



Administrative Appeal Application

PO Box 13 | 751 W 4th Street | Kuna, ID 83634
(208) 922-5274 | www.KunaCity.ID.gov



Appeals to the Planning & Zoning Commission may be taken by any person aggrieved by the decision and submitted within the twenty (20) days following the denial (KCC 5-11-2). Appeals must specify the grounds upon which the appeal is being taken. Appeals require a Public Hearing with proper noticing in the city's official newspaper, The Kuna Melba News.

A non-refundable \$350.00 application fee applies; noticing costs are included in the fee.

Appeal Contact Information:

Appeal Contact Name: _____

Address: _____

Phone: _____ Email: _____

Decision making body to which you are appealing:

Planning & Zoning Commission Planning & Zoning Director

Case Information:

Case No.: _____ Project Name: _____

Address/Parcel No.: _____

Action being appealed: _____

Purpose of Appeal:

- 1) _____

- 2) _____

- 3) _____

NOTE:

- If the reasons for the appeal are resolved prior to the appeal hearing, please contact Planning & Zoning Staff at (208) 922-5274.
- The only topics which may be discussed during the appeal hearing are the specific details for the appeal as stated in this application.
- Neighborhood groups are encouraged to elect a spokesperson for appeals that are supported by numerous residents of the project to avoid duplication of testimony.

----- *OFFICE USE ONLY* -----

If the appellant is not the applicant, the applicant must be contacted *immediately* following the acceptance of appeal.

Applicant Contacted On: _____ Staff Initials: _____

Project Name: _____

Case No(s): _____

Notes: _____
