



Sign applications are a staff level review item. Signage regulations can be found in Kuna City Code 5-10.

Applications shall contain one (1) copy of the following (digital documents preferred):

- Complete Sign Review Application.
- Project Narrative describing the request/project.
- Copy of the dimensions & location of existing sign(s); include a photo of all existing signage.
- Rendering of proposed sign(s), including:
 - Complete text to appear on sign (*business name, subtitles, etc.*)
 - Size, color(s) & lettering style of all lettering
 - Overall sign dimensions (*base, wall area, background area, etc.*)
 - Construction materials
 - Rendering of building elevations including wall dimensions; scaled location of sign on building for wall signs (*if applicable*)
 - 8.5" x 11" Site Plan showing:
 - Property lines
 - Adjacent sidewalks
 - Rights-of-way from center of street(s)
 - Landscaping
 - Screening
 - Scaled location of sign on property (*for freestanding sign*)

Applicant Information

Name: _____

Address: _____

Phone: _____ Email: _____

Information for Business/Individual Requesting Sign

Name: _____

Business Name: _____

Address: _____

Phone: _____ Email: _____

Information to Note

Approval of this application is ***NOT*** a building permit; separate permits are required from the Building Department prior to signage installation. The Building Department can be reached at (208) 639-5342.

Applicant Signature: _____ Date: _____

By signing, you are confirming you have provided all required items listed on this application.