



City of Kuna Online Inspection Portal

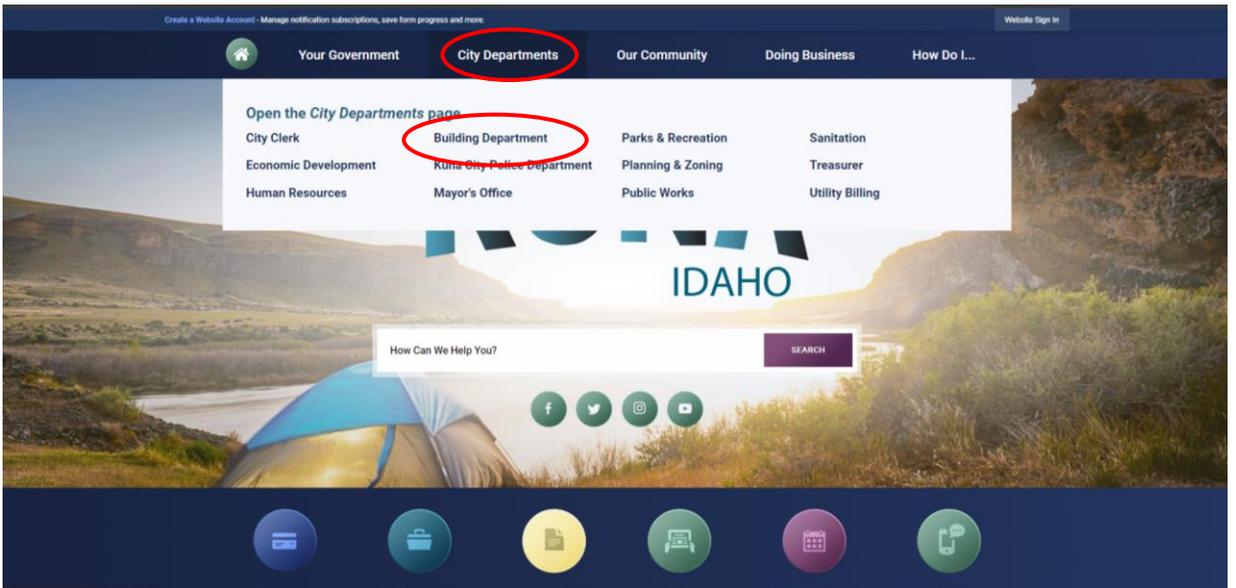
Computer/Tablet Instructions:

GO TO the City of Kuna website; www.KunaCity.ID.gov



HOVER OVER City Departments at the top of the home page

CLICK Building Department



SCROLL to bottom of Building Department page

READ important information regarding inspections

Inspections

Inspection Requests
All inspections must be called in prior to 4 pm to receive them the next business day. All inspections called in after 4 pm will not be scheduled for the following work day.

An adult, 18 years or older, must be present for inspections inside occupied homes.

Inspection Reminder
A complete set of approved plans must be onsite for all inspections. Failure to be ready for a requested inspection may result in an extra re-inspection fee.

Holidays
The City will be closed on the following holidays. No inspections will be performed on these days.

Holidays that fall on Saturday will be observed on the preceding Friday. Holidays that fall on Sunday will be observed on the succeeding Monday.

- New Year's Day
- Human Rights Day
- President's Day
- Memorial Day
- Independence Day
- Labor Day
- Veterans Day
- Thanksgiving Day & the day after Thanksgiving
- Christmas Day

[Schedule an Inspection](#)

CLICK Schedule an Inspection

ENTER Contractor/Access Code in pop-up

*Contractor/Access Code is issued by iWorQ and is NOT your license number

Access Code

In order to continue, you must enter your access code

Enter Access Code:

Need your access code? Click [Here](#) to have it emailed.

Enter

IF YOU DO NOT HAVE YOUR CONTRACTOR CODE, click the link and it will be emailed to the email we have on file for your company

SEARCH with your permit number

Permits

Search

Search by: Permit # Search...

