashpad - \$15 per 2 hours Fee Total: \$_____

Other Covered Areas (20 People Max, 2 Tables Included)		
<u>Butler Park</u> Corner of W Mendi Place & Goiri Street <input type="checkbox"/> Next to Park Entrance – \$10	<u>Sego Prairie/Nicholson Park</u> At End of W Sego Prairie Street <input type="checkbox"/> In Large Grass Area - \$10 <input type="checkbox"/> Next to Fire Pit - \$10	<u>Sadie Creek</u> At End of E Stagecoach Way <input type="checkbox"/> Between Beach & Dog Park - \$10 <input type="checkbox"/> South Side of Pond - \$10
ADDITIONAL AMENITIES & FEES		
<u>Additional Picnic Tables</u> (Seat 6 – 8 Persons Each) <i>**If Available**</i> <input type="checkbox"/> \$15 per 5 Tables # of Tables: _____ Fee Total: \$ _____	<u>Turf Fee</u> (<i>Bounce House, Canopy, etc.</i>) <input type="checkbox"/> \$20 per Time Block Fee Total: \$ _____	
<u>Volleyball Net and Volleyball</u> (<i>Additional Future Locations Coming</i>) <input type="checkbox"/> Bernie Fisher w/ Shelter Reservation - \$20 per Time Block <input type="checkbox"/> Bernie Fisher - Standalone - \$25 per 4 Hours Fee Total: \$ _____ <i>*Broken Equipment Fee – Up to \$200</i> <i>*Rental Agreement Needed</i>	<u>Spike Ball Net and 2 Balls</u> <input type="checkbox"/> With Shelter Rental - \$5 per Block <input type="checkbox"/> Standalone - \$10 per 4 Hours Fee Total: \$ _____ <i>*Broken Equipment Fee – Up to \$50</i> <i>*Rental Agreement Needed</i>	
<u>Archery Tag</u> <input type="checkbox"/> \$30 per hour # of Hours Total: _____ Fee Total: \$ _____ <i>*Broken Equipment Fee – Up to \$200</i> <i>*Rental Agreement Needed</i>	<u>Additional Parks Personnel</u> (<i>Set Up, Tear Down, Etc.</i>) <input type="checkbox"/> \$30 per hour with a 2-hour minimum # of Hours Total: _____ Fee Total: \$ _____	
<u>After-Hours Permit</u> (<i>Issued by the City Clerk's Office</i>) <i>City Park normal operating hours are Dawn to Dusk. Reservations seeking to be made Dusk to Dawn require an After Hours Permit with a Safety Plan which is reviewed by local law enforcement prior to issuance.</i> <input type="checkbox"/> Up to 25 People - \$30 <input type="checkbox"/> Up to 50 People - \$40 <input type="checkbox"/> Up to 100 People - \$60 <input type="checkbox"/> Over 100 People - \$110		

A 30% discount will be given, with Parks and Recreation Director's discretion, upon proof of status to the following; current military and veterans (military ID), non-profit organizations (after verification of 501c3 status), public schools, and senior citizens (age 65 and older).

<p>OFFICE USE ONLY:</p> <p>Fee Subtotal: \$ _____</p> <p>30% Discount: \$ _____</p> <p>*Parks Director Approval: _____</p> <p>Fee Total: \$ _____</p>
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Park Rules:

- 1) **NO DRIVING ON GRASS**
- 2) No glass
- 3) No alcohol without a City issued Beer and Wine Park Use Permit.
** If Beer/Wine will be sold at an event, an Alcohol Catering Permit must be completed by a Caterer in possession of State/County/City issued Alcohol Licenses. Contact the Kuna City Clerk's Office at (208) 387-7726 with questions.*
- 4) Area shall be left in clean and serviceable condition. Facility Clean Fee if area not left in serviceable condition: \$75 per hour.
- 5) Contact the Parks Department at (208) 573-7668 with any electrical or other issues.
- 6) No dogs off leash besides South of the Greenbelt pathway, behind City Hall, or Sadie Creek Dog Park.
- 7) No smoking within 50 (fifty) feet of a playground or areas where the general public of any age congregates to participate in play, physical exercise, sporting events, or recreational events.

Applicant Signature of Acceptance & Responsibility

Date

Copy of Reservation Form must be on hand before and during the event

-----**OFFICE USE ONLY**-----

Fee Total: \$ _____ Receipt #: _____ Intake Staff Initials: _____