

# Final Plat Memorandum (Prior to Recording)

PO Box 13 | 751 W 4<sup>th</sup> Street | Kuna, ID 83634  
(208) 922-5274 | [www.KunaCity.ID.gov](http://www.KunaCity.ID.gov)



|                            |
|----------------------------|
| <b>Case No(s):</b> _____   |
| <b>Project Name:</b> _____ |
| <b>Contact Name:</b> _____ |
| <b>Phone:</b> _____        |
| <b>Email:</b> _____        |

**A Final Plat CANNOT be recorded without receiving original signatures for each line item.  
(eSignatures or time and dated email approvals accepted.)**

**The below items have been completed by the subdivider, inspected and approved to your satisfaction:**

| Agency                         | Item  | Signature               | Date                    | Bonded           |
|--------------------------------|---|-------------------------|-------------------------|------------------|
| Boise Project Board of Control | <ul style="list-style-type: none"> <li>Requirements are satisfied</li> </ul>  |                         |                         |                  |
| Fire Authority                 | <ul style="list-style-type: none"> <li>Fire Hydrants</li> <li>Fire Flow</li> <li>All Weather Roads</li> </ul>                     |                         |                         |                  |
| Planning & Zoning              | <ul style="list-style-type: none"> <li>Conditions of Approval</li> <li>Fees Paid</li> <li>Landscaping</li> <li>Fencing</li> </ul> |                         |                         | YES NO<br>YES NO |
| Public Works                   | <ul style="list-style-type: none"> <li>Streetlights</li> <li>Water Rights Annexed</li> <li>Record Plans Received</li> </ul>       | _____<br>_____<br>_____ | _____<br>_____<br>_____ | YES NO           |
| City Engineer                  | <ul style="list-style-type: none"> <li>Water/Sewer/Irrigation</li> <li>Final Check-off</li> </ul>                                 |                         |                         |                  |
| City Clerk                     | <ul style="list-style-type: none"> <li>Approval of Council and/or Recordation of Development Agreement</li> </ul>                 |                         |                         |                  |