PERMIT # DATE SITE ADDRESS APPLICANT NAME SUBDIVISION LOT BLK STATUS REQUEST AN INSPECTION VIEW

Accessibility

CLICK Request An Inspection

Permits

Search

Search by: Permit # Search...

PERMIT #	DATE	SITE ADDRESS	APPLICANT NAME	SUBDIVISION	LOT	BLK	STATUS	REQUEST AN INSPECTION	VIEW
1234	06/06/2000	-	-	-	-	-	-	Request An Inspection	View

Accessibility

FILL in request information and click submit

You will receive an email confirming your request has been submitted

If your request is accepted, you will receive a second email confirming this

- Acceptance confirmation will look identical to request confirmation with the exception of the Assigned To portion. Requests are assigned to Dawn Stephens and accepted requests are assigned to Generic Building/Safebuilt/Plumbing/Electric

BE SURE TO TRACK YOUR INSPECTION STATUS!!!

CLICK View

Permits

Search

Search by: Permit # Search...

PERMIT #	DATE	SITE ADDRESS	APPLICANT NAME	SUBDIVISION	LOT	BLK	STATUS	REQUEST AN INSPECTION	VIEW
1234	06/06/2000	-	-	-	-	-	-	Request An Inspection	View

Accessibility

SEE INSPECTION INFORMATION AS WELL AS ANY FEES DUE

Permit #1234

[← Back](#)

Permit Information

Permit Number:
Permit Date:
Permit Type:
Site Address:
Applicant Name:
Phone Number:
Description:
Square Ft:

Garage Square Ft:
Covered Porch Sq. Ft.:
Irrigatable Sq. Ft.:
Item:
Subdivision:
Lot:
Blk:
Status:

Contractors

iWorQ Systems - [General](#)
Primary Contact: *Technical Support*

Inspections

See Description
Scheduled Date:

*Pending - 03 Generic Building
Completed Date:

Fees

Amount Due:

Uploaded Files

Files

[Choose Files](#)

Smart Phone Instructions:

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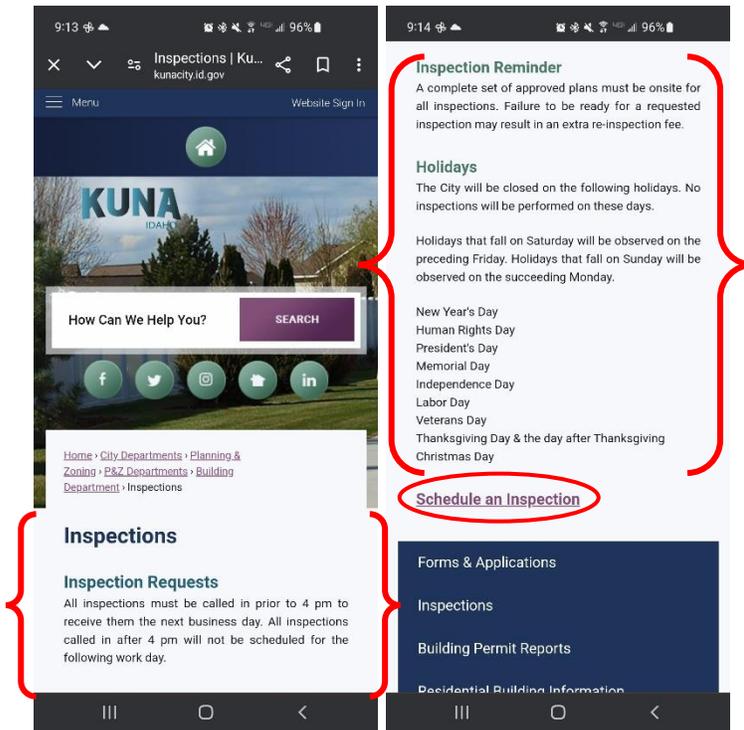
CLICK Menu → **CLICK** City Departments → **CLICK** Building Department



