

## **Kuna Market Village 2021 Small Business Application – Food Truck**

**General Information:** This program is designed to attract small businesses and create retail shopping in downtown Kuna. This program offers an opportunity to sell and showcase products and services of interest to area residents and tourists. Food trucks and small businesses located in the Kuna Market Village will be exposed to traffic from other events held downtown. Your application **WILL NOT** be considered unless it is complete when submitted.

**Types of Small Businesses:** The City's Economic Development Committee will oversee selections of food trucks and small businesses for the Market Village. The Committee will strive to provide diversity in our food truck and small business offerings to the public. An agreement will be provided and a space location assignment will be made by Committee staff.

**Cancellation Policy:** No refunds for food truck cancellations will be given. Food trucks may not sub-let their space to another food truck. Food trucks who do so will forfeit their space and will not receive a refund. Only food trucks listed and approved on the original agreement will be allowed.

**Electricity/Lighting & Water:** The City has a LIMITED supply of electricity available at the Market Village. Please let the Committee know specifically what your power needs will be. Generators are not allowed. Running water is not available.

**Application/Payment Process:** Applications may be submitted to: [cityclerk@kunaid.gov](mailto:cityclerk@kunaid.gov)  
City of Kuna  
City Clerk's Office  
751 W 4<sup>th</sup> Street  
Kuna, ID 83634

**Food truck applications must include the following in order to be accepted:**

- Completed Application
- Menu
- Photos of items to be sold
- Website link
- Central District Health (CDH) Certification

**NO** payment is due at time of application. Applicants will need to be selected first and payment would be required with the "*Food Truck Agreement for the Kuna Market Village*".

**Approved Food Truck Applicants:** If you are offered a food truck space within the Kuna Market Village and before you may start operating your business in the Kuna Market Village, you will be required to:

- Make payment in full.
- Enter into a "*Food Truck Agreement for the Kuna Market Village*" with the City.
- Proof of business registration with the Idaho Secretary of State.
- Obtain a Mobile Vendor Permit from the City of Kuna.

**Kuna Market Village  
2021 Small Business Application – Food Truck**

\_\_\_\_\_  
Business Name

\_\_\_\_\_  
Primary Contact

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
City                      State                      Zip

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Website (if one)

\_\_\_\_\_  
Onsite Contact (If different)

**Check Here if this is a Veteran Owned Small Business**

**Description of menu items to be sold (must attach photos):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please note, other applications may be approved that sell similar food or beverage items. You are not guaranteed to be the only food truck to sell this type of food or beverage if approved, and you may not add additional product lines without first obtaining approval.

**Food Truck Space Price (Select all that Applies):**

Food Truck Space – \$50 per weekend (includes power connection). Select **each** weekend you would like to be considered for participation below:

- |  |  |
|--|--|
| <input type="checkbox"/> July 2 – July 4       | <input type="checkbox"/> September 3 – September 5   |
| <input type="checkbox"/> July 9 – July 11      | <input type="checkbox"/> September 10 – September 12 |
| <input type="checkbox"/> July 16 – July 18     | <input type="checkbox"/> September 17 – September 19 |
| <input type="checkbox"/> July 23 – July 25     | <input type="checkbox"/> September 24 – September 26 |
| <input type="checkbox"/> July 30 – August 1    | <input type="checkbox"/> October 1 – October 3       |
| <input type="checkbox"/> August 6 – August 8   | <input type="checkbox"/> October 8 – October 10      |
| <input type="checkbox"/> August 13 – August 15 | <input type="checkbox"/> October 15 – October 17     |
| <input type="checkbox"/> August 20 – August 22 | <input type="checkbox"/> October 22 – October 24     |
| <input type="checkbox"/> August 27 – August 29 |  |

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**Minimum Required Hours:** Please note the dates and times are the minimum requirements for food trucks. Food trucks may stay open longer than the times listed if there is interest in being open expanded hours, but must be approved by the City.

Hours of Operation (subject to change):

- Fridays from 4:00 pm – 8:00 pm
- Saturdays from 11:00 am – 8:00 pm
- Sundays (optional) from 11:00 am – 4:00 pm

These days and hours are MANDATORY. Please consider who can cover your food truck space if you cannot be there.

**Contact Info:** Food trucks having additional questions or needing additional information, may contact:

Chris Engels  
City Clerk  
City of Kuna  
751 W 4<sup>th</sup> Street  
Kuna, ID 83634  
(208) 387-7726  
[cityclerk@kunaid.gov](mailto:cityclerk@kunaid.gov)

**Certification:** I certify under penalty of perjury pursuant to the law of the State of Idaho that the foregoing is true and correct.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<b>TO BE COMPLETED BY CITY STAFF</b>	
Date Application Received: _____	Approval: _____
Menu: _____	
Photos Received: _____	
Website Link Received: _____	
Copy of Central District Health (CDH) Certification: _____	