



# Final Plat Application

PO Box 13 | 751 W 4<sup>th</sup> Street | Kuna, ID 83634  
 (208) 922-5546 | [www.KunaCity.ID.gov](http://www.KunaCity.ID.gov)

Kuna City Code (KCC) Title 5, Chapter 9

**Application shall contain the following:**

Description	File Naming Convention	Submitted (✓/✗) (Staff Use Only)
Completed & signed P&Z Application Coversheet	Application Coversheet	
Completed & signed Final Plat Application	Final Plat Application	
Statement of Conformance stating how the Final Plat meets all required Conditions of Approval, acceptable engineering practices, and local standards.	Statement of Conformance	
Approved & signed Findings of Fact & Conclusions of Law for Preliminary Plat	Preliminary Plat Approval	
Final Plat showing all requirements as listed in KCC 5-9-204 and Idaho Code §50-1304	Final Plat	
Copy of Will-Serve Letter issued by City Engineer	Will-Serve	
Any CC&R's (Covenants, Conditions & Restrictions) and/or Homeowners Association documents	CC&R's	
Any such other applicable information as deemed necessary (if applicable)		

If the Director or their designee determine that an application is incomplete, they shall provide notice to the applicant of such deficiencies. In the event an applicant fails to provide the missing information within a period of 14 calendar days, the application shall be deemed to have expired, and will not be further processed by the City unless and until an entirely new application is submitted.

**All file naming conventions shall be followed. In the event the file naming conventions are not adhered to the application submittal will be rejected.**

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*By signing, you affirm the form has been completed in its entirety and all supporting documents shall be uploaded within 14 days of receipt of link provided by staff.*