CLICK Inspections

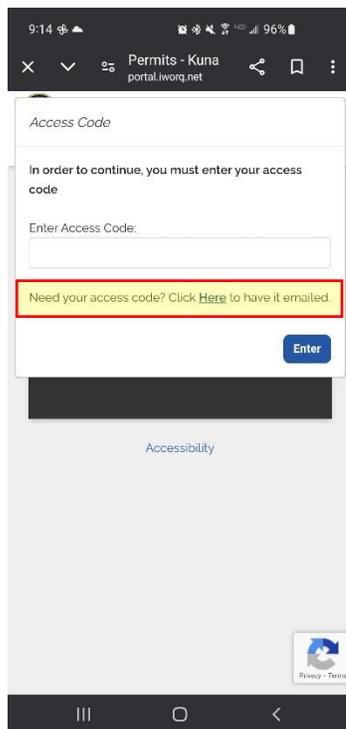


READ the information regarding inspections → **CLICK** Schedule an Inspection



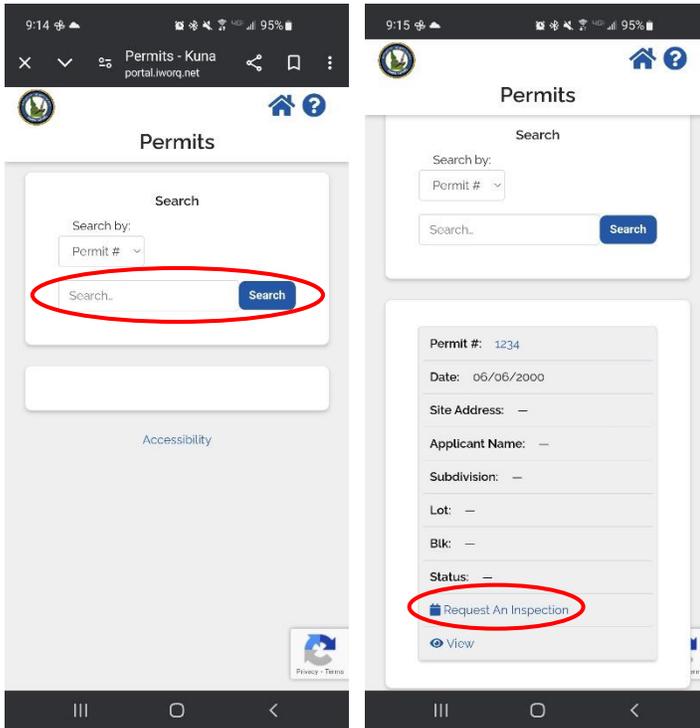
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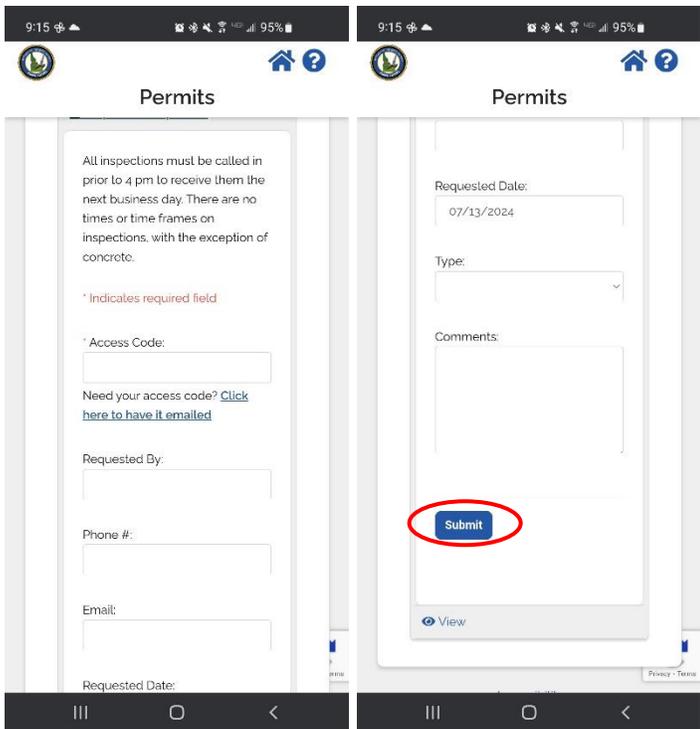


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CLICK View

