



Sign Review Application

PO Box 13 | 751 W 4th Street | Kuna, ID 83634
(208) 922-5274 | www.KunaCity.ID.gov



Sign applications are a staff level review item. Signage regulations can be found in Kuna City Code 5-10.

Applications shall contain one (1) copy of the following (digital documents preferred):

- Complete Sign Review Application
- Project Narrative describing the request/project
- Copy of the dimensions & location of existing sign(s); include a photo of all existing signage
- Rendering of proposed sign(s), including:
 - Complete text to appear on sign (*business name, subtitles, etc.*)
 - Size, color(s) & lettering style of all lettering
 - Overall sign dimensions (*base, wall area, background area, etc.*)
 - Construction materials
 - Rendering of building elevations including wall dimensions; scaled location of sign on building for wall signs (*if applicable*)
 - 8.5" x 11" Site Plan showing:
 - Property lines
 - Adjacent sidewalks
 - Rights-of-way from center of street(s)
 - Landscaping
 - Screening
 - Scaled location of sign on property (*for freestanding sign*)

Applicant Information

Name: _____

Address: _____

Phone: _____ Email: _____

Information for Business/Individual Requesting Sign

Name: _____

Business Name: _____

Address: _____

Phone: _____ Email: _____

Sign Information

Proposed

| Sign No. | Type | Area | Height | Illumination |
|----------|------|------|--------|--------------|
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Existing

| Sign No. | Type | Area | Height | Illumination |
|----------|------|------|--------|--------------|
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Information to Note

Approval of this application is **NOT** a building permit; separate permits are required from the Building Department, www.kunacity.id.gov/99/Forms-Applications.