



Ordinance Amendment Application

PO Box 13 | 751 W 4th Street | Kuna, ID 83634
(208) 922-5274 | www.KunaCity.ID.gov



An Ordinance Amendment requires Public Hearings with both the Planning & Zoning Commission and City Council.

****Office Use Only****

Case No(s): _____

Project Name: _____

Date Received: _____

Date Accepted as Complete: _____

Application shall contain one (1) copy of the following (digital documents preferred):

- Complete Planning & Zoning Application Coversheet.
- A statement with the following required elements: intent of the proposed amendment; Ordinance sections to be amended and the specific, proposed language; other applicable or cross-reference section from the Ordinance; and other pertinent plans or Ordinances.
- Ordinance text with proposed changes indicated by underline/strikethrough.

This application shall not be considered complete (nor will a Public Hearing be scheduled) until Staff has received all required information. Once the application is deemed complete, Staff will notify the Applicant of the scheduled hearing date, fees due, and any additional items via a Letter of Completeness.

Information to Note:

The date of application acceptance shall be the date the applicant submits the final required information to the Planning & Zoning Department, including the application fee (KCC 5-1A-2C).

Complete applications shall be reviewed within sixty (60) days of date of acceptance (KCC 5-1A-5A).