



# Planned Unit Development Application

PO Box 13 | 751 W 4<sup>th</sup> Street | Kuna, ID 83634

(208) 922-5546 | [www.KunaCity.ID.gov](http://www.KunaCity.ID.gov)

Kuna City Code (KCC) Title 5, Chapter 9, Part 11

**Application shall contain the following:**

Description	File Naming Convention	Submitted (✓/✗) (Staff Use Only)
Completed & signed P&Z Application Coversheet	Application Coversheet	
Completed & signed Planned Unit Development Application	PUD Application	
Completed & signed Preliminary Plat Application	Preliminary Plat Application	
Completed & signed Design Review Application	Design Review Application	
Completed & signed Annexation Application (if applicable)	Annexation Application	
Completed & signed Rezone Application (if applicable)	Rezone Application	
Narrative describing the project, design elements, serviceability, amenities, and any other deviations from KCC	Narrative	
Vicinity map showing the relationship of the proposed plat to the surrounding area (one-half-mile minimum radius, scale optional)	Vicinity Map	
Recorded Deed for parcel(s)	Deed	
Affidavit of Legal Interest if the individual submitting this application is not the Owner of Record; one (1) Affidavit is required for each Owner of Record	Affidavit(s)	
Legal description of PUD area: Include metes & bounds description to the section line of all adjacent roadways; stamped & signed by a registered professional Land Surveyor; calculated closure sheet; and map showing the boundaries of the legal description	Legal Description	
Neighborhood Meeting Certification Form	Neighborhood Meeting Certification	
Signed Commitment to Property Posting form	Commitment to Property Posting	
A natural features map showing an inventory of existing site features <b>The following items are requirements of the natural features map:</b>	Natural Features Map	

<ul style="list-style-type: none"> <li>• Ground elevations shown by contour lines at two-foot intervals or less - five-foot intervals may be accepted for slopes greater than ten (10) percent</li> </ul>		
<ul style="list-style-type: none"> <li>• General soil types as documented by a soils engineer or engineering geologist</li> </ul>		
<ul style="list-style-type: none"> <li>• Hydrology: Analysis of natural drainage patterns and water resources including an analysis of streams, natural drainage swales, wetlands, floodplain areas or other areas subject to flooding, poorly drained areas, permanent high groundwater areas, and seasonally high groundwater areas as they may be located on-site or be affected by on-site activity</li> </ul>		
<ul style="list-style-type: none"> <li>○ Proposed and existing stormwater facilities</li> </ul>		
<ul style="list-style-type: none"> <li>○ Water conveyance facilities</li> </ul>		
<ul style="list-style-type: none"> <li>○ Water features, such as ponds, wetlands and permanent or intermittent watercourses</li> </ul>		
<ul style="list-style-type: none"> <li>○ Areas subject to flooding</li> </ul>		
<ul style="list-style-type: none"> <li>• Natural features, such as trees, vegetation and groundcover, historic sites, major rock outcroppings, and similar type amenities</li> </ul>		
<ul style="list-style-type: none"> <li>• Sanitary sewer, storm drainage and water supply facilities. If such facilities are not on or abutting the site, indicate the direction and distance to the nearest such facilities</li> </ul>		
<ul style="list-style-type: none"> <li>• Width, location and purpose of all existing easements of record on/and abutting the site</li> </ul>		
<ul style="list-style-type: none"> <li>• A map describing land areas contiguous within three hundred (300) feet and adjacent to the proposed PUD, including zoning classifications, land uses, densities, circulation systems, public facilities, unique natural features, and approximate locations of nearby structures</li> </ul>		
<p>Site plan  <b>The following items are requirements of the site plan:</b></p>	PUD Site Plan	

<ul style="list-style-type: none"> <li>• The locations of all existing and proposed dwelling units and/or individual lots</li> </ul>		
<ul style="list-style-type: none"> <li>• Location of major streets</li> </ul>		
<ul style="list-style-type: none"> <li>• The proposed yard requirements or locations of single-family homes for individual lots</li> </ul>		
<ul style="list-style-type: none"> <li>• The existing and proposed traffic circulation system serving the PUD including, off-street parking and maneuvering, points of access to existing public rights-of-way, and a plan notation or descriptive narrative outlining ownership of streets and parking areas</li> </ul>		
<ul style="list-style-type: none"> <li>• The existing and proposed pedestrian and bicycle circulation system</li> </ul>		
<ul style="list-style-type: none"> <li>• Conceptual plans for all services including their location and whether the services will be publicly or privately owned and maintained, including the location of utilities connections. Note: Any services intended to be privately owned (sewer, water, street, etc.) requires the city engineer's prior review and approval</li> </ul>		
<ul style="list-style-type: none"> <li>• Proposed location and treatment of any public or private common areas or structures including open spaces, park or recreation areas, and school sites</li> </ul>		
<ul style="list-style-type: none"> <li>• The general landscape treatment proposed along the site's periphery and in accordance with provisions of the city's landscape ordinance</li> </ul>		
<ul style="list-style-type: none"> <li>• The approximate amount, location and type of buffering and/or landscaping</li> </ul>		
<ul style="list-style-type: none"> <li>• Proposed architectural styles</li> </ul>		
<ul style="list-style-type: none"> <li>• The subdivider may be required to submit proposed restrictive covenants, in outline form</li> </ul>		

**PUD Information**

1. Are reduced setbacks being requested?  YES  NO

If YES, please provide the proposed setbacks for each of the following:

FRONT – GARAGE	
FRONT – LIVING	
BACK	

SIDES	
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2. PUD Amenities (check all that apply):  Playground(s)  Sport Court(s)  Sports Field(s)  
 Swimming Pool(s)  Clubhouse  Pathways  School Sites

3. Are there any proposed pedestrian amenities such as bike racks; trash receptacles; benches; drinking fountains; etc.?  YES  NO

If Yes, please list: \_\_\_\_\_  
 \_\_\_\_\_

4. What is the current land use? \_\_\_\_\_

5. What are the land uses of the adjoining properties?

NORTH	
SOUTH	
EAST	
WEST	

6. Are there any irrigation ditches/canals on or adjacent to the property?  YES  NO

If YES, which irrigation district? \_\_\_\_\_

7. What is the proposed method of on-site drainage retention/detention?

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

8. % of site devoted to building coverage: \_\_\_\_\_

9. % of site devoted to landscaping: \_\_\_\_\_ Sq. Ft.: \_\_\_\_\_

10. % of landscaping within parking lot(s): \_\_\_\_\_

11. Provide dimensions of landscaped areas within public ROW: \_\_\_\_\_

\_\_\_\_\_

12. Are there any existing trees of 4-inch or greater in caliper?  YES  NO

If Yes, please provide type, size & indicate location on Landscape Plan.

13. % of site that is hard surface: \_\_\_\_\_ Sq. Ft.: \_\_\_\_\_

14. % of site devoted to other uses: \_\_\_\_\_ Please describe: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

If the Director or their designee determine that an application is incomplete, they shall provide notice to the applicant of such deficiencies. In the event an applicant fails to provide the missing information within a period of 14 calendar days, the application shall be deemed to have expired, and will not be further processed by the City unless and until an entirely new application is submitted.

All file naming conventions shall be followed. In the event the file naming conventions are not adhered to the application submittal will be rejected.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*By signing, you affirm this form has been completed in its entirety and all supporting documents shall be uploaded within 14 days of receipt of the link provided by staff.*